

MEETING OF THE BOARD OF TRUSTEES

OF THE

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
(Mastic Recreation Center)**

September 23, 2024

7:00 PM

AGENDA

- I. CALL TO ORDER**
PLEDGE OF ALLEGIANCE
PERIOD OF PUBLIC EXPRESSION
- II. APPROVAL OF MINUTES**
- III. SCHEDULE OF CLAIMS**
 - 1. OPERATING FUND**
- IV. FINANCIAL REPORTS**
- V. DIRECTOR'S REPORT**
- VI. ASSISTANT DIRECTOR'S REPORT**
- VII. BUSINESS MANAGER'S REPORT**

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. DEPARTMENT REPORTS

- 1. ADULT SERVICES
- 2. CHILDREN'S & PARENTS SERVICES
- 3. TEEN SERVICES
- 4. C R S
- 5. LITERACY SERVICES
- 6. DIGITAL SERVICES
- 7. INFORMATION TECHNOLOGY

B. PERSONNEL

- 1. RECOMMENDED CHANGES

C. COMMUNITY EVENT

D. CONTINUING EDUCATION

E. CONTRACTS / RENEWALS

F. AWARDING OF BID

G. CORRESPONDENCE

H. NYS CONSTRUCTION GRANT – LEAD AGENCY

X. EXECUTIVE SESSION

XI. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for:

October 28, 2024 @ 7:00PM

DRAFT

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY (MASTIC RECREATION CENTER)

MINUTES OF AUGUST 26, 2024 BOARD MEETING

Trustee Maiorana called the meeting to order at 7:00 pm.

CALL TO ORDER

Present were Trustees Maiorana, Gross, Dubois, and Ricciardi, Director Rosalia, Assistant Director D’Amato, Business Manager Nowak, and Secretary Stirber. Mark Grossman attended as a guest. Rick Wiedersum of H2M Architects and Victor Canseco from Sandpebble, attended via video teleconference.

PRESENT

PERIOD OF PUBLIC EXPRESSION

Motion by Dubois, second by Gross, to accept the minutes of the July 22, 2024 Regular Meeting of the Board of Trustees. Carried 4-0.

APPROVAL OF MINUTES

Motion by Gross, second by Ricciardi, to accept the minutes of the July 22, 2024 Organizational Meeting of the Board of Trustees. Carried 4-0.

Motion by Dubois, second by Ricciardi, to approve the following Operating Fund Schedule of Claims dated August 26, 2024. Carried 4-0.

SCHEDULE OF CLAIMS

The Library Director began her report by providing an update on the main building. She informed the Board that we recently held tours for all staff and it was exciting to see everyone’s reaction. The majority of the staff have not been in the building since construction began and were seeing the progress for the first time. Ms. Rosalia continued with her report informing the Board that the glass walls are being installed. There is still work to be done in the café and the signage needs to be completed. Once the shelving and the furniture arrive they will be assembled however, at this point a grand opening date is not available. Once we have a concrete shipping date for the furniture we will proceed with planning the grand opening. The

DIRECTOR

Director continued that she recently attended a meeting with our local councilwoman concerning the permit for the sitework. Rick is meeting with the fire inspector and looking at the fire alarm system. He will also start to put together the punch list for the C/O and the final inspection. He will then submit the final inspection to the State Education Department to obtain the C/O. Ms. Rosalia reported that there is a meeting scheduled with the Town of Brookhaven to discuss the outdoor space and parking at Neighborhood Road. There is also a meeting scheduled with the Beechwood organization to make sure that all parties involved in these issues are on the same page. The plans for the fencing and property wall for the outdoor space are being finalized. Both sides of the outdoor space have a building as the border for now. The material being used for the wall is being discussed and will be similar to the branch with a stone base. The fence will be six feet high and will have two gate entrances. Angle parking in front of the library is being discussed. The Director continued her report informing the Board that we were informed that we can apply for an outdoor education grant for the outdoor space at the Moriches Branch. In addition, she reported that civic groups are working with Joe May on the 100th birthday of the Little Red Schoolhouse. There are discussions about a community center or museum being developed in that space. The Advance is planning a story about these developments. Ms. Rosalia then informed the Board that in lieu of a legislative breakfast our local representatives will be conducting a breakfast at the new Medford Library Branch at 10:00 am on September 12th. There was a meeting with Jim Mazzarella and the Commanding Officer of the 7th Precinct concerning the people that are sitting on our library sign on Neighborhood Road. Lastly, the Director reported that the two positive events were held and attended this month the William Floyd Golf Outing and the fundraiser for Caitlyn's Vision.

The Assistant Director was happy to report that even though National Night Out had to be rescheduled due to rain, it was just as successful. Over 1500 people attended the event. Applebees provided a barbecue, there was a DJ, New York Life provided free Child ID and there were many free giveaways. The event was very festive and the police team did an amazing job coordinating the event. Library and Literacy staff provided book giveaways as well as glow bracelets and coloring sheets. Ms. D'Amato informed the Board that the summer concert series went well. Two concerts had to be canceled due to rain but the remaining three went off without any issues. Patrons enjoyed the concerts and we will continue to develop this program next year. All of the departments had a successful Summer Reading Club. Patron participation increased in all departments. Ms. D'Amato reported that all programs are being well attended. Lastly the

**ASSISTANT
DIRECTOR**

Assistant Director reported that everyone is looking forward to the main building opening. We are bringing on new staff in every department and hiring is ongoing. Department heads are busy interviewing and continuing to try and plan to staff three buildings.

The Business Manager was happy to report that as outlined in the Profit & Loss Statement this month, we received over \$161,000 for outside patron contracts. That is a substantial increase from last year (\$127,00). In addition, he reported that we received about \$14,000 from SCLS as local library service aid. He then reported that in connection with the Letter of Credit we are working on, the Highway Department is not amenable to holding aside the money as hoped but we are working with the bank and the Town to resolve this matter. Mr. Nowak then reported that we have had an increase in COVID cases averaging about one case per week. Mr. Nowak informed the Board he is working with Michael Bogin on a construction grant for the main building. Mr. Nowak informed the Board that the construction trailer at 407 has left the premises. We no longer will have to incur the expenses associated with that. The temporary sanitary facilities are still there and we anticipate they will be gone by next month. The Business Manager reported as mentioned before that we are working with Peconic Solutions to come up with a plan for the outdoor space at Moriches. Mr. Nowak was happy to report that we recently received back from Civil Service three years of payroll certifications, error free.

**BUSINESS
MANAGER**

Motion by Gross, second by Dubois, to approve the CS-150 report with the Director's recommended personnel changes. Carried 4-0.

**PERSONNEL
CHANGES**

Motion by Gross, second by Dubois, to approve the attendance of the Board of Trustees, Director, Assistant Director, Department Heads and/or designated staff to attend the New York Library Association Annual Conference & Trade Show, to be held November 6th — November 9, 2024 in Syracuse, NY at a cost not to exceed \$2,255.00 per person. Carried 4-0.

**CONTINUING
EDUCATION**

Motion by Ricciardi, second by Dubois, to renew our annual subscription with PressReader Inc. at a total cost of \$8,090.00. Carried 4-0.

**CONTRACTS/
RENEWALS**

Motion by Gross, second by Dubois, to adopt the following resolution declaring the Mastics-Moriches-Shirley Community Library lead agency with regard to the design of an 'outdoor learning center' to be located in the Town of Brookhaven:

**SEQRA – OUTDOOR
LEARNING CENTER**

WHEREAS, the Board of Trustees of the Mastics-Moriches-Shirley Community Library, is proposing the Design of an Outdoor Learning Center at the Mastics-Moriches-Shirley Community Library (hereinafter called the “proposed action”); and

WHEREAS, the Board of Trustees of the Mastics-Moriches-Shirley Community Library declares itself lead agency for the proposed action, pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically 6 NYCRR § 617.6(b)(4); and

WHEREAS, the Board of Trustees of the Mastics-Moriches-Shirley Community Library has reviewed the proposed action, and the State Environmental Quality Review Act and its implementing regulations at 6 NYCRR Part 617, to make the proper classification of the proposed action; and

WHEREAS, the proposed action includes the design of an outdoor learning center, and pursuant to 6 NYCRR §617.5(c)(8) of the implementing regulations of the State Environmental Quality Review Act, the “maintenance or repair involving no substantial changes in an existing structure or facility” is a Type II action; and

WHEREAS, the proposed action includes the design of an outdoor learning center, and pursuant to 6 NYCRR §617.5(c)(12) of the implementing regulations of the State Environmental Quality Review Act, the “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet fire codes...” is a Type II action; and

Therefore, be it resolved the Board of Trustees of the Mastics-Moriches-Shirley Community Library, as the designated lead agency, after review of the proposed action at the Mastics-Moriches-Shirley Community Library, 6 NYCRR §617.5, and the opinions of its Architect and legal counsel, hereby determines that the proposed action is a Type II action pursuant to 6 NYCRR §617.5(c)(8) and (12) of the implementing regulations of the State Environmental Quality Review Act, and will, therefore, by definition, have no significant adverse impact on the environment.

Carried 4-0

Motion by Dubois, second by Ricciardi, to move into Executive Session at 7:41 pm to discuss a contractual issue. Carried 4-0.

**EXECUTIVE
SESSION**

Motion by Dubois, second by Gross, to leave Executive Session at 7:56pm. Carried 4-0.

Motion by Gross, second by Dubois, to adopt the amended Library Behavior Policy. Carried 4-0.

Motion by Dubois, second by Ricciardi, to adjourn the meeting at 7:57 pm. Carried 4-0.

ADJOURNMENT

Respectfully submitted by,

Madeline Stirber

Madeline Stirber, Secretary

**SCHEDULE OF CLAIMS
PRESENTED SEPTEMBER 23, 2024**

PREPAY PAYABLES WARRANT #1		\$	88,449.64
PAYABLES WARRANT #2		\$	1,023,659.62
PAYROLL WARRANT W.E.	8/27/2024	\$	166,503.39
PAYROLL BENEFITS WARRANT		\$	15,521.64
PAYROLL WARRANT W.E.	9/10/2024	\$	169,726.50
PAYROLL BENEFITS WARRANT		\$	122,830.22
		\$	1,586,691.01

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary

Mastics Moriches Shirley Community Library
SEPTEMBER 23, 2024
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	67842	08/27/2024	American Express	L0225 · FLUSHING BANK - OPERATING	
Bill	081424	08/14/2024		6413A · PERIODICALS (ADULT)	-286.62
				6413A · PERIODICALS (ADULT)	-134.52
				6419G · SOFTWARE (GEN)	-8,431.42
				6430G · OFFICE AND LIBRARY SUPPLIES	-1,119.00
				6431D · TELECOMMUNICATIONS	-827.58
				6433G · POSTAGE	-28.24
				6435D · CED, CONF & TRAVEL (ADM)	-386.40
				6435L · CED, CONF & TRAVEL (LIT)	-128.79
				6435R · CED, CONF & TRAVEL (CIRC)	-128.79
				643765 · PROMOTION AND PUBLICITY	-244.33
				6437A · PROGRAMS (ADULT)	-231.67
				6437C · PROGRAMS (C&P)	-191.67
				6437D · PROGRAMS (DIGITAL)	-399.99
				6437N · PROGRAMS (TEEN)	-191.66
				6437N · PROGRAMS (TEEN)	-137.87
TOTAL					<u>-12,868.55</u>
Bill Pmt -Check	67843	08/27/2024	Amazon Business	L0225 · FLUSHING BANK - OPERATING	
Bill	1QFC-JTLM-7QW6	08/15/2024		6410A · BOOKS (ADULT)	-275.56
				6410C · BOOKS (C&P)	-10.89
				6430G · OFFICE AND LIBRARY SUPPLIES	-50.06
				6437A · PROGRAMS (ADULT)	-58.33
				6437C · PROGRAMS (C&P)	-121.29
				6437D · PROGRAMS (DIGITAL)	-122.55
				6437N · PROGRAMS (TEEN)	-274.31
				6451G · CUSTODIAL SUPPLIES	-94.94
TOTAL					<u>-1,007.93</u>

Mastics Moriches Shirley Community Library
SEPTEMBER 23, 2024
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	67844	08/29/2024	Home Depot Credit Services	L0225 · FLUSHING BANK - OPERATING	
Bill	082024	08/20/2024		6451G · CUSTODIAL SUPPLIES	-433.83
TOTAL					<u>-433.83</u>
Bill Pmt -Check	67845	08/29/2024	National Grid	L0225 · FLUSHING BANK - OPERATING	
Bill	082024 Moriches	08/20/2024		6450F · FUEL/GAS	-40.40
TOTAL					<u>-40.40</u>
Bill Pmt -Check	67846	08/29/2024	PSEGLI -- Moriches	L0225 · FLUSHING BANK - OPERATING	
Bill	0715--081524 At5041	08/15/2024		6450E · ELECTRICITY	-1,680.93
TOTAL					<u>-1,680.93</u>
Bill Pmt -Check	67847	08/29/2024	PSEGLI -- NeighborhoodRdMasticBeach	L0225 · FLUSHING BANK - OPERATING	
Bill	0716--081624 at3541	08/16/2024		6450E · ELECTRICITY	-393.31
Bill	0716--081624 at3561	08/16/2024		6450E · ELECTRICITY	-1,799.18
Bill	0716--081624 at3511	08/16/2024		6450E · ELECTRICITY	-211.93
TOTAL					<u>-2,404.42</u>
Bill Pmt -Check	67848	09/03/2024	Paychex of New York LLC	L0225 · FLUSHING BANK - OPERATING	
Bill	2024082900	08/22/2024		6437P12 · PAYROLL SERVICES	-1,486.04
TOTAL					<u>-1,486.04</u>

Mastics Moriches Shirley Community Library
SEPTEMBER 23, 2024
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	67849	09/04/2024	Wex Bank	L0225 · FLUSHING BANK - OPERATING	
Bill	99356632	08/31/2024		6450F · FUEL/GAS	-236.73
				6450F · FUEL/GAS	-136.93
TOTAL					<u>-373.66</u>
Bill Pmt -Check	67850	09/09/2024	National Grid	L0225 · FLUSHING BANK - OPERATING	
Bill	0731--082924 ML70019	08/30/2024		6450F · FUEL/GAS	-29.32
TOTAL					<u>-29.32</u>
Bill Pmt -Check	67851	09/09/2024	T-Mobile	L0225 · FLUSHING BANK - OPERATING	
Bill	082324	08/23/2024		6437D · PROGRAMS (DIGITAL)	-743.20
TOTAL					<u>-743.20</u>
Bill Pmt -Check	67852	09/10/2024	Utica National Insurance Group	L0225 · FLUSHING BANK - OPERATING	
Bill	Insur 70124-070125	08/28/2024		6454 · INSURANCE	-54,247.34
TOTAL					<u>-54,247.34</u>
Bill Pmt -Check	67853	09/12/2024	Xerox Financial Services	L0225 · FLUSHING BANK - OPERATING	
Bill	6222219	09/11/2024		6439G · EQUIPMENT R & M (GEN)	-2,882.08
TOTAL					<u>-2,882.08</u>
Bill Pmt -Check	67854	09/17/2024	Postmaster MasticBeach	L0225 · FLUSHING BANK - OPERATING	
Bill	NL102024	09/17/2024		6433G · POSTAGE	-3,145.48
TOTAL					<u>-3,145.48</u>

Mastics Moriches Shirley Community Library
SEPTEMBER 23, 2024
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	67855	09/18/2024	Paychex	L0225 · FLUSHING BANK - OPERATING	
Bill	Stmnt 29628392	09/06/2024		6437P12 · PAYROLL SERVICES	-225.07
TOTAL					<u>-225.07</u>
Bill Pmt -Check	67856	09/18/2024	Sam's Club	L0225 · FLUSHING BANK - OPERATING	
Bill	090824	09/08/2024		6430G · OFFICE AND LIBRARY SUPPLIES	-249.90
				6437A · PROGRAMS (ADULT)	-65.18
				6437C · PROGRAMS (C&P)	-273.51
TOTAL					<u>-588.59</u>
Bill Pmt -Check	67857	09/18/2024	PSEGLI	L0225 · FLUSHING BANK - OPERATING	
Bill	0806--090624 act7561	09/06/2024		6450E · ELECTRICITY	-6,202.80
TOTAL					<u>-6,202.80</u>
Bill Pmt -Check	67858	09/19/2024	AVAYA LLC	L0225 · FLUSHING BANK - OPERATING	
Bill	Stmnt 2734862221	09/18/2024		6419G · SOFTWARE (GEN)	-90.00
TOTAL					<u>-90.00</u>
I hereby certify that at a meeting on September 23, 2024				Signed: _____	-88,449.64
the above vouchers were approved and authorized.					

Mastics Moriches Shirley Community Library

SEPTEMBER 23, 2024

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	67859	09/23/2024	4imprint	L0225 - FLUSHING BANK - OPERATING	
Bill	12892419	08/20/2024		6430G · OFFICE AND LIBRARY SUPPLIES	-1,028.62
TOTAL					-1,028.62
Bill Pmt -Check	67860	09/23/2024	All Out Fire	L0225 - FLUSHING BANK - OPERATING	
Bill	39808	08/23/2024		6452G · BLDG ALTERATION AND MAINT	-299.50
TOTAL					-299.50
Bill Pmt -Check	67922	09/23/2024	Arrow Steel Window Corp	L0225 - FLUSHING BANK - OPERATING	
Bill	App 9 MainLibrary	08/31/2024		7500 · BUILDING IMPROVEMENTS	-57,014.49
TOTAL					-57,014.49
Bill Pmt -Check	67923	09/23/2024	Ashlar Contracting LLC	L0225 - FLUSHING BANK - OPERATING	
Bill	16 Drywall MainLib	08/31/2024		7500 · BUILDING IMPROVEMENTS	-11,384.48
TOTAL					-11,384.48
Bill Pmt -Check	67861	09/23/2024	Baker & Taylor	L0225 - FLUSHING BANK - OPERATING	
Bill	5019065919	08/15/2024		6412C · RECORDINGS (C&P)	-44.40
Bill	5019024412	08/21/2024		6410C · BOOKS (C&P)	-582.09
Bill	5019036088	08/21/2024		6410A · BOOKS (ADULT)	-750.07
Bill	5019037153	08/21/2024		6410N · BOOKS (TEEN)	-249.27
Bill	5019074762	08/21/2024		6410A · BOOKS (ADULT)	-362.48
Bill	5019025012	08/22/2024		6410A · BOOKS (ADULT)	-784.90

Mastics Moriches Shirley Community Library

SEPTEMBER 23, 2024

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill	5019048134	08/22/2024		6410A · BOOKS (ADULT)	-495.18
Bill	5019048017	09/03/2024		6410C · BOOKS (C&P)	-1,430.27
Bill	5019105011	09/09/2024		6437N · PROGRAMS (TEEN)	-121.68
TOTAL					<u>-4,820.34</u>
Bill Pmt -Check	67862	09/23/2024	Bertos, Kathleen - Staff	L0225 · FLUSHING BANK - OPERATING	
Bill	Aug 2024	08/31/2024		6435G · CED, CONF & TRAVEL (GEN)	-56.41
TOTAL					<u>-56.41</u>
Bill Pmt -Check	67863	09/23/2024	Bleidner, Gloria	L0225 · FLUSHING BANK - OPERATING	
Bill	091124	09/11/2024		6437A · PROGRAMS (ADULT)	-100.00
TOTAL					<u>-100.00</u>
Bill Pmt -Check	67864	09/23/2024	Blink -- SemaConnect LLC	L0225 · FLUSHING BANK - OPERATING	
Bill	INV9391133	09/19/2024		6428D · MISCELLANEOUS	-480.00
TOTAL					<u>-480.00</u>
Bill Pmt -Check	67865	09/23/2024	Brookhaven Locksmiths, Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	50020	08/26/2024		6452G · BLDG ALTERATION AND MAINT	-23.00
Bill	50117	08/28/2024		6452G · BLDG ALTERATION AND MAINT	-21.50
TOTAL					<u>-44.50</u>
Bill Pmt -Check	67866	09/23/2024	Burg, Stephen (staff)	L0225 · FLUSHING BANK - OPERATING	
Bill	082924	08/29/2024		6435G · CED, CONF & TRAVEL (GEN)	-66.06
TOTAL					<u>-66.06</u>

Mastics Moriches Shirley Community Library

SEPTEMBER 23, 2024

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	67867	09/23/2024	CALLAHEAD	L0225 - FLUSHING BANK - OPERATING	
Bill	1988643 MB Lit	08/26/2024		6452G · BLDG ALTERATION AND MAINT	<u>-799.00</u>
TOTAL					-799.00
Bill Pmt -Check	67868	09/23/2024	CALLAHEAD	L0225 - FLUSHING BANK - OPERATING	
Bill	1996706 MB BusOfc	09/16/2024		6452G · BLDG ALTERATION AND MAINT	<u>-415.00</u>
TOTAL					-415.00
Bill Pmt -Check	67924	09/23/2024	CALLAHEAD	L0225 - FLUSHING BANK - OPERATING	
Bill	1986988 Main Lib	08/22/2024		7500 · BUILDING IMPROVEMENTS	<u>-150.00</u>
TOTAL					-150.00
Bill Pmt -Check	67869	09/23/2024	Carco Group, Inc.	L0225 - FLUSHING BANK - OPERATING	
Bill	929645	08/31/2024		6437P16 · STAFF BACKGROUND SCREEN	<u>-460.32</u>
TOTAL					-460.32
Bill Pmt -Check	67870	09/23/2024	Cassone Leasing, Inc.	L0225 - FLUSHING BANK - OPERATING	
Bill	1247476 BusOfc MBch	09/01/2024		6452G · BLDG ALTERATION AND MAINT	-873.00
Bill	1246975 MasticB--Lit	09/01/2024		6452G · BLDG ALTERATION AND MAINT	<u>-485.00</u>
TOTAL					-1,358.00

Mastics Moriches Shirley Community Library

SEPTEMBER 23, 2024

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	67871	09/23/2024	CDW Government, Inc.	L0225 - FLUSHING BANK - OPERATING	
Bill	AA34I7P	08/29/2024		6430G · OFFICE AND LIBRARY SUPPLIES	-74.88
Bill	AA5EB7F	09/09/2024		7203W · EQUIPMENT WIRE	-1,565.92
TOTAL					<u>-1,640.80</u>
Bill Pmt -Check	67872	09/23/2024	Central NY Chess Inc	L0225 - FLUSHING BANK - OPERATING	
Bill	040424	09/13/2024		6437A · PROGRAMS (ADULT)	-30.00
TOTAL					<u>-30.00</u>
Bill Pmt -Check	67873	09/23/2024	Connection	L0225 - FLUSHING BANK - OPERATING	
Bill	75520799	07/23/2024		6430G · OFFICE AND LIBRARY SUPPLIES	-423.05
Bill	75698803	09/17/2024		6430G · OFFICE AND LIBRARY SUPPLIES	-423.05
TOTAL					<u>-846.10</u>
Bill Pmt -Check	67874	09/23/2024	Currao-McAleavey, Carmella	L0225 - FLUSHING BANK - OPERATING	
Bill	071124 adults	09/05/2024		6437A · PROGRAMS (ADULT)	-125.00
TOTAL					<u>-125.00</u>
Bill Pmt -Check	67875	09/23/2024	East End Screen Printing & Embroidery	L0225 - FLUSHING BANK - OPERATING	
Bill	57061	09/11/2024		6430G · OFFICE AND LIBRARY SUPPLIES	-1,344.00
TOTAL					<u>-1,344.00</u>

Mastics Moriches Shirley Community Library

SEPTEMBER 23, 2024

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	67925	09/23/2024	East End Sign Design	L0225 - FLUSHING BANK - OPERATING	
Bill	35436	08/30/2024		7500 - BUILDING IMPROVEMENTS	-35,325.00
TOTAL					-35,325.00
Bill Pmt -Check	67876	09/23/2024	Eastern Suffolk Boces	L0225 - FLUSHING BANK - OPERATING	
Bill	950-25A	08/20/2024		6437P9 - EAP	-4,732.00
TOTAL					-4,732.00
Bill Pmt -Check	67926	09/23/2024	Executive Cleaning Services	L0225 - FLUSHING BANK - OPERATING	
Bill	142677	08/26/2024		7500 - BUILDING IMPROVEMENTS	-14,575.00
TOTAL					-14,575.00
Bill Pmt -Check	67877	09/23/2024	Feliciano, Kim R	L0225 - FLUSHING BANK - OPERATING	
Bill	082424	08/24/2024		6437C - PROGRAMS (C&P)	-50.00
TOTAL					-50.00
Bill Pmt -Check	67878	09/23/2024	Franco, Corinne	L0225 - FLUSHING BANK - OPERATING	
Bill	082124	08/21/2024		6437A - PROGRAMS (ADULT)	-100.00
Bill	090424	09/04/2024		6437A - PROGRAMS (ADULT)	-100.00
TOTAL					-200.00

Mastics Moriches Shirley Community Library

SEPTEMBER 23, 2024

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	67879	09/23/2024	Fratellis Restaurant and Pizzeria	L0225 · FLUSHING BANK - OPERATING	
Bill	Inv QA7WTR9FS8PAM	08/07/2024		6437N · PROGRAMS (TEEN)	-22.70
Bill	6EZYQPBKK4672	08/21/2024		6437N · PROGRAMS (TEEN)	-22.70
Bill	3DRDSTXPBCKY	08/28/2024		6437N · PROGRAMS (TEEN)	-22.70
Bill	HBAQV035979TR	09/04/2024		6437N · PROGRAMS (TEEN)	-41.40
Bill	D91F096MB5VEW	09/04/2024		6437N · PROGRAMS (TEEN)	-22.70
Bill	Inv T34XAMDEWZS3T	09/12/2024		6437N · PROGRAMS (TEEN)	-22.70
Bill	Inv KMTS177D985X0	09/12/2024		6437N · PROGRAMS (TEEN)	-22.70
TOTAL					<u>-177.60</u>
Bill Pmt -Check	67880	09/23/2024	H2M architects + engineers	L0225 · FLUSHING BANK - OPERATING	
Bill	266566	08/13/2024		7500 · BUILDING IMPROVEMENTS	-9,280.00
TOTAL					<u>-9,280.00</u>
Bill Pmt -Check	67881	09/23/2024	Hartcorn Plmbg & Heating Inc	L0225 · FLUSHING BANK - OPERATING	
Bill	89935 orig032624	09/13/2024		6452G · BLDG ALTERATION AND MAINT	-371.98
TOTAL					<u>-371.98</u>
Bill Pmt -Check	67882	09/23/2024	Heckscher Museum	L0225 · FLUSHING BANK - OPERATING	
Bill	LibraryPass 2024	09/05/2024		6437A · PROGRAMS (ADULT)	-84.00
				6437C · PROGRAMS (C&P)	-83.00
				6437N · PROGRAMS (TEEN)	-83.00
TOTAL					<u>-250.00</u>

Mastics Moriches Shirley Community Library

SEPTEMBER 23, 2024

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	67883	09/23/2024	Information Today, Inc.	L0225 - FLUSHING BANK - OPERATING	
Bill	ILC24-1D7UVLRK	08/15/2024		6435Dig · CED, CONF & TRAVEL (DIGITAL)	-249.00
TOTAL					<u>-249.00</u>
Bill Pmt -Check	67884	09/23/2024	Jodlowski, Stephanie Ann (prevLoviglio)	L0225 - FLUSHING BANK - OPERATING	
Bill	090724	09/07/2024		6437A · PROGRAMS (ADULT)	-250.00
TOTAL					<u>-250.00</u>
Bill Pmt -Check	67885	09/23/2024	Joyful Day Ceremonies LLC	L0225 - FLUSHING BANK - OPERATING	
Bill	090424	09/04/2024		6437A · PROGRAMS (ADULT)	-250.00
TOTAL					<u>-250.00</u>
Bill Pmt -Check	67886	09/23/2024	Kanopy Inc	L0225 - FLUSHING BANK - OPERATING	
Bill	413793-PPU	08/31/2024		6417A · VIDEOS (ADULT)	-156.00
				6417C · VIDEOS (C&P)	-10.00
TOTAL					<u>-166.00</u>
Bill Pmt -Check	67887	09/23/2024	Karant, Roberta	L0225 - FLUSHING BANK - OPERATING	
Bill	091024	09/10/2024		6437C · PROGRAMS (C&P)	-690.00
TOTAL					<u>-690.00</u>
Bill Pmt -Check	67888	09/23/2024	Kelly-Edmunds, Anne M.	L0225 - FLUSHING BANK - OPERATING	
Bill	091224	09/12/2024		6437A · PROGRAMS (ADULT)	-150.00
TOTAL					<u>-150.00</u>

Mastics Moriches Shirley Community Library

SEPTEMBER 23, 2024

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	67889	09/23/2024	King Kullen	L0225 - FLUSHING BANK - OPERATING	
Bill	350601422420	07/26/2024		6437N - PROGRAMS (TEEN)	-23.02
Bill	352100572421	08/01/2024		6437N - PROGRAMS (TEEN)	-12.11
Bill	350200692421	08/06/2024		6437C - PROGRAMS (C&P)	-15.15
Bill	350200702421	08/06/2024		6437C - PROGRAMS (C&P)	-9.67
Bill	350400232422	08/08/2024		6437A - PROGRAMS (ADULT)	-39.95
				6437N - PROGRAMS (TEEN)	-39.95
Bill	350601292422	08/08/2024		6437N - PROGRAMS (TEEN)	-18.56
Bill	350400382422	08/16/2024		6437N - PROGRAMS (TEEN)	-8.99
Bill	350200632423	08/20/2024		6437N - PROGRAMS (TEEN)	-105.68
Bill	352100802423	08/21/2024		6437N - PROGRAMS (TEEN)	-9.80
Bill	352101162423	08/21/2024		6437A - PROGRAMS (ADULT)	-27.05
Bill	352100232423	08/22/2024		6437A - PROGRAMS (ADULT)	-12.06
Bill	352100362424	08/27/2024		6437N - PROGRAMS (TEEN)	-12.43
TOTAL					-334.42
Bill Pmt -Check	67927	09/23/2024	KLH Fire Safety Consultants LLC	L0225 - FLUSHING BANK - OPERATING	
Bill	SED-Code-Insp MLib	09/04/2024		7500 - BUILDING IMPROVEMENTS	-10,500.00
TOTAL					-10,500.00
Bill Pmt -Check	67928	09/23/2024	Krueger International, Inc.	L0225 - FLUSHING BANK - OPERATING	
Bill	App 1 MainLib	08/31/2024		7500 - BUILDING IMPROVEMENTS	-418,266.65
TOTAL					-418,266.65

Mastics Moriches Shirley Community Library

SEPTEMBER 23, 2024

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	67890	09/23/2024	Language Line Services Inc	L0225 - FLUSHING BANK - OPERATING	
Bill	11388568	08/31/2024		6437P17 - TRANSLATION SERVICES	<u>-17.00</u>
TOTAL					-17.00
Bill Pmt -Check	67891	09/23/2024	Libray Store	L0225 - FLUSHING BANK - OPERATING	
Bill	706595	09/09/2024		7203R - EQUIPMENT CIRC	<u>-555.62</u>
TOTAL					-555.62
Bill Pmt -Check	67892	09/23/2024	Long Island Library Resources Council Inc	L0225 - FLUSHING BANK - OPERATING	
Bill	200001090 ArchiveCon	09/16/2024		6435A - CED, CONF & TRAVEL (ADULT)	<u>-45.00</u>
TOTAL					-45.00
Bill Pmt -Check	67893	09/23/2024	Maiorana, Joseph	L0225 - FLUSHING BANK - OPERATING	
Bill	ALA Conf 2024	09/12/2024		6435D - CED, CONF & TRAVEL (ADM)	<u>-1,400.15</u>
TOTAL					-1,400.15
Bill Pmt -Check	67894	09/23/2024	Mark Grossman Public Relations	L0225 - FLUSHING BANK - OPERATING	
Bill	0924-MMS	09/15/2024		643765 - PROMOTION AND PUBLICITY	<u>-4,000.00</u>
TOTAL					-4,000.00
Bill Pmt -Check	67895	09/23/2024	Maximum Security	L0225 - FLUSHING BANK - OPERATING	
Bill	27225	08/31/2024		7500 - BUILDING IMPROVEMENTS	<u>-13,883.75</u>
TOTAL					-13,883.75

Mastics Moriches Shirley Community Library

SEPTEMBER 23, 2024

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	67896	09/23/2024	Midwest Tape, LLC	L0225 · FLUSHING BANK - OPERATING	
Bill	505881965	08/09/2024		6417A · VIDEOS (ADULT)	-27.29
Bill	505936752	08/21/2024		6412A · RECORDINGS (ADULT)	-72.23
Bill	505936753	08/21/2024		6417A · VIDEOS (ADULT)	-69.23
Bill	505936755	08/21/2024		6417A · VIDEOS (ADULT)	-182.17
Bill	505936756	08/21/2024		6417C · VIDEOS (C&P)	-116.28
Bill	505964367	08/28/2024		6417A · VIDEOS (ADULT)	-121.92
Bill	505964368	08/28/2024		6417A · VIDEOS (ADULT)	-25.99
Bill	505982618	08/31/2024	hoopla	6411A · MICRO/REF CD (ADULT)	-677.35
				6411C · MICRO/REF CD (C&P)	-541.87
				6411N · MICRO/REF CD (TEEN)	-135.47
Bill	506005322	09/05/2024		6417A · VIDEOS (ADULT)	-68.31
Bill	506005323	09/05/2024		6417C · VIDEOS (C&P)	-116.28
Bill	506005324	09/05/2024		6417C · VIDEOS (C&P)	-79.24
Bill	506031878	09/11/2024		6417A · VIDEOS (ADULT)	-48.61
Bill	506031879	09/11/2024		6412A · RECORDINGS (ADULT)	-64.23
TOTAL					<u>-2,346.47</u>
Bill Pmt -Check	67929	09/23/2024	National Library Relocations, Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	0019379	08/09/2024		7500 · BUILDING IMPROVEMENTS	-13,000.00
Bill	0019380	08/19/2024		7500 · BUILDING IMPROVEMENTS	-520.00
Bill	0019373	08/20/2024		7500 · BUILDING IMPROVEMENTS	-1,408.34
Bill	0019381	08/20/2024		7500 · BUILDING IMPROVEMENTS	-4,128.00
TOTAL					<u>-19,056.34</u>

Mastics Moriches Shirley Community Library

SEPTEMBER 23, 2024

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	67897	09/23/2024	New York Hall of Science	L0225 · FLUSHING BANK - OPERATING	
Bill	2025LibraryMembershi	08/21/2024		6437A · PROGRAMS (ADULT)	-250.00
				6437N · PROGRAMS (TEEN)	-250.00
				6437C · PROGRAMS (C&P)	-250.00
TOTAL					<u>-750.00</u>
Bill Pmt -Check	67898	09/23/2024	O'Connell, Linda	L0225 · FLUSHING BANK - OPERATING	
Bill	082924	08/29/2024		6437A · PROGRAMS (ADULT)	-295.00
TOTAL					<u>-295.00</u>
Bill Pmt -Check	67930	09/23/2024	Preferred Construction, Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	App 9 Masonry MainL	08/31/2024		7500 · BUILDING IMPROVEMENTS	-32,508.00
TOTAL					<u>-32,508.00</u>
Bill Pmt -Check	67931	09/23/2024	Preferred Construction, Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	App10 RoughCrp MainL	08/31/2024		7500 · BUILDING IMPROVEMENTS	-66,710.26
TOTAL					<u>-66,710.26</u>
Bill Pmt -Check	67932	09/23/2024	Preferred Construction, Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	App 5 Flooring MainL	08/31/2024		7500 · BUILDING IMPROVEMENTS	-10,062.87
TOTAL					<u>-10,062.87</u>

Mastics Moriches Shirley Community Library

SEPTEMBER 23, 2024

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	67899	09/23/2024	PressReader Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	SI009101	08/16/2024		6413A · PERIODICALS (ADULT)	-8,090.00
TOTAL					-8,090.00
Bill Pmt -Check	67900	09/23/2024	Quadient Finance USA, Inc. -- pstg refill	L0225 · FLUSHING BANK - OPERATING	
Bill	091524	09/15/2024		6433G · POSTAGE	-600.00
TOTAL					-600.00
Bill Pmt -Check	67901	09/23/2024	Quill	L0225 · FLUSHING BANK - OPERATING	
Bill	40018703	08/13/2024		6430G · OFFICE AND LIBRARY SUPPLIES	-5.39
TOTAL					-5.39
Bill Pmt -Check	67902	09/23/2024	Ray-Block Stationery Co. Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	IN136543	09/11/2024		6439G · EQUIPMENT R & M (GEN)	-432.32
TOTAL					-432.32
Bill Pmt -Check	67903	09/23/2024	Roeder, Kathy M.	L0225 · FLUSHING BANK - OPERATING	
Bill	090924	09/09/2024		6437C · PROGRAMS (C&P)	-120.00
Bill	061724	09/12/2024		6437C · PROGRAMS (C&P)	-120.00
TOTAL					-240.00

Mastics Moriches Shirley Community Library

SEPTEMBER 23, 2024

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	67904	09/23/2024	S&S Worldwide Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	IN101470343	09/13/2024		6437C · PROGRAMS (C&P)	-16.49
				6430G · OFFICE AND LIBRARY SUPPLIES	-132.15
TOTAL					<u>-148.64</u>
Bill Pmt -Check	67905	09/23/2024	Sandpebble Preconstruction Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	PostRef ProjReq 53	09/09/2024		6452G · BLDG ALTERATION AND MAINT	-1,436.40
TOTAL					<u>-1,436.40</u>
Bill Pmt -Check	67933	09/23/2024	Sandpebble Preconstruction Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	PostRef ProjReq 53	09/09/2024		7500 · BUILDING IMPROVEMENTS	-109,986.47
TOTAL					<u>-109,986.47</u>
Bill Pmt -Check	67934	09/23/2024	Schindler Elevator Corporation	L0225 · FLUSHING BANK - OPERATING	
Bill	App 4 Elevator MainL	09/03/2024		7500 · BUILDING IMPROVEMENTS	-8,711.95
TOTAL					<u>-8,711.95</u>
Bill Pmt -Check	67906	09/23/2024	Searles Graphics, Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	23545	08/21/2024		6434G · PRINTING (GEN)	-11,628.00
TOTAL					<u>-11,628.00</u>

Mastics Moriches Shirley Community Library

SEPTEMBER 23, 2024

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	67907	09/23/2024	Shattes, Krista	L0225 - FLUSHING BANK - OPERATING	
Bill	090324	09/03/2024		6437A - PROGRAMS (ADULT)	-100.00
Bill	091024	09/10/2024		6437A - PROGRAMS (ADULT)	-100.00
TOTAL					<u>-200.00</u>
Bill Pmt -Check	67908	09/23/2024	Sievers, Sandra D.	L0225 - FLUSHING BANK - OPERATING	
Bill	091124	09/11/2024		6437A - PROGRAMS (ADULT)	-100.00
TOTAL					<u>-100.00</u>
Bill Pmt -Check	67909	09/23/2024	Smith Point Bait Beach & Tackle	L0225 - FLUSHING BANK - OPERATING	
Bill	CivrID 1RCTABSGB8D6T	09/18/2024		6437N - PROGRAMS (TEEN)	-56.66
TOTAL					<u>-56.66</u>
Bill Pmt -Check	67910	09/23/2024	Staples	L0225 - FLUSHING BANK - OPERATING	
Bill	7001874686	08/23/2024		6430G - OFFICE AND LIBRARY SUPPLIES	-26.43
				6451G - CUSTODIAL SUPPLIES	-230.20
				6437A - PROGRAMS (ADULT)	-35.42
Bill	7001992316	08/30/2024		6430G - OFFICE AND LIBRARY SUPPLIES	-130.41
TOTAL					<u>-422.46</u>
Bill Pmt -Check	67911	09/23/2024	Suburban Turf & Scapes Inc	L0225 - FLUSHING BANK - OPERATING	
Bill	4575 Moriches	08/13/2024		6452G - BLDG ALTERATION AND MAINT	-1,200.00
Bill	4601 MBch	08/13/2024		6452G - BLDG ALTERATION AND MAINT	-360.00
TOTAL					<u>-1,560.00</u>

Mastics Moriches Shirley Community Library

SEPTEMBER 23, 2024

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	67912	09/23/2024	Suffolk Cooperative Library System	L0225 - FLUSHING BANK - OPERATING	
Bill	92797 cottpopcrnMach	08/28/2024		6437A · PROGRAMS (ADULT)	-17.00
				6437C · PROGRAMS (C&P)	-17.00
				6437N · PROGRAMS (TEEN)	-16.00
Bill	92803 outdoormovie	08/28/2024		6437A · PROGRAMS (ADULT)	-70.00
				6437C · PROGRAMS (C&P)	-70.00
				6437N · PROGRAMS (TEEN)	-70.00
TOTAL					<u>-260.00</u>
Bill Pmt -Check	67913	09/23/2024	Suffolk Cooperative Library System	L0225 - FLUSHING BANK - OPERATING	
Bill	92825 Acquarium Tkts	08/29/2024		2820 · Venue Resales	-13,500.00
TOTAL					<u>-13,500.00</u>
Bill Pmt -Check	67914	09/23/2024	Suffolk Cooperative Library System	L0225 - FLUSHING BANK - OPERATING	
Bill	92871 KnowBe4	09/04/2024		6435A · CED, CONF & TRAVEL (ADULT)	-352.00
				6435C · CED, CONF & TRAVEL (C&P)	-352.00
				6435N · CED, CONF & TRAVEL (TEEN)	-352.00
				6435T · CED, CONF & TRAVEL (TECH)	-352.00
				6435R · CED, CONF & TRAVEL (CIRC)	-352.00
				6435L · CED, CONF & TRAVEL (LIT)	-352.00
				6435W · CED, CONF & TRAVEL (WIRES)	-352.00
				6435G · CED, CONF & TRAVEL (GEN)	-352.00
				6435D · CED, CONF & TRAVEL (ADM)	-352.00
				6435S · CED, CONF & TRAV (COMM SRV)	-352.00
TOTAL					<u>-3,520.00</u>

Mastics Moriches Shirley Community Library

SEPTEMBER 23, 2024

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	67915	09/23/2024	Suffolk Cooperative Library System	L0225 · FLUSHING BANK - OPERATING	
Bill	92947 E-Resrc24-25	09/23/2024		6411A · MICRO/REF CD (ADULT)	-5,976.67
				6411N · MICRO/REF CD (TEEN)	-5,976.67
				6411C · MICRO/REF CD (C&P)	-5,976.66
TOTAL					<u>-17,930.00</u>
Bill Pmt -Check	67935	09/23/2024	Torino Industrial Fabrication	L0225 · FLUSHING BANK - OPERATING	
Bill	App 7 Main Lib	08/31/2024		7500 · BUILDING IMPROVEMENTS	-17,137.29
TOTAL					<u>-17,137.29</u>
Bill Pmt -Check	67916	09/23/2024	Townline Security Systems	L0225 · FLUSHING BANK - OPERATING	
Bill	5256 MB	09/09/2024		6452G · BLDG ALTERATION AND MAINT	-209.94
Bill	5257 Mor	09/09/2024		6452G · BLDG ALTERATION AND MAINT	-209.94
TOTAL					<u>-419.88</u>
Bill Pmt -Check	67917	09/23/2024	Vertical Transportation Experts LLC	L0225 · FLUSHING BANK - OPERATING	
Bill	App 6 MainLib	09/03/2024		7500 · BUILDING IMPROVEMENTS	-4,631.25
TOTAL					<u>-4,631.25</u>
Bill Pmt -Check	67918	09/23/2024	W. B. Mason Co., Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	249022587	09/10/2024		6437C · PROGRAMS (C&P)	-51.98
Bill	249053236	09/11/2024		6430G · OFFICE AND LIBRARY SUPPLIES	-40.78
TOTAL					<u>-92.76</u>

Mastics Moriches Shirley Community Library

SEPTEMBER 23, 2024

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	67936	09/23/2024	W. B. Mason Co., Inc.	L0225 - FLUSHING BANK - OPERATING	
Bill	DR0045954	08/27/2024		7500 - BUILDING IMPROVEMENTS	-88,904.42
TOTAL					-88,904.42
Bill Pmt -Check	67919	09/23/2024	Wilson, Alexander B.	L0225 - FLUSHING BANK - OPERATING	
Bill	080724 teens	08/07/2024		6437N - PROGRAMS (TEEN)	-62.50
Bill	080724 teens LetTalk	08/07/2024		6437N - PROGRAMS (TEEN)	-62.50
Bill	082124 adults	08/21/2024		6437A - PROGRAMS (ADULT)	-125.00
Bill	082124 teens	08/21/2024		6437N - PROGRAMS (TEEN)	-62.50
Bill	082124 teens LetTalk	08/21/2024		6437N - PROGRAMS (TEEN)	-62.50
Bill	082824 adults	08/28/2024		6437A - PROGRAMS (ADULT)	-125.00
Bill	082824 teens	08/28/2024		6437N - PROGRAMS (TEEN)	-62.50
Bill	082824 teens LetTalk	08/28/2024		6437N - PROGRAMS (TEEN)	-62.50
Bill	090424 adults	09/04/2024		6437A - PROGRAMS (ADULT)	-125.00
Bill	090424 teens	09/04/2024		6437N - PROGRAMS (TEEN)	-62.50
Bill	090424 teens LetTalk	09/04/2024		6437N - PROGRAMS (TEEN)	-62.50
Bill	091124 adults	09/11/2024		6437A - PROGRAMS (ADULT)	-125.00
Bill	091124 teens	09/11/2024		6437N - PROGRAMS (TEEN)	-62.50
Bill	091124 teens LetTalk	09/11/2024		6437N - PROGRAMS (TEEN)	-62.50
Bill	091224 adults	09/12/2024		6437A - PROGRAMS (ADULT)	-125.00
TOTAL					-1,250.00
Bill Pmt -Check	67920	09/23/2024	Wine Barn & Farmers Market - Florist Barn	L0225 - FLUSHING BANK - OPERATING	
Bill	000326	08/21/2024		6437A - PROGRAMS (ADULT)	-200.00
TOTAL					-200.00

Mastics Moriches Shirley Community Library

SEPTEMBER 23, 2024

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	67921	09/23/2024	Winters Bros. Hauling of LI, LLC	L0225 - FLUSHING BANK - OPERATING	
Bill	004104066 MBch	08/31/2024		6432G · CARTAGE	-235.00
Bill	004104965 Moriches	08/31/2024		6432G · CARTAGE	-235.00
TOTAL					<u>-470.00</u>
Bill Pmt -Check	67937	09/23/2024	Winters Bros. Hauling of LI, LLC	L0225 - FLUSHING BANK - OPERATING	
Bill	4056535 MainLib	08/10/2024		7500 · BUILDING IMPROVEMENTS	-605.00
Bill	4062022 MainLib	08/17/2024		7500 · BUILDING IMPROVEMENTS	-605.00
Bill	4103628 MainLib	08/31/2024		7500 · BUILDING IMPROVEMENTS	-605.00
TOTAL					<u>-1,815.00</u>

**I hereby certify that at a meeting on September 23, 2024
the above vouchers were approved and authorized.**

Signed: _____ -1,023,659.62

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY
AUGUST 27, 2024
PAYROLL BENEFITS WARRANT**

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	EFT	08/30/2024	1094 The NYS Deferred Compensation Plan	L0226 · FLUSHING BANK - PAYROLL	
	Bill	08302024	08/30/2024		L0173 · 457B NYS DEFERRED COMP	\$ (3,587.10)
TOTAL						<u>\$ (3,587.10)</u>
	Bill Pmt -Check	EFT	08/30/2024	1099 NYS Employees' Retirement System	L0226 · FLUSHING BANK - PAYROLL	
	Bill	08302024	08/30/2024		L0163 · RC ERS CONTRIBUTIONS	\$ (6,187.31)
					L0161 · RL - ERS LOAN	\$ (2,401.00)
					L0160 · RA - ERS ARREARS (VOLUNTARY)	\$ (330.00)
TOTAL						<u>\$ (8,918.31)</u>
	Bill Pmt -Check	7903	08/30/2024	1095 Met Life	L0226 · FLUSHING BANK - PAYROLL	
	Bill	08302024	08/30/2024		L0171 · 403B MET LIFE	\$ (1,415.00)
TOTAL						<u>\$ (1,415.00)</u>
	Bill Pmt -Check	7904	08/30/2024	1096.1 Empower Life & Annuity Ins. Co. NY	L0226 · FLUSHING BANK - PAYROLL	
	Bill	08302024	08/30/2024		L0172 · 403B PRUDENTIAL	\$ (100.00)
TOTAL						<u>\$ (100.00)</u>
	Bill Pmt -Check	7905	08/30/2024	CSEA, Inc.	L0226 · FLUSHING BANK - PAYROLL	
	Bill	08302024	08/30/2024		L0500 · CSEA UNION DUES	\$ (1,501.23)
TOTAL						<u>\$ (1,501.23)</u>
					TOTAL	\$ (15,521.64)

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

SEPTEMBER 10, 2024

PAYROLL BENEFITS WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	EFT	09/13/2024	1094 The NYS Deferred Compensation Plan	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	09132024	09/13/2024		L0173 · 457B NYS DEFERRED COMP	\$ (3,696.21)
						<u>\$ (3,696.21)</u>
	Bill Pmt -Check	7906	09/13/2024	1095 Met Life	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	09132024	09/13/2024		L0171 · 403B MET LIFE	\$ (1,415.00)
						<u>\$ (1,415.00)</u>
	Bill Pmt -Check	7907	09/13/2024	1096.1 Empower Life & Annuity Ins. Co. NY	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	09132024	09/13/2024		L0172 · 403B PRUDENTIAL	\$ (100.00)
						<u>\$ (100.00)</u>
	Bill Pmt -Check	7908	09/13/2024	1098 State Of NY Department of Civil Serv	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	610	09/13/2024		9060 · MEDICAL INSURANCE	\$ (109,190.20)
						<u>\$ (109,190.20)</u>
	Bill Pmt -Check	7909-7926	09/13/2024	Medicare Reimbursements	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	09132024	09/13/2024		9060 · MEDICAL INSURANCE	\$ (5,051.00)
						<u>\$ (5,051.00)</u>
	Bill Pmt -Check	7927	09/13/2024	1114 Hartford Insurance Company	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	412286098633	09/13/2024		L0196 · LONG TER 9055 · DISABILTY INSURANCE	\$ (250.00) \$ (1,605.48)
						<u>\$ (1,855.48)</u>
	Bill Pmt -Check	7928	09/13/2024	CSEA, Inc.	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	09132024	09/13/2024		L0500 · CSEA UNION DUES	\$ (1,522.33)
						<u>\$ (1,522.33)</u>
					TOTAL	\$ (122,830.22)

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

AUGUST 2024

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
 Operating Funds Monthly Report
August 2024

PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
MONEY MARKET	\$ 4,064,655.07	\$ 28,564.72	\$ 1,492,137.21	\$ 15,868.55	\$ 2,616,951.13
CREDIT CARD M.M.	\$ 64,855.45	\$ 6,467.90	\$ 51,596.59	\$ 2.54	\$ 19,729.30
OPERATING	\$ 595,225.26	\$ 1,038,382.47	\$ 853,376.47	\$ 17.22	\$ 780,248.48
PAYROLL	\$ 195,993.19	\$ 504,754.74	\$ 666,028.09	\$ -	\$ 34,719.84
BOND REFERENDUM	\$ 129.55	\$ -	\$ -	\$ 0.55	\$ 130.10
					<u>\$ 3,451,778.85</u>
				TOTAL CASH	<u><u>\$ 3,451,778.85</u></u>

BOT Meeting:
 September 23, 2024

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through August 2024

	TOTAL					
	Jul 24	Aug 24	Jul - Aug 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense						
Income						
2000 · PROPERTY TAX REVENUES	0.00	0.00	0.00	11,806,500.00	-11,806,500.00	0.0%
2082 · FINES AND FEES	120.01	275.24	395.25	2,500.00	-2,104.75	15.81%
2360 · CONTRACTS WITH OTHER LIBR.	161,193.93	0.00	161,193.93	150,000.00	11,193.93	107.46%
2401 · INTEREST	21,305.94	24,302.69	45,608.63	225,000.00	-179,391.37	20.27%
2650 · SALES OF EXCESS MATERIAL	2.50	17.30	19.80			
2701 · REFUNDS	0.00	0.00	0.00	9,500.00	-9,500.00	0.0%
2705 · GIFTS AND DONATIONS	10.10	5.00	15.10			
2760 · SYSTEM & STATE AID	13,966.00	0.00	13,966.00	15,000.00	-1,034.00	93.11%
2770 · UNCLASSIFIED REVENUE	9.90	10.49	20.39			
2771 · COPIER REVENUE - CONTRACT (R)	909.88	1,275.10	2,184.98	8,000.00	-5,815.02	27.31%
2771A · COPIER REVENUE - INHOUSE (N)	120.00	275.00	395.00			
2772 · READER-PRINTER REVENUE	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
2772A · ADULT-ADULT PRINTER	160.00	415.00	575.00			
2800 · PROGRAM RECEIPTS						
2805 · Program Receipts - Adult	621.00	140.00	761.00			
2820 · Venue Resales	6,517.50	-7,664.00	-1,146.50			
2800 · PROGRAM RECEIPTS - Other	0.00	27.00	27.00	5,000.00	-4,973.00	0.54%
Total 2800 · PROGRAM RECEIPTS	7,138.50	-7,497.00	-358.50	5,000.00	-5,358.50	-7.17%
Total Income	204,936.76	19,078.82	224,015.58	12,226,500.00	-12,002,484.42	1.83%
Gross Profit	204,936.76	19,078.82	224,015.58	12,226,500.00	-12,002,484.42	1.83%
Expense						
6000 · SALARIES AND WAGES						
6141 · PROFESSIONAL SALARIES						

	TOTAL					
	Jul 24	Aug 24	Jul - Aug 24	Budget	\$ Over Budget	% of Budget
6141A · PROFESSIONAL (ADULT)	47,070.22	84,825.50	131,895.72	725,832.00	-593,936.28	18.17%
6141C · PROFESSIONAL (C&P)	27,646.88	42,090.41	69,737.29	476,912.00	-407,174.71	14.62%
6141D · PROFESSIONAL (DIGITAL)	20,342.54	32,529.02	52,871.56	373,477.00	-320,605.44	14.16%
6141G · PROFESSIONAL (GEN)	0.00	0.00	0.00	0.00	0.00	0.0%
6141N · PROFESSIONAL (TEEN)	24,281.19	42,572.61	66,853.80	506,474.00	-439,620.20	13.2%
6141S · COMM SERV LIBR (SVC)	0.00	0.00	0.00	0.00	0.00	0.0%
6141T · PROFESSIONAL (TECH)	9,372.70	13,485.51	22,858.21	162,909.00	-140,050.79	14.03%
Total 6141 · PROFESSIONAL SALARIES	128,713.53	215,503.05	344,216.58	2,245,604.00	-1,901,387.42	15.33%
6142 · CLERICAL SALARIES						
6142A · CLERICAL (ADULT)	10,714.72	16,501.08	27,215.80	177,307.00	-150,091.20	15.35%
6142C · CLERICAL (C&P)	11,507.23	23,937.00	35,444.23	174,052.00	-138,607.77	20.36%
6142D · CLERICAL (DIGITAL)	6,568.96	9,681.44	16,250.40	60,034.00	-43,783.60	27.07%
6142G · CLERICAL (GEN)	15,370.60	22,328.92	37,699.52	181,718.00	-144,018.48	20.75%
6142L · CLERICAL (LIT)	21,059.38	30,840.35	51,899.73	340,796.00	-288,896.27	15.23%
6142N · CLERICAL (TEEN)	7,030.73	8,160.28	15,191.01	202,841.00	-187,649.99	7.49%
6142R · CLERICAL (CIRC)	18,295.22	25,963.67	44,258.89	459,049.00	-414,790.11	9.64%
6142S · CLERICAL (SVC)	0.00	0.00	0.00	0.00	0.00	0.0%
6142T · CLERICAL (TECH)	0.00	0.00	0.00	0.00	0.00	0.0%
6142X · CLERICAL (WIRES)	557.70	589.69	1,147.39	17,925.00	-16,777.61	6.4%
Total 6142 · CLERICAL SALARIES	91,104.54	138,002.43	229,106.97	1,613,722.00	-1,384,615.03	14.2%
6143 · PAGE SALARIES						
6143A · PAGE (ADULT)	8,525.39	13,398.85	21,924.24	196,830.00	-174,905.76	11.14%
6143C · PAGE (C&P)	7,994.95	12,661.76	20,656.71	190,475.00	-169,818.29	10.85%
6143G · PAGE (GEN)	0.00	0.00	0.00	0.00	0.00	0.0%
6143L · PAGE (LIT)	1,462.82	2,207.22	3,670.04	21,145.00	-17,474.96	17.36%
6143N · PAGE (TEEN)	0.00	0.00	0.00	62,562.00	-62,562.00	0.0%
6143R · PAGE (CIRC)	0.00	0.00	0.00	0.00	0.00	0.0%
6143T · PAGE (TECH)	0.00	0.00	0.00	0.00	0.00	0.0%

	TOTAL					
	Jul 24	Aug 24	Jul - Aug 24	Budget	\$ Over Budget	% of Budget
Total 6143 · PAGE SALARIES	17,983.16	28,267.83	46,250.99	471,012.00	-424,761.01	9.82%
6144 · CUSTODIAL						
6144G · CUSTODIAL	20,547.19	32,730.40	53,277.59	595,190.00	-541,912.41	8.95%
Total 6144 · CUSTODIAL	20,547.19	32,730.40	53,277.59	595,190.00	-541,912.41	8.95%
6145 · SECURITY						
6145G · SECURITY	29,764.23	47,394.48	77,158.71	470,232.00	-393,073.29	16.41%
Total 6145 · SECURITY	29,764.23	47,394.48	77,158.71	470,232.00	-393,073.29	16.41%
6146 · TECHNICIAN						
6146W · TECHNICAL (WIRES)	10,642.58	19,107.44	29,750.02	194,729.00	-164,978.98	15.28%
Total 6146 · TECHNICIAN	10,642.58	19,107.44	29,750.02	194,729.00	-164,978.98	15.28%
6147 · ADMINISTRATIVE						
Total 6147 · ADMINISTRATIVE	43,320.46	53,919.57	97,240.03	468,267.00	-371,026.97	20.77%
Total 6000 · SALARIES AND WAGES	342,075.69	534,925.20	877,000.89	6,058,756.00	-5,181,755.11	14.48%
6200 · EMPLOYEE BENEFITS						
9010 · RETIREMENT	0.00	0.00	0.00	498,198.00	-498,198.00	0.0%
9030 · SOCIAL SECURITY	25,299.58	39,664.00	64,963.58	403,325.00	-338,361.42	16.11%
9040 · WORKERS' COMPENSATION	0.00	0.00	0.00	65,000.00	-65,000.00	0.0%
9050 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
9055 · DISABILTY INSURANCE	1,658.55	1,683.76	3,342.31	18,780.00	-15,437.69	17.8%
9060 · MEDICAL INSURANCE	104,991.25	101,185.39	206,176.64	1,224,208.00	-1,018,031.36	16.84%
Total 6200 · EMPLOYEE BENEFITS	131,949.38	142,533.15	274,482.53	2,212,011.00	-1,937,528.47	12.41%
6410A · BOOKS (ADULT)	2,842.54	4,546.10	7,388.64	150,000.00	-142,611.36	4.93%
6410C · BOOKS (C&P)	1,823.71	2,309.71	4,133.42	70,000.00	-65,866.58	5.91%
6410L · BOOKS (LIT)	0.00	0.00	0.00	500.00	-500.00	0.0%
6410N · BOOKS (TEEN)	458.73	249.27	708.00	22,000.00	-21,292.00	3.22%
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.00	0.00	0.0%
6411A · MICRO/REF CD (ADULT)	7,448.91	677.35	8,126.26	45,000.00	-36,873.74	18.06%
6411C · MICRO/REF CD (C&P)	559.13	541.87	1,101.00	15,000.00	-13,899.00	7.34%

	TOTAL					
	Jul 24	Aug 24	Jul - Aug 24	Budget	\$ Over Budget	% of Budget
6411L · MICRO/REF CD (LIT)	0.00	0.00	0.00	0.00	0.00	0.0%
6411N · MICRO/REF CD (TEEN)	139.78	135.47	275.25	15,000.00	-14,724.75	1.84%
6412A · RECORDINGS (ADULT)	701.99	838.76	1,540.75	40,000.00	-38,459.25	3.85%
6412C · RECORDINGS (C&P)	488.40	44.40	532.80	10,000.00	-9,467.20	5.33%
6412L · RECORDINGS (LIT)	0.00	0.00	0.00	0.00	0.00	0.0%
6412N · RECORDINGS (TEEN)	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
6413A · PERIODICALS (ADULT)	3,461.48	8,511.14	11,972.62	33,000.00	-21,027.38	36.28%
6413C · PERIODICALS (C&P)	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6413D · PERIODICALS (ADM)	0.00	0.00	0.00	500.00	-500.00	0.0%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	500.00	-500.00	0.0%
6413L · PERIODICALS (LIT)	0.00	0.00	0.00	0.00	0.00	0.0%
6413N · PERIODICALS (TEEN)	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	703.86	966.52	1,670.38	90,000.00	-88,329.62	1.86%
6417C · VIDEOS (C&P)	5.00	126.28	131.28	15,000.00	-14,868.72	0.88%
6417L · VIDEOS (LIT)	0.00	0.00	0.00	150.00	-150.00	0.0%
6417N · VIDEOS (TEEN)	0.00	0.00	0.00	6,000.00	-6,000.00	0.0%
6419G · SOFTWARE (GEN)	6,232.78	8,581.41	14,814.19	45,000.00	-30,185.81	32.92%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6419T · SOFTWARE (TECH)	9,396.03	0.00	9,396.03	1,500.00	7,896.03	626.4%
6419W · SOFTWARE (WIRES)	0.00	12,741.87	12,741.87	10,000.00	2,741.87	127.42%
6428D · MISCELLANEOUS	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6429C · REALIA (C&P)	0.00	0.00	0.00	650.00	-650.00	0.0%
6429L · REALIA (LIT)	0.00	0.00	0.00	0.00	0.00	0.0%
6430G · OFFICE AND LIBRARY SUPPLIES	6,781.59	4,540.98	11,322.57	85,000.00	-73,677.43	13.32%
6431D · TELECOMMUNICATIONS	42,727.37	827.58	43,554.95	78,830.00	-35,275.05	55.25%
6432G · CARTAGE	470.00	470.00	940.00	7,050.00	-6,110.00	13.33%

	TOTAL					
	Jul 24	Aug 24	Jul - Aug 24	Budget	\$ Over Budget	% of Budget
6433G · POSTAGE	3,764.47	3,473.72	7,238.19	50,000.00	-42,761.81	14.48%
6434A · PRINTING (ADULT)	0.00	0.00	0.00	500.00	-500.00	0.0%
6434C · PRINTING (C&P)	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6434G · PRINTING (GEN)	11,628.00	11,628.00	23,256.00	145,000.00	-121,744.00	16.04%
6434L · PRINTING (LIT)	0.00	0.00	0.00	0.00	0.00	0.0%
6434N · PRINTING (TEEN)	0.00	0.00	0.00	500.00	-500.00	0.0%
6434R · PRINTING (CIRC)	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6434S · PRINTING (COMM SRV)	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6435A · CED, CONF & TRAVEL (ADULT)	228.28	0.00	228.28	3,000.00	-2,771.72	7.61%
6435C · CED, CONF & TRAVEL (C&P)	1,463.26	389.65	1,852.91	3,000.00	-1,147.09	61.76%
6435D · CED, CONF & TRAVEL (ADM)	2,745.65	386.40	3,132.05	15,000.00	-11,867.95	20.88%
6435Dig · CED, CONF & TRAVEL (DIGITAL)	370.30	264.28	634.58	3,000.00	-2,365.42	21.15%
6435G · CED, CONF & TRAVEL (GEN)	-74.00	199.25	125.25	1,000.00	-874.75	12.53%
6435L · CED, CONF & TRAVEL (LIT)	175.00	316.98	491.98	3,000.00	-2,508.02	16.4%
6435N · CED, CONF & TRAVEL (TEEN)	175.00	0.00	175.00	3,000.00	-2,825.00	5.83%
6435R · CED, CONF & TRAVEL (CIRC)	175.00	128.79	303.79	3,000.00	-2,696.21	10.13%
6435S · CED, CONF & TRAV (COMM SRV)	0.00	0.00	0.00	0.00	0.00	0.0%
6435T · CED, CONF & TRAVEL (TECH)	0.00	0.00	0.00	0.00	0.00	0.0%
6435W · CED, CONF & TRAVEL (WIRES)	175.00	0.00	175.00	1,000.00	-825.00	17.5%
6436 · CONTRACTS	0.00	0.00	0.00	78,750.00	-78,750.00	0.0%
6437A · PROGRAMS (ADULT)	8,644.89	3,674.48	12,319.37	60,000.00	-47,680.63	20.53%
6437C · PROGRAMS (C&P)	4,321.30	1,744.40	6,065.70	65,000.00	-58,934.30	9.33%
6437D · PROGRAMS (DIGITAL)	897.66	1,265.74	2,163.40	25,000.00	-22,836.60	8.65%
6437L · PROGRAMS (LIT)	2,571.75	6,472.75	9,044.50	100,000.00	-90,955.50	9.05%
6437N · PROGRAMS (TEEN)	2,889.77	2,622.32	5,512.09	22,000.00	-16,487.91	25.06%
6437P · PROFESSIONAL FEES						
643760 · PLANTINGS	0.00	0.00	0.00	0.00	0.00	0.0%
643765 · PROMOTION AND PUBLICITY	8,027.00	4,244.33	12,271.33	130,000.00	-117,728.67	9.44%

	TOTAL					
	Jul 24	Aug 24	Jul - Aug 24	Budget	\$ Over Budget	% of Budget
643770 - CONTINGENCY	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6437P01 - ACCOUNTANT/AUDITOR	1,275.00	0.00	1,275.00	26,000.00	-24,725.00	4.9%
6437P02 - AUDITOR	0.00	1,000.00	1,000.00	6,000.00	-5,000.00	16.67%
6437P10 - ELECTION	4.50	0.00	4.50	7,000.00	-6,995.50	0.06%
6437P11 - FSA ADMINISTRATION	132.50	132.50	265.00	1,620.00	-1,355.00	16.36%
6437P12 - PAYROLL SERVICES	223.45	4,078.41	4,301.86	22,000.00	-17,698.14	19.55%
6437P13 - ARMORED CAR SERVICE	0.00	0.00	0.00	0.00	0.00	0.0%
6437P14 - PIANO TUNING	0.00	0.00	0.00	0.00	0.00	0.0%
6437P15 - DOCUMENT MANAGEMENT/DESTRUCTION	0.00	115.18	115.18	500.00	-384.82	23.04%
6437P16 - STAFF BACKGROUND SCREEN	0.00	460.32	460.32	3,300.00	-2,839.68	13.95%
6437P17 - TRANSLATION SERVICES	8.75	17.00	25.75	150.00	-124.25	17.17%
6437P3 - APPRAISAL SERVICES	240.00	0.00	240.00	500.00	-260.00	48.0%
6437P4 - ATTORNEY	11,041.67	3,214.17	14,255.84	85,000.00	-70,744.16	16.77%
6437P5 - BACKFLOW INSPECTION	0.00	0.00	0.00	225.00	-225.00	0.0%
6437P6 - BOARD SECRETARY	0.00	0.00	0.00	0.00	0.00	0.0%
6437P7 - COLLECTION AGENCY	0.00	0.00	0.00	0.00	0.00	0.0%
6437P8 - DENITE SYSTEMS ANALYSIS	0.00	0.00	0.00	400.00	-400.00	0.0%
6437P9 - EAP	0.00	4,732.00	4,732.00	5,000.00	-268.00	94.64%
Total 6437P - PROFESSIONAL FEES	20,952.87	17,993.91	38,946.78	289,195.00	-250,248.22	13.47%
6438 - DUES	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6439A - EQUIPMENT R & M (ADULT)	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6439C - EQUIPMENT R & M (C&P)	0.00	0.00	0.00	550.00	-550.00	0.0%
6439G - EQUIPMENT R & M (GEN)	3,313.79	3,872.31	7,186.10	65,000.00	-57,813.90	11.06%
6439N - EQUIPMENT R & M (TEEN)	0.00	0.00	0.00	100.00	-100.00	0.0%
6439R - EQUIPMENT R & M (CIRC)	11,923.49	2,050.00	13,973.49	45,000.00	-31,026.51	31.05%
6439T - EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	0.00	0.0%
6439W - EQUIPMENT R & M (WIRES)	0.00	0.00	0.00	20,000.00	-20,000.00	0.0%
6450E - ELECTRICITY	7,813.52	9,533.77	17,347.29	100,000.00	-82,652.71	17.35%

	TOTAL					
	Jul 24	Aug 24	Jul - Aug 24	Budget	\$ Over Budget	% of Budget
6450F · FUEL/GAS	1,168.32	443.38	1,611.70	12,000.00	-10,388.30	13.43%
6450W · WATER	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6451G · CUSTODIAL SUPPLIES	1,588.16	2,009.23	3,597.39	20,000.00	-16,402.61	17.99%
6452G · BLDG ALTERATION AND MAINT	4,010.47	18,686.14	22,696.61	65,000.00	-42,303.39	34.92%
6454 · INSURANCE	0.00	49,186.04	49,186.04	90,000.00	-40,813.96	54.65%
6485G · Bank Fees	644.17	611.76	1,255.93			
6601 · BOND PRINCIPAL	0.00	0.00	0.00	815,000.00	-815,000.00	0.0%
6701 · BOND INTEREST	0.00	0.00	0.00	667,168.00	-667,168.00	0.0%
69800 · Uncategorized Expenses	0.00	0.00	0.00	0.00	0.00	0.0%
7203 · EQUIPMENT - Capital Purchases						
7203A · EQUIPMENT ADULT	0.00	2,332.31	2,332.31	60,000.00	-57,667.69	3.89%
7203C · EQUIPMENT C & P	0.00	2,332.31	2,332.31	30,000.00	-27,667.69	7.77%
7203D · EQUIPMENT ADMIN	6,406.09	-870.75	5,535.34	30,000.00	-24,464.66	18.45%
7203G · EQUIPMENT BUS OFF	0.00	0.00	0.00	27,500.00	-27,500.00	0.0%
7203L · EQUIPMENT LITERACY	0.00	0.00	0.00	0.00	0.00	0.0%
7203N · EQUIPMENT TEEN	0.00	2,332.31	2,332.31	30,000.00	-27,667.69	7.77%
7203R · EQUIPMENT CIRC	7,241.50	4,037.30	11,278.80	100,000.00	-88,721.20	11.28%
7203T · EQUIPMENT TECH	7,241.50	1,705.00	8,946.50	0.00	8,946.50	100.0%
7203W · EQUIPMENT WIRE	2,989.44	10,748.14	13,737.58	134,640.00	-120,902.42	10.2%
Total 7203 · EQUIPMENT - Capital Purchases	23,878.53	22,616.62	46,495.15	412,140.00	-365,644.85	11.28%
Total Expense	673,711.02	883,136.98	1,556,848.00	12,226,500.00	-10,669,652.00	12.73%
Net Ordinary Income	-468,774.26	-864,058.16	-1,332,832.42	0.00	-1,332,832.42	100.0%
Other Income/Expense						
Other Expense						
7500 · BUILDING IMPROVEMENTS	741,961.96	946,513.66	1,688,475.62			
Total Other Expense	741,961.96	946,513.66	1,688,475.62			
Net Other Income	-741,961.96	-946,513.66	-1,688,475.62	0.00	-1,688,475.62	100.0%
Net Income	-1,210,736.22	-1,810,571.82	-3,021,308.04	0.00	-3,021,308.04	100.0%

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

CAPITAL FUND FINANCIAL REPORT

AUGUST 2024

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

September 23, 2024

Sylvia Maurer

The Children's and Parents' Services Department had another wonderful summer with our patrons. Librarians, Sam Quinn and Scott Bendjy, led our CPSD team and planned and organized the entire program for our department. They ran a training meeting in June so all staff were on the same page and ready for a busy summer. We were excited to see improvements made from staff suggestions from the previous year. This summer we had a total of 582 children sign up for our summer reading program. Throughout the summer, children could bring in their reading logs and get a sticker and a raffle ticket for every hour that they read. We had 12 assorted prizes that they could try and win. Children also received a prize if they completed 5 summer activities from their activity board as well as an additional prize if they completed their entire reading log of 21 hours of reading. We had 43 children accomplish this great feat. We received donations from many businesses which we added to our prizes. A huge thank you to Mama Lisa Restaurant, Ice Cream Cottage, GR8SKATES, Panera Bread, Splish Splash and Theater Three. The winners were very excited to win prizes for themselves and their families for all their hard work this summer. CPSD staff worked together as a great team across both buildings to keep all of these children reading and engaged in activities all summer long!

MASTIC BEACH	
Summer Reading Sign Ups	
Birth-5 years	107
Entering Grades K-7	188
Completed Activity Boards	
Birth-5 years	39
Entering Grades K-7	41
Total Raffles (1 Hour Read Per Raffle)	
1137	

MORICHES	
Summer Reading Sign Ups	
Birth-5 years	103
Entering Grades K-7	180
Completed Activity Boards	
Birth-5 years	29
Entering Grades K-7	44
Total Raffles (1 Hour Read Per Raffle)	
1035	



SUMMER 2024 TOTALS	
Summer Reading Sign Ups	
Birth-5 years	210
Entering Grades K-7	368
Sign Up Total	582
Completed Activity Boards	
Birth-5 years	68
Entering Grades K-7	85
Activity Board Total	153
Total Raffles (1 Hour Read Per Raffle)	
2172	



Summer With Us

We offered a robust program of summer classes in the mornings and evenings. Our dedicated students and families attended English classes in one of three different proficiency levels alongside an enrichment program for toddlers, pre-schoolers & school age children, “Family Literacy Friday” classes with child & caregiver learning together, and Citizenship Preparation class. Our Mujeres Latinas group enjoyed a beautiful morning walk at Patriot's Preserve as well as a series of technology classes in partnership with Digital Services Department.



Thank you to the Literacy Team of staff, instructors, and childcare aides who are dedicated to helping, encouraging, and motivating our patrons. We are grateful for our partnerships and the space for classes at Mastic Beach Ambulance Company, Mastic Beach Branch, and Mastic Recreation Center. Thank you for your support, MMSCL!

Citizenship with Us

Ms. Ivette's class is full of patriotic pride! This diverse group finds common ground in their shared respect for the United States of America. With the goal of becoming citizens, they study U.S. history, civics, government, geography, and more to prepare for their Naturalization exam and interview.



Citizenship student, Victor from Nicaragua, passed his test the day before class ended and shared his experience with the class.

Among the 20 students enrolled in class, there are 10 countries represented: Colombia, Dominican Republic, Ecuador, El Salvador, Guatemala, Honduras, Mexico, Pakistan, Peru, and Puerto Rico.

Monthly Statistics for July-August

In-Person Attendance (off site): 772 adults
In-Person Attendance (off site): 184 toddlers
In-Person Attendance (off site): 133 school age
Off Site Sessions (adult): 77
Off Site Sessions (child): 62

Create with Cricut

This summer's partnership with the Digital Services Department was a success— thanks to all of the staff involved for your help! Our Mujeres Latinas group enjoyed 4 sessions at the Technology Lab. Each week offered an opportunity to learn and practice a new technique on the Cricut craft machine. They did an amazing job on customized and personalized projects: framed art, water bottle, apron, and pouch. It was an opportunity to learn new things, exercise their creativity, and enjoy time together.



While in the lab, we noticed 2 familiar faces on a DSD flyer...Literacy's Vinny and Irma! Their picture was taken during a Cricut class in February and made it to the flyer. Of course, we had to take a picture of Vinny and Irma with the flyer and they took an updated picture!



Playing and Learning

During a Family Literacy Friday, our kiddos had fun outside on a beautiful day with simple supplies like a bucket with water, blocks, and a net!



Learning and Playing

While parents are hard at work in their English classes, their children are having fun playing, crafting, snacking, and socializing! Thank you to our wonderful childcare enrichment aides.



September 2024

Compiled by: Stephen Burg

Over the past month, The Digital Services Department conducted four computer classes: All About Email, Tech Show and Tell, Cricut Pencil Cases, and Make Your Own App. Thirteen people attended the four classes. We conducted 44 one-on-one tech appointments covering various topics. The department continues to curate the library's social media platforms.



Digital Equipment Circulation FY 24-25	August Checkouts	August Renewals
HOTSPOT icode1 168	16	2
IPADS icode1 182	0	0
Video2Digital and GOPRO icode1 703	2	1

Herkimer Stats	August
Questions	
Reference Questions	49
Other Questions	115
Computer usage	
number of sessions	551

Digital Services

August Stats

Column1	August
Facebook	
page views	2836
post reach	17,926
Instagram	
reach	1,472
Impressions	882
Followers	1466
YouTube	
views	1,108
subscriber	697
Chat/Text Ref	
text/email	84
overdrive	
ebooks	3819
audio books	2547
total	6366
flipster	
online views	84
Freegal	
downloads	203
streamed	800
both:	1003
Hoopla	
new patrons	16
check outs	637
Kanopy	
downloads	119
HOOPLA + KANOPY:	756

JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
A	Mongogna, Malissa		Librarian I	\$ 51,960.57		08/28/24	
TRS	Mongogna, Malissa		Librarian I	\$ 51,960.57		09/03/24	
RE	Goodwin, Kayleigh		Library Clerk	\$ 33,442.76		08/27/24	
A	Goodwin, Kayleigh		Senior Library Clerk	\$ 46,000.00		08/28/24	

DID YOU: 1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?
 2. Request and canvas an eligible list for all competitive positions?
 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application
 4. Submit a personnel change on the previous incumbent shown above?
 APPROVED
 APPROVED AS NOTED

The above changes are hereby certified as being in accordance with Civil Service requirements.

Signature of Appointing Authority

JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
APT	Bulger, Mya		Page	\$16.00/HR	Up to 17.5 Hours	09/05/24	
APT	MacDowell, Sarah		Page	\$16.00/HR	Up to 17.5 Hours	09/05/24	
APT	Rivadeneira, Janet		Page	\$16.00/HR	Up to 17.5 Hours	09/05/24	

DID YOU: 1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?
 2. Request and canvas an eligible list for all competitive positions?
 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application
 4. Submit a personnel change on the previous incumbent shown above?
 APPROVED
 APPROVED AS NOTED

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Signature of Appointing Authority

JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
APT	Poloskey, Skylar		Page	\$16.00/HR	Up to 17.5 Hours	09/05/24	
APT	Segura, Julianna		Page	\$16.00/HR	Up to 17.5 Hours	09/05/24	
TRS	Ivans, Ryans		Page	\$16.38/HR	Up to 17.5 Hours	08/29/24	

DID YOU: 1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?
 2. Request and canvas an eligible list for all competitive positions?
 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application
 4. Submit a personnel change on the previous incumbent shown above?
 APPROVED
 APPROVED AS NOTED

The above changes are hereby certified as being in accordance with Civil Service requirements.

Signature of Appointing Authority

JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
TRS	Guerrero, Emily		Librarian I	\$24.72/HR	Up to 17.5 Hours	09/05/24	
A	Acierno, Teresa (Appointed Temporary)		Librarian I			09/11/24	
SI	Meza Vivanco, Paola		Library Clerk Spanish Speaking	\$ 41,860.00		08/28/24	
TRS	Meza Vivanco, Paola		Library Clerk Spanish Speaking	\$ 32,658.86		09/17/24	

DID YOU: 1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?
 2. Request and canvas an eligible list for all competitive positions?
 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application
 4. Submit a personnel change on the previous incumbent shown above?
 APPROVED
 APPROVED AS NOTED

The above changes are hereby certified as being in accordance with Civil Service requirements.

Signature of Appointing Authority

JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT

(SEE SALARY INCREASES ATTACHED)

DID YOU: 1. Submit a Duties Statement for all new positions or when refiling those for which DS is over five years old?
 2. Request and canvas an eligible list for all competitive positions?
 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application
 4. Submit a personnel change on the previous incumbent shown above?
 APPROVED
 APPROVED AS NOTED

The above changes are hereby certified as being in accordance with Civil Service requirements.

Signature of Appointing Authority

CS-150 September 23, 2024

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE
SI	Baffa, Carmine		CUSTODIAL WORKER I	\$ 20.00	Up to 17.5 Hours	08/28/24
SI	Lospinuso Jr, James		CUSTODIAL WORKER I	\$ 20.00	Up to 17.5 Hours	08/28/24
SI	McDonald, Matthew J		CUSTODIAL WORKER I	\$ 20.00	Up to 17.5 Hours	08/28/24
SI	Squicciarini, Patrick		CUSTODIAL WORKER I	\$ 20.00	Up to 17.5 Hours	08/28/24
SI	Amato, Robin		LIBRARY CLERK	\$ 23.00	Up to 17.5 Hours	08/28/24
SI	Calvo, Christine		LIBRARY CLERK	\$ 23.00	Up to 17.5 Hours	08/28/24
SI	Catalano, Joseph		LIBRARY CLERK	\$ 23.00	Up to 17.5 Hours	08/28/24
SI	Fattizzo, Vincent		LIBRARY CLERK	\$ 23.00	Up to 17.5 Hours	08/28/24
SI	Franzino, Aprilynn		LIBRARY CLERK	\$ 41,860.00	Up to 17.5 Hours	08/28/24
SI	Howard, Molly C		LIBRARY CLERK	\$ 23.00	Up to 17.5 Hours	08/28/24
SI	Kuil Jr, Charles		LIBRARY CLERK	\$ 23.00	Up to 17.5 Hours	08/28/24
SI	Kuil, Linda		LIBRARY CLERK	\$ 41,860.00	Up to 17.5 Hours	08/28/24
SI	Lizardi, Alexia A		LIBRARY CLERK	\$ 23.00	Up to 17.5 Hours	08/28/24
SI	Maddowell, Calista J		LIBRARY CLERK	\$ 41,860.00	Up to 17.5 Hours	08/28/24
SI	Matos, Maria F		LIBRARY CLERK	\$ 23.00	Up to 17.5 Hours	08/28/24
SI	Medina-Maldonado, Madelin A		LIBRARY CLERK	\$ 23.00	Up to 17.5 Hours	08/28/24
SI	Mulvey, Kathleen		LIBRARY CLERK	\$ 23.00	Up to 17.5 Hours	08/28/24
SI	Palmeri, Matthew		LIBRARY CLERK	\$ 23.00	Up to 17.5 Hours	08/28/24
SI	Romero, Anna S		LIBRARY CLERK	\$ 23.00	Up to 17.5 Hours	08/28/24
SI	George, Ivette		LIBRARY CLERK SS	\$ 41,860.00	Up to 17.5 Hours	08/28/24
SI	Jimenez, Alicia		LIBRARY CLERK SS	\$ 23.00	Up to 17.5 Hours	08/28/24
SI	Serrano, Carmen		LIBRARY CLERK SS	\$ 23.00	Up to 17.5 Hours	08/28/24



627 NORTH SUNRISE SERVICE ROAD, P.O. BOX 9000, BELLPORT, NY 11713-9000
TEL: 631-286-1600 ■ FAX: 631-286-1647

September 9, 2024

To: Member Library Directors and Board of Trustees
From: Kevin Verbesev

Re: SCLS Trustee Nominating Caucus

Due to the expiration of the term of **Harold Trabold** on December 31, 2024, a vacancy will soon exist on the SCLS Board of Trustees. Mr. Trabold has represented libraries from the **Town of Brookhaven** since 2019 and is not eligible to serve another term.

In compliance with the Bylaws of the Suffolk Cooperative Library System, a meeting will be held on **Tuesday, October 15, 2024 at 5:45 p.m.** at the **Comsewogue Public Library, 170 Terryville Road, Port Jefferson Statetion, New York** to caucus and nominate a Trustee to serve on the System Board to fill a term which runs from January 8, 2025 through December 31, 2027.

Candidates for the position must meet the requirements in Article VII, Sections 1 and 2, of the System's Bylaws.

Section 1: System trustees shall reside in a library district in a town or one of the towns they represent. Only one trustee from an individual SCLS member library district may serve on the SCLS Board at a time.

Section 2: No employee of the System or any of its members nor any elected or salaried official of the New York State legislature or any elected salaried official of any municipal corporation shall be eligible for election or appointment as System trustee.

Nominations can be made by any current member library trustee of a library within the town or towns being represented. Nominees are encouraged to be present at nominating caucuses but are not required to attend.