

Mastics-Moriches-Shirley Community Library
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(631) 399-1511 . Fax (631) 281-4442

April 2015

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WELCOME

Welcome to the Mastics–Moriches–Shirley Community Library

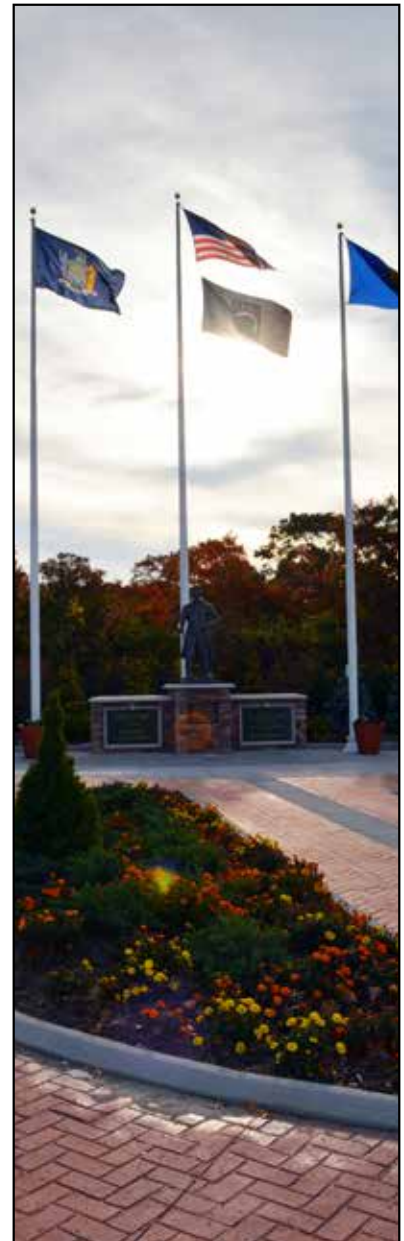
The Mastics-Moriches-Shirley Community Library is YOUR library, and you can be proud of it. The library has grown from a vision shared by a handful of residents in the early 1970s to one of the largest, busiest, and best-used libraries on Long Island. There are more than 44,000 active library card users, which is 91% of the total population of the service area. Nearly one thousand people use the library every day.

Your Community Library has been a leader in providing innovative services since its creation, including:

- The most up-to-date library technology
- Dynamic children’s and family programming
- Welcoming and extensive services for teens
- Services for senior citizens
- Cultural activities, such as concert, plays, musicals and art exhibits
- English for Speakers of Other Languages and other creative literacy services
- Community outreach initiatives
- Digital services and technology support
- Career and college readiness assistance
- Lifelong learning opportunities
- Partnerships with local businesses and organizations

For a brief history of the library and our community see Appendix 1.

A digital copy of this entire document with active links is available on the library’s website, www.communitylibrary.org.



Library Closings		Hours	
New Years Day	Labor Day	Monday – Thursday	9:00 a.m. - 9:00 p.m.
Presidents Day	Thanksgiving Day	Friday	9:00 a.m. - 6:00 p.m.
Easter	Christmas Eve	Saturday	9:00 a.m. - 5:00 p.m.
Mother’s Day	Christmas Day	Sunday (open mid Sept.– mid June)	12:00 p.m. - 4:00 p.m.
Memorial Day	New Years Eve		
Independence Day			

SURPRISING THINGS YOU CAN GET OR DO AT YOUR LIBRARY

Library Mobile App

Search our catalog, manage your account, register for programs, download eBooks from our digital library, perform mobile research, text your questions to a librarian and more. *iPhone* users can download the app through the Apple App Store and *Android* users can use Google Play. Search for “mmscl.”

eBooks & Audiobooks Online

[eBook titles and audiobooks](#) are available to be read or listened to on your computer, smartphone or tablet. You can put holds on popular items so that you'll be the next on the list to get them. These items automatically return themselves and have no overdue fines.

Museum Passes

Reserve and pick up passes that give you free entry into Long Island and New York City museums. For more information, see [Appendix 2](#).

Citizenship Tutoring

We help you with the process of applying for United States citizenship as well as studying for the immigration interview and test.

Community Family Literacy Project, Inc.

This not-for-profit organization associated with the library provides services for English language learners and their families. The family literacy program is designed to help adults develop literacy skills while promoting the learning success of their children.

TASC (GED) Prep Classes

An 8-week program to help prepare you for the new high school equivalency test.

Tablets

Check out *Nexus 7* tablets for use at home.

Wi-Fi Throughout the Building

Use with your own laptop or smart device to go online.

Computers & Laptops

Teens, children and adults can go online or use popular computer programs, such as Microsoft Word and Excel.

One-on-One Technical Help

If you are unfamiliar with using eReaders or downloading library materials to a computer, smartphone or tablet, we offer one-on-one help. We also give individual assistance on the use of a variety of devices and common software. Call 631 399-1511, x240, to schedule an appointment.

Community Library Friends of the Arts, Inc.

A not-for-profit organization established by the library whose goal is to make the arts accessible, affordable, and fun.

eMagazines

Zinio and *Flipster* offer fully interactive digital magazines. As a member of your library, you can browse our collection of popular titles on your computer, smartphone or tablet. All titles are available all the time, and there is no limit on the number of magazines you can download.



Online Homework & Study Help

Chat in real time with live tutors, available free for grades K through 12 and adult learners every day from 2:00 p.m. – 11:00 p.m.

History of Your Local Community

From its beginning, the library has been collecting the story of the tri-hamlet area. Recent efforts have included videotaping the oral histories of longtime residents and digitizing the local history files that were previously only available by coming to the library.

Free Children's Books at Community Events

Outreach staff members at local fairs and events give away children's books provided by the Community Family Literacy Project, Inc., because research shows that having a library of books in the home strongly correlates to a child's academic success. In fact, children whose families had books at home were 19% more likely to graduate from college!

Homebound Program

Anyone who is unable to visit the library due to illness, disability or age may receive books, audiobooks, DVDs, and other materials delivered to them free of charge.

Download & Stream Music

Freegal offers all of Sony Music's catalog to be downloaded or streamed for free. It also offers free downloads of music videos. You may download up to five songs each week and listen to three hours of streaming music every day. *Hoopla* offers free popular movies, documentaries and instructional videos, TV shows, music and audiobooks. Everything in this collection is available all the time.

YOUR LIBRARY BOARD, DIRECTOR and management staff

Board of Trustees



Wendy Gross



Joseph Maiorana



James Mazarella



Joseph Simmons



Mario Vigliotta

Five elected, uncompensated trustees govern your library. A trustee is elected each year for a five-year term. The responsibilities of trustees are few in number but broad in scope. They are to:

- Create and develop the mission of the library
- Select, hire and regularly evaluate a qualified library director
- Secure adequate funding for the library's service program
- Exercise fiduciary responsibility for the use of public and private funds
- Adopt policies and rules regarding library governance and use
- Regularly plan and evaluate the library's service program
- Maintain a facility that meets the library's and community's needs
- Promote the library in the local community and in society in general
- Conduct the business of the library in an open and ethical manner in compliance with all applicable laws and regulations and with respect for the institution, staff and public

Library Director



Kerri Rosalia was appointed library director in 2007, after serving as director in multiple other libraries, including Westhampton Free Library and John Jermain Library in Sag Harbor. Ms. Rosalia is a graduate of Dowling College and received her Master's in Library Science at St. John's University. In addition,

she earned her Master's in Information and Knowledge Strategy from Columbia University. Ms. Rosalia does strategic consultant work on knowledge leadership, change management, innovation, social media integration and optimization, and event planning. She serves as co-chair of the New York State Rising Community Reconstruction Zone Committee as well as president of the Rotary Club of Shirley/Mastics.

Assistant Director



A graduate of William Floyd High School and a children's page in the community library as a teenager, Tara D'Amato was appointed assistant director in 2010, after serving as director at Quogue Library, East Hampton Library and Port Jefferson Free Library. Ms. D'Amato also serves as the executive director of the

Community Library Friends of the Arts, Inc., which benefits from her experience as the marketing director of the East End Arts Council. Ms. D'Amato is a graduate of Long Island University and received both a Master's in English Literature and a Master's in Library and Information Science from Dalhousie University in Nova Scotia. She was recognized as a Distinguished Alumna of William Floyd High School in 2014.

Department Heads

Head of Reference and Adult Services



Josephine Wuthenow has worked in the library since 1977, first as a librarian in the Reference and Adult Services Department and then beginning in 1983 as a children's librarian. She became the head of the Reference and Adult Services Department in 2001. Ms. Wuthenow is a graduate of Fordham University and received her Master's in Library Science and an Advanced Certificate in Public Library Administration from Long Island University.

Head of Digital Services



A graduate of William Floyd High School, Nick Tanzi has worked at the library since 1999, first as a page and then a clerk in the Reference and Adult Services Department. Later he worked as a librarian in the Children's and Parents' Services Department. Mr. Tanzi became the head of Digital Services in 2010. Nick is a graduate of Stony Brook University and received his Master's Degree in Library Science from Queens College.

Head of Children's and Parents' Services



Rachel Wyneken has worked at the library as a children's librarian since 1989 and became the head of the Children's Department in 2002. Ms. Wyneken is a graduate of Bethany College in Kansas and received her Master's in Library and Information Science from Queens College and an Advanced Certificate in Public Library Administration from Long Island University.

Head of Literacy Services



Beth Donovan has worked at the library since 1992, starting as a clerk typist in the Literacy Department, and became head of Literacy Services in 2010. Ms. Donovan also serves as executive director of the Community Family Literacy Project, Inc. Her broad experience and dedication have created a program that is a model for other libraries throughout Suffolk County.

Head of Teen Services



Lorraine Squires joined the library in 2008 as head of the Teen Services Department, after working for a number of years at the Middle Country Public Library. She's a graduate of Carleton College in Minnesota and received her Master's in Library Science from Long Island University.

Head of Technical Services



Michael Bogin returned to the library as department head of Technical Services in 2014, after serving a number of years in management positions in other libraries. Mr. Bogin previously worked at the Community Library as a librarian in the Children's and Parents' Services Department from 1986-1997. A graduate of St. Joseph's College, he received his Master's Degree in Library Science from Long Island University and holds a post Master's Certificate in Library Management from SUNY Stony Brook.

Head of Circulation Services



Anne Marie Hofmann has worked at the library since 1989 and is a longtime community member of 27 years. Ms. Hofmann started as a page in the Adult Department, served as a part-time clerk in the Circulation Department, a full-time clerk in the Teen Services Department and came back to the Circulation Services to head the department in 2011. Additional library experience includes time at both Suffolk County Community College and William Paca Middle School. Ms. Hofmann graduated Suffolk County Community College in 1997.

Head of Information Technology



A graduate of William Floyd High School, David Belmonte has worked at the library since 2007 as network administrator and head of Information Technology. Prior to that, he was a network and systems specialist at the William Floyd School District for seven years. He received his degree in Information Systems from the Katherine Gibbs School.

YOUR LIBRARY'S DEPARTMENTS

Children's and Parents' Services

631-399-1511 ext. 260

On the upper level of the library (with elevator access for strollers), this department provides materials and services to children from birth through age 12 and their parents and other caregivers. It exists to give children and the caring adults in their lives the literacy opportunities that ensure children's success in school and life. The staff members do this by providing opportunities for adults to talk, read, sing, play and write with children from birth on, and by promoting and supporting parents in their role as their children's first teachers.



This is where you will find children's books, movies, music and magazines, as well as books and magazines for parents, teachers and other adults working with children to help them in their roles involving children. Since young children learn best through play, there is an area with age-appropriate toys for children to engage in play with their caring adults. There are chapter books, picture books, books organized by reading level (Fountas and Pinnell Leveled Readers, which are used by the William Floyd School District) and audiobooks.

The Children's Department offers many programs for children, parents and families. Of primary importance is **1KB4K** or **1,000 Books Before Kindergarten**. Children's success in school and beyond is directly related to how many words they hear from birth on. This program, through free books, support, celebrations and other incentives, encourages all parents to read to their children starting at birth. Reading 1,000 books before entering kindergarten makes sure your child hears enough words in these formative years to build the vocabulary needed to ensure school success.

A Sampling of Children's and Parents' Services Programs

1-2-3 Play with Me

Play one on one with your toddler, engage in an art activity, join in circle time, and meet resource professionals

Library Playdate

No fuss, no muss as the library hosts your playdate; meet other families with young children

My First Storytime

A first experience for your child and you to listen to stories, engage in songs and fingerplays in a group setting

Storytime Together

Listen to stories, engage in songs and fingerplays with your child while getting tips to enhance early literacy

Curious About

Preschoolers and their caring adults explore a new topic through books: bugs, dinosaurs, bubbles ... whatever we are curious about

After School Storytime

Primary school age children get together with friends for stories, an art activity and an after school snack

Homework Help

Teen volunteers help school age kids with homework assignments

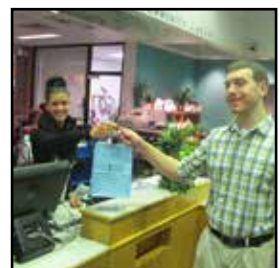
Family Game Night

Enjoy a fun night out with the entire family, playing board games, video games and enjoying some pizza

Circulation Services

631-399-1511 ext. 282

The first faces you see upon walking into your library are those of the staff members in Circulation Services, which provides membership support and customer service to facilitate your library experience. This is where you apply for a library card, pick up books and other items that are being held for you, and return and check out library materials. Most of the library's self-checkout stations are in this area, too, and staff members are right there to help you use them.



Teen Services

631-399-1511 ext. 365



On the library's lower level, this department provides materials and services for teens in the 7th to 12th grades. The mission of the Teen Services Department is to inspire, encourage, and mentor community teens on their path to becoming literate and well-rounded adults.

The department's collections include age-appropriate fiction and nonfiction, Regents and AP exam study guides, music CDs, audio books, video games, graphic novels and Manga. The Teen Area also hosts a Maker Station with arts and crafts materials for teens to use in-house, and displays of art by community teens.

A vital role Teen Services plays for the community's teens is providing **volunteer opportunities**. Students need to earn community service hours and can through programs the department offers. Teens may help elementary school students with their homework, read with elementary school students while their parents attend classes for English Speakers of Other Languages, or make no-sew blankets to be donated to local shelters and food pantries.

A Sampling of Teen Services Programs

Code Club and Learn to Mod Minecraft

Learn to create computer programs and apps

Illustrator's Workshop

Draw, sketch, paint, and show your work in our art show

Beat Club

Learn to make, loop, record and share digital music

Get a Job, Keep a Job

Work readiness for everyone

Craft programs

Something to make for every holiday

Game On

Video games, board games, friends and pizza

Literacy Services

631-399-1511 ext. 214/215



With offices on the lower level of the library, this department provides a supportive environment in which residents learn to read, write and speak English, laying the foundation for strong families and engaged citizens. Literacy offers programs and workshops that are both recreational and educational. Of utmost importance is the department's **Family Literacy Program**, designed to help adults develop literacy skills while promoting the learning success of their children. It provides:

- Literacy activities for parent and child together
- Training for parents as primary teachers
- Direction toward economic self-sufficiency
- Age-appropriate activities for children

Contact the literacy department for help with filling out the Literacy Department application in [English](#) or [Spanish](#), applying for a library card, or setting up the interview required to receive services (about 90 minutes).

A Sampling of Literacy Services Programs

ESOL Classes

English for Speakers of Other Languages classes focus on listening, speaking, reading, and writing skills. Instructors teach basic life skills along with intermediate and advanced English in group classes on a weekly basis.

Conversation Groups

Weekly meetings that provide a comfortable environment to practice speaking English

Spanish Computer Classes

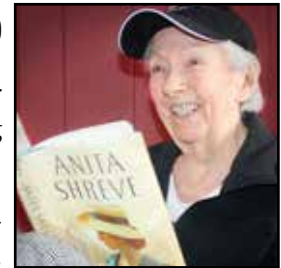
Familiarize Spanish-speaking patrons with the computer, the internet, online library services and various computer programs.

Citizenship Tutoring

Assistance for those in the process of applying for United States citizenship

Reference and Adult Services

631-399-1511 ext. 240



Located on the main floor, this department provides materials and services to everyone older than 18. Department staff members promote discovery and enrichment for adults by providing resources, technologies and experiences for lifelong learning.

One exciting tool the department uses to fulfill its mission is Lynda.com, an online video-tutorial library featuring more than 3,000 instructional and professional development tutorials, including over 500 software and web application tutorials. The department also offers free career counseling, small business counseling, computer classes and technology instruction.

The department has audiobooks on CD, DVDs (including documentaries, how-to videos and foreign language films), large print books, automotive repair books, an entire section with career and business books and magazines, and Civil Service and other standardized test study guides.

Reference and Adult Services offers programs for senior citizens, including tax counseling, game club, AARP defensive driving and appointments with a senior advocate, who assists with applications for SSI, food stamps, Medicare/Medicaid, senior ID cards, HEAP benefits, IT214 and other vital senior concerns.

A Sampling of Reference and Adult Services Programs

Defensive Driving

For all adult drivers

Yoga

Stretch, strengthen and relax

Scrapbooking

Sketch, collage and journal your memories

Career Counseling

Help with resumes, interviewing strategies, job searches via the internet, post-secondary education, career goals and other career-related concerns

Everyday Problems

A trained counselor will listen to you, help you deal with everyday problems, and guide you to resources for further help

Computer Classes

For beginners to more advanced users

Book Discussions

Share goodies and coffee or tea while discussing books chosen by the group

Digital Services

631-399-1511 ext. 398



This department improves access to the library, its services and collections by promoting digital literacy in our community. It does this by providing free **one-on-one tech appointments** for those looking to get acquainted with or master technologies such as eReaders, tablets, smartphones, as well as offering programs about new technologies, such as 3D printing. The staff members also oversee all the digital offerings through our website, such as *Overdrive* for free eBook and audiobook downloads, *Hoopla* for digital music and movies, *Freegal* for free music streaming and music downloads and *Zinio* and *Flipster* for free magazines online.

Digital Services also promotes library programs and services through social media, our website, and eNewsletters. Digital Services staff members work with staff members from other departments in offering programs for all ages that involve digital technology, such as video game design and digital art.

YOUR LIBRARY BEYOND THE BUILDING



On our website

The library's website www.communitylibrary.org is filled with information and services.

- Get answers to any question by using the [chat or text](#) options to contact one of our librarians during [business hours](#).
- Sign up for a [temporary library card](#) online 24/7 to get immediate access to all of the online and electronic services available at our website, including research databases and eBooks, movies and music.
- A digital copy of the library's current [newsletter](#) as well as an archive of previous issues.
- An interactive [Calendar](#) of Events, which shows all the events and programs being offered at the library on any particular day. Click on a listing and you are taken to a page with details about that specific program and the option to register.
- Real time status of the library for notices about inclement weather, emergency closings or delayed openings.

For details on the many things you can get and do on the library's website, see [Appendix 3](#).

In the schools

The library has a mutually beneficial close relationship with the William Floyd School District that in turn benefits the entire community. Below are just some of the school events at which public library staff are present and involved:

- Meet the Teacher nights
- Parent Teacher Organization meetings and events
- Parent Center educational workshops
- Reading initiatives, especially the winter and summer reading clubs
- New Teacher Institute
- Library card sign-up for students
- Parent Teacher conferences
- Initiatives to increase parent involvement
- Storytimes at WFSD Universal Pre-K schools
- The annual William Floyd High School musical

On the road

The library offers programs outside of the library at a variety of sites, including but not limited to:

- The Mastic Recreation Center
- Tend Coffee
- Southaven Park
- The Moriches Athletic Complex
- Smith Point Park
- Home Depot
- Osprey Park
- Wertheim National Wildlife Refuge
- Shirley Beach
- The Gazebo in Mastic Beach
- King Kullen Bakery
- Mastic Beach Post Office
- Glover Farms
- TD Bank
- Island Cinemas



Wherever the community is

If you're going to be there, we're going to be there. The library — in partnership with community agencies — participates, gives out information, offers raffles, gives away children's books, takes library card applications and brings along live storybook characters to many community events and meetings, including:

- The Mastic Beach Cultural Arts Guild Fine Arts Show
- The Mastic Beach Cultural Arts Guild Seafest
- The Mastic Beach Property Owners' Blue Claw Crab Fest
- Tri Hamlet Community Day
- National Night Out
- The Annual Chamber of Commerce of the Mastics and Shirley Christmas Parade
- The Chamber of Commerce of the Mastics and Shirley Spring Egg Hunt
- Moriches Chamber of Commerce Spring Street Fair
- The Rotary Club Pancake Breakfast
- The Pattersquash Creek Civic Association Fall Festival
- William Floyd Elementary PTO Harvest Festival
- Smith Point County Beach during summer season
- Civic club meetings and special events



YOUR LIBRARY ACCOUNT

Your library account is a useful tool for you to keep on top of information linked to your library card. You can get to your account at any of the self-checkout stations or computers in the library or at home through our website.

Your account gives you information:

- When your library card expires (everyone's card must be renewed in person at the library every two years)
- The items you have checked out and when they are due back to the library
- Any items you have on hold or are requesting from another library and their current status
- A list of everything you have ever checked out if you choose to activate your Reading History
- Overdue fines you may have accumulated (which are payable online through credit or debit card)

Your account provides services:

- Change the login to your account from your library card number to a more easily remembered username
- Establish/change your password
- Change your contact information to include a new username, primary phone number, and email address - home address must be changed in person at the library with proper ID
- Set up reminders through text messages for when items on hold or interloan have arrived or to remind you when materials are due
- Renew materials online

Step by step guide to using your library account

Viewing Your Library Account

- Go to the library's homepage: www.communitylibrary.org
- Click on **My Account** located underneath our logo at the top of the page
- Enter the barcode from the back of your library card in the first box
- Type your password in the second box
- Click on **LOGIN**



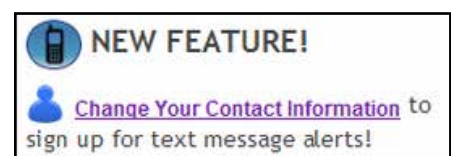
Setting a Password

- You can create your password the first time you access your account
- Passwords must be at least 4 characters and no more than 8
- The first time you set your password, you will be asked to enter it a second time to confirm it
- Click on **LOGIN**

Creating a Username

In order to change your login from your barcode to a username of your choice:

- Sign into your library account using your barcode and password
- Click on **Change Your Contact Information**
- Enter your chosen username
- Click on **Submit**



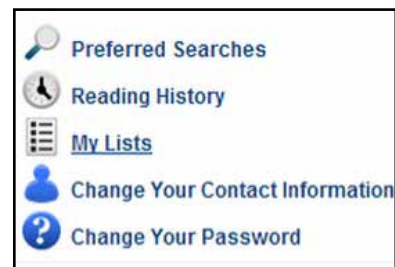
Change Your Contact Information

You can add/update your email address and telephone number from within your account:

- Login to your library account
- Click on **Change Your Contact Information**
- Add or update your email address to receive *item due* reminders and *hold* notifications via email
- Add or update your phone number here
- You can also choose to receive text messages rather than emails
- Click on **Submit** to save your changes

Your Reading History

If you would like to keep a running list of all materials you check out from the library, you can turn on the **Reading History** function. The library keeps track of your current checkouts only. Once you return an item, there is no record of you having checked it out unless you opt in to the Reading History feature. With this, you can keep track of titles read by a particular author or a series. Once you opt in, a list of items that have been checked out on your card will be available when you log in to your account.



Reserving or Requesting Materials

Any material in the library may be checked out if it is in the building or requested if it is already checked out to another patron (also called “reserved” or “placed on hold”). If our library does not own a specific item but another Suffolk library does, then it may be borrowed from that library through the interlibrary loan system. In either case, you merely click on **Request** and then enter your library barcode and password when prompted.



Your account allows you to keep track of any materials you have either placed on hold or requested from another library. It will indicate to you when they are on their way to the library, when they are available for pickup and when they are due to be returned. You may also renew any of these items through your library account.

Renewing Items

When you log in to your account, any materials that you have checked out will be listed, along with the date they are due back. You can renew your loan on any item by clicking on the box next to it and then clicking on **Renew Selected**.



Sort by Checkout Date Renew All Renew Selected

9 ITEMS CHECKED OUT

RENEW	TITLE	BARCODE	STATUS	CALL NUMBER
<input type="checkbox"/>	The Beatles. Help! [videorecording DVD] / Songs by John Lennon and Paul McCartney and George Harrison.	30638005235982	DUE 08-12-14	DVD HELP

You may get a message that the item cannot be renewed. This will happen if you have renewed the item the maximum number of times allowed or if someone else has a hold on that item.

Finding books, DVDs, magazines and other materials in the library

The library uses computers to find materials both in our building and at all other libraries in Suffolk County. Library staff may call it the **OPAC**, which is short for **O**nline **P**ublic **A**ccess **C**atalog, but it is more commonly called the **catalog**. All the materials in our library are listed in the catalog, including books, books on CD, DVDs, music CDs, magazines and newspapers.

Helpful things to know when using the catalog:

- You may search it inside the library or from home through the internet
- Staff members are always happy to do any search for you. If you are anywhere outside the library, either call 631-399-1511 or visit the website www.communitylibrary.org and use the **Ask a Question** tab on the righthand side of the screen to contact a librarian online.
- There are 4 basic ways to search the catalog. Accurate spelling is required for accurate results.
 - › **KEYWORD:** If you don't choose a specific way to search, the computer does a keyword search, which looks for whatever you have typed in the search box in all the words describing the book or other material. A keyword search usually returns a lot of results, but many of them may be unrelated to what you want.
 - › **TITLE:** Searches by title will produce only exact matches for what you have typed. If you are unsure of the *exact* title, use the keyword search instead.
 - › **AUTHOR:** Use this if you know the author's name (last name first), if you are looking for movies directed by or starring a specific person, or if you are searching for musical groups or performers.
 - › **SUBJECT:** Subject searches differ from keyword searches in that specific subject headings are assigned to materials when they are added to the library's collection. A keyword search may return more results, but a subject search using the correct subject heading provides more focused results.
- If the material is in the library, it reads "Available" under **Status**. If it is checked out, it reads "Due" followed by the date it is due to be returned. You may then request the item (see page 13, Reserving or Requesting Materials).
- Occasionally you may see other terms under **Status** for the material you want. See [Appendix 4](#) for a list of terms and what they mean.
- You may search all public libraries in Suffolk County, or any specific library, by clicking on the dropdown menu next to **Mastics-Moriches-Shirley Community Library** and selecting **All Libraries** or the specific library name.
- If no libraries in Suffolk County own the item you are looking for you will automatically be directed to this page:



- Click on **Expand Search**, which will take you to the LI Link search page. Long Island Link (LI LINK) allows Nassau and Suffolk County libraries to share materials. If you are still unable to find what you are looking for, speak with a librarian, who will do all that is possible to help you.
- Click on **Modify Search** if you wish to limit your search to a certain type of material (for example, if you are looking only for DVDs). You can also limit your search to only children's or adult materials, or to a specific language.
- New and/or popular materials are often checked out, even though the library purchases multiple copies of popular titles. Please request the material you want so that your place is saved on the list of people waiting for that item.

appendix 1:

History of your library and the tri-hamlet community

Important dates in the library's history

Summer 1974	Voters of the William Floyd School District established the Community Library
June 14, 1975	Library first opened to the public in two portable classrooms on William Floyd School District property near the high school
June 1, 1977	Library relocated to a storefront near where The Home Depot currently stands.
December 12, 1979	School district voters approved a bond issue to build a permanent library building at its current location on land donated by Nathan Serota
March 1982	Building at its current site opened to the public
October 19, 1992	School district voters approved a bond issue to build a 24,000 sq. ft. addition
December 1995	Current 44,000 square foot library building was dedicated

Tri-hamlet History

The library's stunning growth over the first 36 years of its existence matches the enormous growth of the communities of the tri-hamlet area. The history of this area reflects the history of Long Island. The Mastics were settled by English families in the late 1600s. William Floyd, whose family estate is one of two nationally recognized colonial historic sites located within the community, was the only signer of the Declaration of Independence from Long Island. The Manor of St. George, originally owned by William "Tangier" Smith, was the scene of an early morning raid in 1780 by colonial soldiers to recapture it from the British army during the American Revolution.

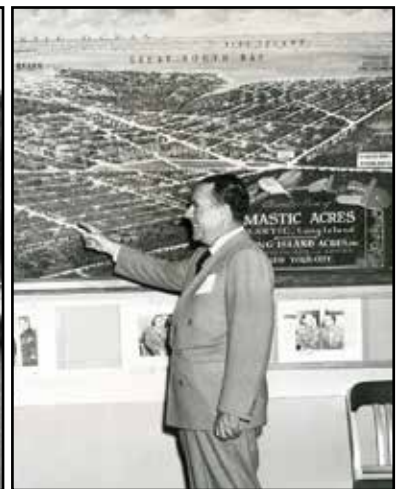
Shirley, on the other hand, was a product of the booming post World War II development of suburban Long Island. Walter T. Shirley, a former entertainer turned real estate entrepreneur, turned his \$8,000 dollar purchase of land from William K. Vanderbilt II during World War II into a multi-million-dollar company. Originally envisioned as a place for affordable summer houses and retirement homes for working class people, it quickly evolved into a year-round community, which has been growing ever since. The three hamlets that form the William Floyd School District now have a combined population of 55,368 residents. Census data shows only 8,962 residents at the time of the 1960 federal census.



The Manor of St. George



The William Floyd Estate



Walter T. Shirley

APPENDIX 2:

Museum Pass Program

The library offers a limited number of passes of entry to area museums. Reservations may be made in person, through the library webpage or by calling us at 631-399-1511. Museums in the [museum pass program](#) (each pass allows entry for the number described in parentheses) include:



American Airpower Museum
Farmingdale, NY
(4 people)



Children's Museum
of Manhattan
New York, NY (4 people)



Children's Museum
of the East End
Bridgehampton, NY (4 people)



Cold Spring Harbor Whaling
Museum, Cold Spring
Harbor, NY (6 people)



Cradle of Aviation
Garden City, NY
(2 adults, 2 children)



Frick Collection
New York, NY (1 adult, no
children under 10 admitted)



Guggenheim Museum
New York, NY (4, children 12
and under are free)



Heckscher Museum of Art
Huntington, NY
(2 adults and accompanying
children under 18)



Intrepid Air & Space Museum,
New York, NY
(6, children under 16 must be
accompanied by an adult)



Long Island Children's Museum,
Garden City, NY
(4, no adults w/o children,
no children w/o adults)



Long Island Museum of American
Art, History & Carriages,
Stony Brook, NY (2 adults and
any children 18 and under)



Long Island Science Center
Riverhead, NY (2 adults and
up to 4 children)



Maritime Explorium
Port Jefferson, NY (up to
6 family members)



Museum of Modern Art
New York, NY
(5 people)



Museum of the City of New York
New York, NY (2 adults and
up to 4 children)



Old Westbury Gardens
Old Westbury, NY (2 adults
and accompanying children)



Parrish Art Museum
Water Mill, NY (2 adults and
any children under 18)



South Fork Natural History
Museum, Bridgehampton, NY
(1 family - parents, children,
grandparents)



Suffolk County Vanderbilt
Museum
Centerport, NY
(2 adults, 4 children)



Walt Whitman Birthplace
Huntington Station, NY
(family of 4)

APPENDIX 3:

Additional Information and services available on the library's website www.communitylibrary.org

In order to use many of the services on the website, you need a valid library card and password. [See page 10](#) to learn how to sign up for a temporary library card online. [See page 12](#) for instructions on Setting a Password.

Answers to common questions

- How to [reserve a meeting room](#)
- Find out about [jobs at the library](#)
- [Request the library purchase an item.](#)

[Homework and study help](#) is available free for grades K-12 and adult learners every day 2:00 - 11:00 p.m.

[Reader's Corner](#)

When you are in the library building, librarians will help you find authors or books you might want to read based on your likes and dislikes. Use the Reader's Corner when you are searching for something to read but aren't at the library. It is a blog that allows you to see what others in the community are reading and recommending. You can also recommend titles that you like. Included are links to:

- The library's newest titles
- Updates on your favorite authors
- Lists of books by genre, author, or literary prize

[New Books and Movies](#)

See lists of the library's newest books and movies in our collections for adults, teens and children.

[ebooks and Audiobooks Online](#)

[eBook titles and audiobooks](#) are available to be read or listened to on your computer, smartphone or tablet. You can put holds on popular items so that you'll be the next on the list to get them. These items automatically return themselves and have no overdue fines.

In addition to the current titles and bestsellers the library provides, there are websites that make available free copies of books that have passed into the public domain (no longer have copyright protection). Here are some of those sites:

[Project Gutenberg:](#) The first and largest single collection of free eBooks.

[Open Library:](#) 20 million downloadable items in various formats..

[Digital Book Index:](#) Index with links to more than 165,000 books from commercial sites to universities.

[BookLending.com:](#) A website that matches lenders and borrowers of Kindle ebooks.

[Google Books:](#) Search the latest index of the world's books. Find millions of free great books and book previews.

[Baen Books:](#) Free science fiction and fantasy titles.

[Electronic Magazines](#)

Zinio and *Flipster* offer fully interactive digital magazines. As a member of your library, you can browse our collection of popular titles on your computer, smartphone or tablet. All titles are available all the time, and there is no limit on the number of magazines you can download.

Downloadable Music and Movies

The library subscribes to two services that offer free downloads and/or free music streaming to your computer, smartphone or tablet. [Freegal](#) offers all of Sony Music's catalog to be downloaded or streamed for free. It also offers free downloads of music videos. You may download up to five songs each week and listen to three hours of streaming music every day. [Hoopla](#) offers free popular movies, documentaries and instructional videos, TV shows, music and audiobooks. Everything in this collection is available all the time. You can checkout twenty-five titles per month.

Databases

Nowhere else on the internet can you have free, instant access to thousands of magazines, scholarly and professional journals, government publications, encyclopedias, atlases, and brochures.

A Sampling of Our Databases

The 2-1-1 Long Island Database

A directory of health, human services, and education agencies and programs.

Consumer Reports with Cars Best Deals Plus

Provides complete access to the Consumer Reports website, including Cars Best Deals Plus with unlimited price reports, enhanced side-by-side model comparisons and their "Best Deal" negotiation advice.

The Home Improvement Center

Straightforward explanations, instructions and clear photos for home improvements in categories such as electrical, plumbing, home maintenance, woodworking, outdoor projects, remodeling and redecorating. It also includes how-to-videos, glossaries of terms and conversion tables.

Choices Planner (for High School Students and Adults)

Offers a variety of tools and resources designed to help you figure out what you want to do, education and career-wise and how to do it.

Ancestry.com and World Vital Records

Research your family tree.

Alldata Car Repair, the Auto Repair and Small Engine Repair Reference Centers

Diagrams, diagnostics and step-by-step repair procedures for cars, ATVs, commercial mowers, farm tractors, generators, motorcycles, boats, outdoor power equipment, personal watercraft, snow blowers, snowmobiles and rototillers.

Mango Languages

Instruction for English speakers in learning Spanish, Brazilian Portuguese, Japanese, French, German, Italian, Greek, Russian and Mandarin Chinese. For non-English speakers, there is Mango English as a Second Language (ESL) instruction in Polish, Spanish and Brazilian Portuguese.

Learning Express

Helps you prepare for academic, civil service, military, and career tests by practicing online. Also features tutorials for using the Internet, operating systems for Mac or Windows computers and popular software like Microsoft Word, Excel, Access and Powerpoint.

[Library Link](#)

A directory of not-for-profit community services and resources in the Mastic, Mastic Beach, Moriches and Shirley community.



appendix 4:

Catalog status terms and what they mean

AVAILABLE	The item is not checked out and should be on the shelf at the location listed. If you can't find it, ask staff for help.
DUE mm-dd-yy	The item is checked out and due on the date specified. You may request this item.
HELD IN COUNTY	The item is not available for request.
INTERNET FILE	This is a digital item for use with a computer and/or digital device.
IN PROCESS	A new item that is in the process of being made ready to be available.
IN REPAIR	The item is damaged and is being repaired.
IN TRANSIT	An item is on its way to or from another library.
IN TECH SERV	The item is in the Technical Services Department, which is responsible for receiving, invoicing, organizing and processing materials. Ask staff for help.
LIB USE ONLY	The item is available but cannot be checked out but may be used in the library only.
ON HOLDSHELF	The item is being held for someone who requested it.
RECENTLY RETURNED	The item was recently returned and is probably waiting to be put back on the shelf. Ask staff for help.
STORAGE	Ask staff for help.
UNAVAILABLE	Ask staff for help.

16 results found. Sorted by relevance | [date](#) | [title](#) .

Record: [◀ Previous Record](#) | [Next Record ▶](#)



Title **The girl with the dragon tattoo** [videorecording DVD] / Columbia Pictures and Metro-Goldwyn-Mayer Pictures present a Scott Rudin/Yellow Bird Production ; a David Fincher film ; screenplay by Steven Zaillian ; produced by Scott Rudin, Ole Sondberg, Soren Staermose, Cean Chaffin ; directed by David Fincher.

Imprint Culver City, Calif. : Sony Pictures Home Entertainment, p2012.

Description 1 videodisc (158 min.) : sd., col. ; 4 3/4 in.

[🔗 Permanent Link for this Record](#)

Copies

LOCATION	CALL NUMBER	VOL	LAST CHECKIN	BARCODE	STATUS
MM-Main Level - Media Room	DVD GIRL ▶		09-26-14	30638005168035	DUE 04-13-15
MM-Main Level - Media Room	DVD GIRL		03-31-15	30638005167920	AVAILABLE
MM-Main Level - Media Room	DVD GIRL		03-12-15	30638005168100	DUE 04-13-15

Find the status of the item here in your search results.

APPENDIX 5:

Behavior in the library

The following are prohibited in the Community Library:

- Disrespect toward library staff
- Weapons
- Food (16 oz. non-alcoholic beverages or smaller are allowed in bottles or covered cups)
- Alcohol or drugs
- Smoking
- Damaging or altering library property
- Disruptive behavior
 - › Excessive noise
 - › Foul language
 - › Rough housing
- Unattended children*
- Adults or teens in children's areas without a child
- Bikes, shopping carts, skateboards, etc., inside the building

Proper attire is required at all times. This includes shirts, pants or shorts and shoes or sandals.

*Unattended Children

The Mastics-Moriches -Shirley-Community Library welcomes children and youth of all ages to use its facilities and services. The safety and wellbeing of patrons of all ages and the maintenance of an atmosphere conducive to library use are major concerns. Though staff will always respond with care and concern, they cannot assume responsibility for the safety and comfort of minors when they are unattended. Young children must be attended and adequately supervised at all times. Older youth may use the library unattended provided they are able to maintain proper library behavior. Responsibility for the welfare and the behavior of all minors using the library rests with the parent/guardian.

Parents, not the library staff, are responsible for the behavior of minors using the library. Parents will be notified if their minors are left unattended and require supervision. If parents are unavailable, the proper authorities will be contacted.



GLOSSARY OF LIBRARY TERMS AND ACRONYMS

Words, terms and acronyms with their library definitions.

CPSD

The acronym for the Children's and Parents' Services Department (see [page 8](#)).

Database

A collection of information (data) organized in such a way that a computer program can quickly select desired pieces of data. This "electronic filing system" allows digital collections of magazine and newspaper articles, encyclopedias and other works to be searched more easily.

Dewey Decimal System

A classification system used by our library (and most public libraries) to arrange and locate books in the library (see Fiction and Non-fiction)

Digital Rights Management (DRM)

A group of technologies designed to control use of digital content, such as music, movies and ebooks. DRM is sometimes referred to as copy protection or copy prevention. Music downloaded through the library's online services is free of DRM technologies.

eBooks and eReaders

Books in digital format and the devices needed to read them.

Fiction

Literary works whose content is produced by the author's imagination and is not necessarily based on fact, including novels, short stories and plays. Most fiction in the library is arranged alphabetically by the author's last name.

Hold or Reserve

What you place on an item to have it held or set aside when it becomes available. You are added to the list of holds (or reserves) for that item if there are other holds on it. When it is your turn to check out the item, the Circulation Department notifies you

and places the material on the hold shelf for you to pick up.

IT

The acronym for Information Technology, which has its own department. This department is responsible for the library's electronic infrastructure, including the internet, telephones, computers, copiers and printers.

Librarian

In order to be certified by New York state to work as a public librarian, one needs an undergraduate degree AND a master's degree in library and/or information science. Librarians in Suffolk County must also pass the civil service examination for librarians.

Librarian Trainee

A library employee who has an undergraduate degree, has passed the librarian civil service test but has not yet graduated with a master's degree. Trainees perform the tasks of librarians under senior librarian supervision.

LI LINK

The interlibrary loan system that allows us to request materials from libraries in Nassau County for you to borrow.

Non-fiction

Works whose content is based on fact rather than imagination. The Dewey Decimal System uses a numerical code that corresponds to the subject of the material to arrange it among other non-fiction works.

Patron(s)

Library customers or clients. Community members who use the library or its services are our patrons because they support the library with their tax dollars.

RASD

The acronym for the Reference and Adult Services Department (see [page 10](#)).

Readers' Advisory

Helping patrons find books to read based on their likes and dislikes. This is one of a librarian's responsibilities.

Reference Question

A question answered by librarians that involves their knowledge, use and interpretation of information resources. Reference questions may be answered in person, by telephone or online through chat or email.

Renewing Items or Loan Renewal

Extending the loan period on an item that you have already checked out. This may be done in person, by telephone or online through your library account (see [page 14](#)).

RFID

The acronym for Radio Frequency Identification, which is the system the library uses to hold and transmit information about library materials. It also signals the security gates if an item passes through without having been properly checked out.

SCLS

The acronym for the Suffolk Cooperative Library System (often referred to as "The System" by library staff), an organization that serves all the public libraries in Suffolk County. It provides countywide services, including but not limited to interlibrary loans, database subscriptions, Live-brary, and continuing education for library staff.

Self Checkout

Patrons checking out items without assistance from staff through the use of stand-alone computer stations, which is possible due to RFID technology.

Shelf Check

Performed by library staff when patrons believe that they have returned an item but the item is still recorded as checked out in our computer system. We check the shelf (and anywhere else that seems appropriate) to determine if the item has been returned and is in the library.

Stacks

The units of shelving that hold the library's books.

Stop on a Library Card/Account

Happens when a patron has fines more than twenty-five dollars or has been billed for an item that is more than 30 days overdue. This prevents the patron from checking out or holding items.

TSD

The acronym for the Teen Services Department (see [page 9](#)).

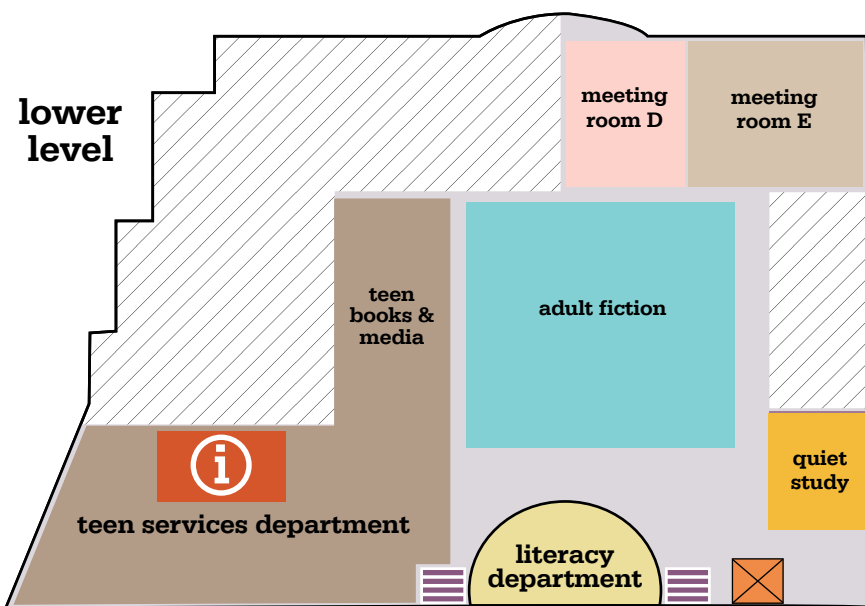
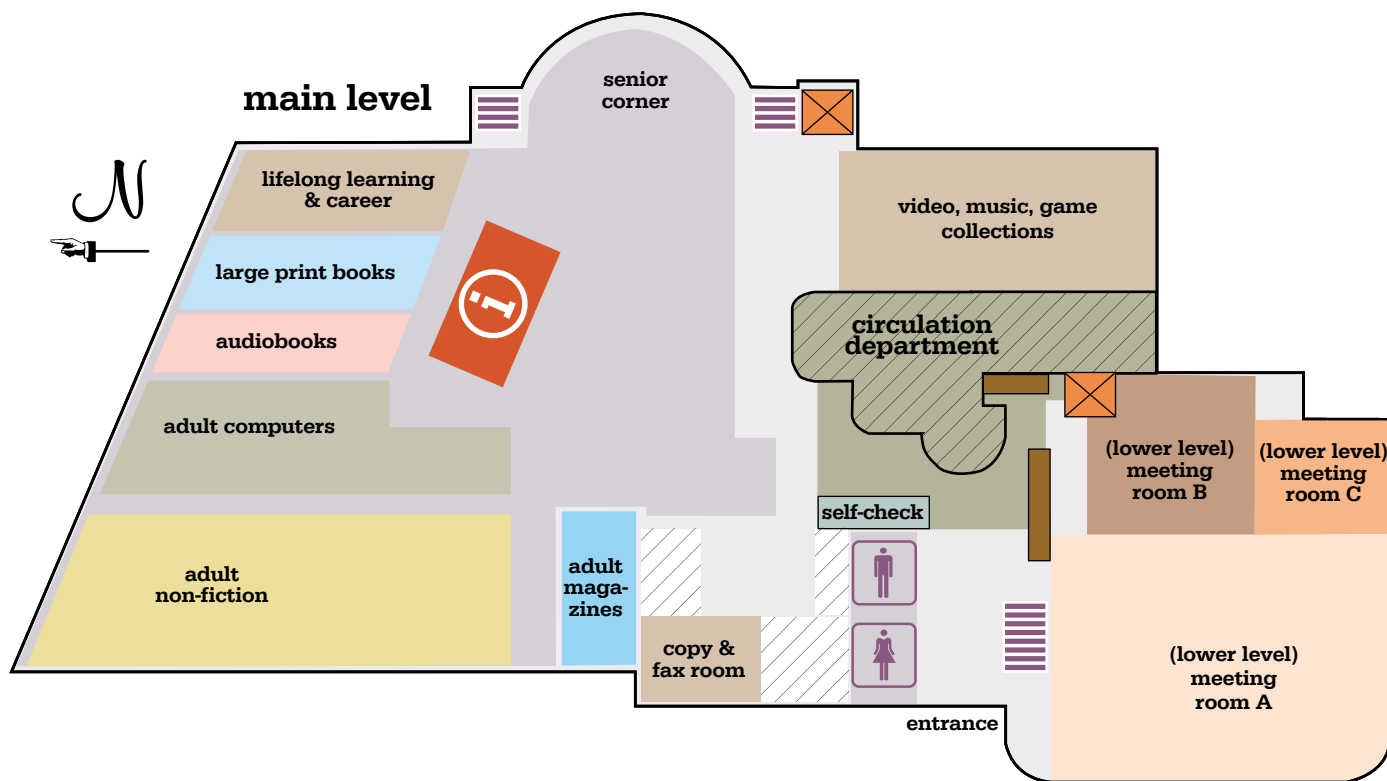
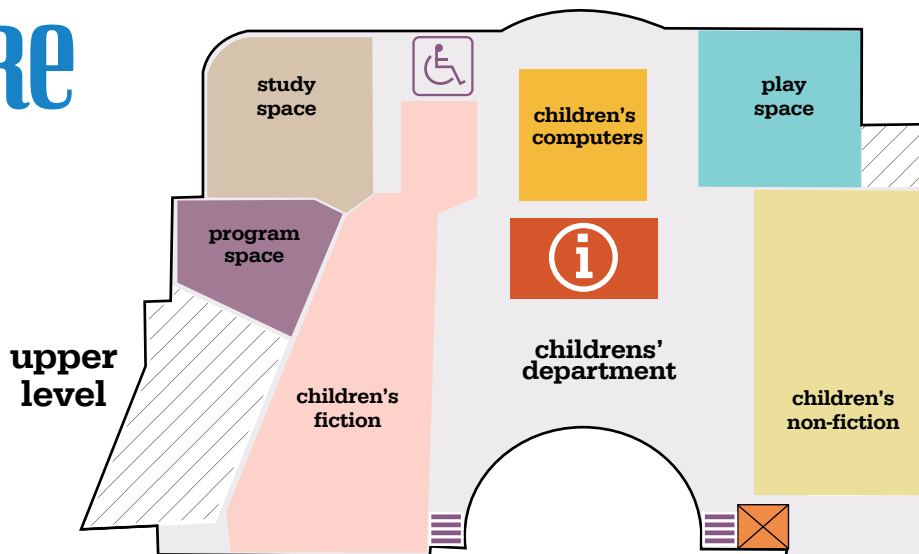
Weeding

The term used to describe librarians' careful selection of materials that need to be removed from the collection because they are damaged, out of date/inaccurate, duplicated or no longer checked out. All materials that are weeded from the library's collection are either sold at our book sales to benefit the Community Family Literacy Project, Inc., (see [page 5](#)) or donated/sold to other educational institutions.

NOTES

account _____	username _____	password _____
account _____	username _____	password _____
account _____	username _____	password _____
account _____	username _____	password _____
account _____	username _____	password _____

KNOWING WHERE YOU ARE IN THE LIBRARY



key

