

VOTING

Consistent with New York State Law, if an employee who is registered to vote does not have sufficient time outside of working hours to vote in an election, the employee may take off up to two (2) hours at the beginning or end of the work shift, as the employer may designate, with pay, to allow time to vote.

Employees must notify the Library of the intention to take needed voting time off no more than ten (10) and not less than two (2) days prior to the day of the election.

“Sufficient time” shall be defined as: four consecutive hours either between the opening of the polls and the beginning of the work shift or between the end of the employee’s work shift and the closing of the polls.

An “election” shall be defined as: any election whereby the voter must register with either a state or county Board of Elections in order to participate.

Latest Revision: June 26, 2006
Originally Adopted: May 18, 1987