

# **MEETING OF THE BOARD OF TRUSTEES**

**OF THE**

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY  
(Main Library)**

**November 25, 2024**

**7:00 PM**

## **AGENDA**

- I. CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
  
PERIOD OF PUBLIC EXPRESSION**
- II. APPROVAL OF MINUTES**
- III. SCHEDULE OF CLAIMS**
  - 1. OPERATING FUND**
- IV. FINANCIAL REPORTS**
- V. DIRECTOR'S REPORT**
- VI. ASSISTANT DIRECTOR'S REPORT**
- VII. BUSINESS MANAGER'S REPORT**

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

A. DEPARTMENT REPORTS

- 1. ADULT SERVICES
- 2. CHILDREN'S & PARENTS SERVICES
- 3. TEEN SERVICES - PRESENTATION
- 4. C R S
- 5. LITERACY SERVICES
- 6. DIGITAL SERVICES
- 7. INFORMATION TECHNOLOGY

B. PERSONNEL

- 1. RECOMMENDED CHANGES

C. CONTRACTS / RENEWALS

D. FUNDS RECLASSIFICATION

E. SCLS BUDGET - 2025

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X. EXECUTIVE SESSION

XI. ADJOURNMENT

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The next regularly scheduled meeting of the Board of Trustees is:

**December 16, 2024 @ 7:00PM**

**DRAFT**

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY  
(MASTIC RECREATION CENTER)**

**MINUTES OF OCTOBER 28, 2024 BOARD MEETING**

Trustee Maiorana called the meeting to order at 7:00 pm.

**CALL TO ORDER**

Present were Trustees Maiorana, Gross and Ricciardi, Director Rosalia, Assistant Director D'Amato, Business Manager Nowak, and Secretary Stirber. Mark Grossman attended as a guest. Rick Wiedersum of H2M Architects attended via video teleconference. Trustee Furnari arrived late.

**PRESENT**

**PERIOD OF PUBLIC EXPRESSION**

Motion by Gross, second by Ricciardi, to accept the minutes of the September 23, 2024 Regular Meeting of the Board of Trustees. Carried 3-0.

**APPROVAL OF  
MINUTES**

Motion by Ricciardi, second by Gross, to approve the following Operating Fund Schedule of Claims dated October 28, 2024. Carried 3-0.

**SCHEDULE OF  
CLAIMS**

Motion by Gross second by Ricciardi, to approve the Operating Financial Report for September 2024. Carried 3-0.

**FINANCIAL  
REPORTS**

Motion by Ricciardi, second by Gross, to approve the Capital Fund Financial Report for September 2024. Carried 3-0.

The Director began her report with an update of the main building. She reported that the last shelving units were delivered Thursday and once assembled the final items of the collection will be shelved. The Children's and Parents' Services collection is mostly completed but the Adult Department collection will need to be indexed and shelved. Additional staff will be on premises to facilitate this process. In

**DIRECTOR**

addition, the screen video wall monitors will be installed soon and additional furniture is being delivered and installed this week. Dave Belmonte is working on acquiring a PA system that can attach and operate with our phone system. Computers are being installed where there are desks. The security system and cameras are also being installed. As was mentioned last month, the windows are in the process of being replaced. The windows had a streak that was a manufacturing defect and they are under warranty. The café is moving forward and later in the meeting Rick will speak about that. Ms. Rosalia reported that now that the opening is within sight she is working on a plaque to commemorate the completion of the project and the opening of the building. The Director continued stating that she is working on the public relations aspect of the opening, including finalizing the opening date (possibly November 23<sup>rd</sup>), and stressing the importance of understanding what will be ready and what designing issues might still need to be completed. While 85%-90% of the work is done there are still a few open items. There is some furniture that is being delayed so we might need to pull in some old furniture. The opening event will be a one-time occasion where we will have the opportunity to show the community this incredible building. We will need to pinpoint a date and invite public officials who will need a bit of notice. We have not received the C/O yet but expect it any day.

Ms. D'Amato reported that the last month we had more than usual security incidents. Most of them involved bad behavior by teenagers, including assaulting a staff member. The main concern is in Mastic Beach. We have held meetings post incident with all staff members involved to gather information to see how the situation started, how it was handled and resolved. The Assistant Director expressed that she was proud of the staff and that they followed protocol and contacted law enforcement. This increase is very upsetting and Ms. D'Amato is continuing to train new staff through a security orientation. Lastly, she reported in all instances communication was excellent and all resources will be used to insure safety in the library.

**ASSISTANT  
DIRECTOR**

The Business Manager began his report informing the Board that we have been working this past month with the New York State Employee Retirement System on transitioning to Enhanced Reporting. This update means that everyone will be reported, not just active members but non-members as well. This has been a multi-year endeavor and we are excited to be close to a conclusion. Mr. Nowak continued with his report informing the Board that he has been working on receiving the C/O and working with the school district on obtaining access to NYSED. The Business Manager then reported that he and Steve Burg attended HVAC training for the main building with the contractor. It is unfortunate but the system at the main building is very complex. There are many variables that impact the climate control settings. The landscaping is completed at the main building and it looks amazing. The irrigation and the hydro seeding will guarantee it remains hardy through the winter. Mr. Nowak then reported that we continue to have problems with the automated doors at the Mastic Beach Branch. The problems are costly to repair and currently the part not working is on order. This is the second time we have had an issue with the doors. The doors operate on arms as opposed to a sliding mechanism. The Business Manager then reported that we are waiting for the deed to the Little Red Schoolhouse working with the attorney and the county clerks office. He then reported that the business office is busy packing to move back to the main building. Mr. Nowak then informed the Board that the union is assembling updated CSEA booklets. Lastly, he reported that November 1<sup>st</sup> starts the open enrollment period for flexible spending and health insurance benefit plans.

**BUSINESS  
MANAGER**

Motion by Furnari, second by Gross, to approve the CS-150 report with the Director's recommended personnel changes. Carried 4-0.

**PERSONNEL  
CHANGES**

1. Niche Academy

Motion by Ricciardi, second by Furnari, to approve our contract with Niche Academy for their online tutorial service at an annual cost of \$1,920.00. Carried 4-0.

**CONTRACTS/  
RENEWALS**

2. KnowBe4

Motion by Furnari, second by Gross, to approve our contract with KnowBe4 for their online staff training service at an annual cost of \$6,645.08. Carried 4-0.

3. South Shore Press LLC

Motion by Furnari, second by Gross, to approve our ad package agreement with The South Shore Press LLC at a weekly cost of \$962.00 per issue for a period of 52 weeks. Carried 4-0.

Motion by Furnari, second by Gross, to accept the resignation of Michael Dubois and to appoint Nancy Kimmerling in his place effective October 28, 2024 through the next regularly scheduled election of the board of trustees. Carried 4-0.

**TRUSTEE  
VACANCY**

Motion by Furnari, second by Gross, to move into Executive Session at 7:34 pm to discuss a contractual issue. Carried 4-0.

**EXECUTIVE  
SESSION**

Motion by Gross, second by Furnari, to leave Executive Session at 9:17 pm. Carried 5-0.

Motion by Gross, second by Ricciardi, to adjourn the meeting at 9:17 pm. Carried 5-0.

**ADJOURNMENT**

Respectfully submitted by,

Madeline Stirber  
Madeline Stirber, Secretary

**MASTICS-MORICHES-SHIRLEY COMMUNITY  
LIBRARY**

***OPERATING FUNDS FINANCIAL REPORTS***

**(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)**

**OCTOBER 2024**

**PREPARED & SUBMITTED BY:**

**CHRISTOPHER NOWAK  
BUSINESS MANAGER**

MMSCL  
 Operating Funds Monthly Report  
October 2024

PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
MONEY MARKET	\$ 892,931.94	\$ 4,005,059.75	\$ 1,236,563.13	\$ 3,773.39	\$ 3,665,201.95
CREDIT CARD M.M.	\$ 21,615.82	\$ 2,423.07	\$ 321.29	\$ 1.93	\$ 23,719.53
OPERATING	\$ 1,183,361.22	\$ 739,741.01	\$ 613,250.01	\$ 62.95	\$ 1,309,915.17
PAYROLL	\$ 24,900.55	\$ 497,518.95	\$ 493,646.37	\$ -	\$ 28,773.13
BOND REFERENDUM	\$ 130.63	\$ -	\$ -	\$ 0.50	\$ 131.13
					<u>\$ 5,027,740.91</u>
				<b>TOTAL CASH</b>	<u><u>\$ 5,027,740.91</u></u>

BOT Meeting:  
 November 25, 2024



# MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

## Profit & Loss Budget Overview

July through October 2024

	TOTAL							
	Jul 24	Aug 24	Sep 24	Oct 24	Jul - Oct 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>								
<b>Income</b>								
2000 · PROPERTY TAX REVENUES	0.00	0.00	0.00	0.00	0.00	11,806,500.00	-11,806,500.00	0.0%
2082 · FINES AND FEES	120.01	275.24	443.79	128.91	967.95	2,500.00	-1,532.05	38.72%
2360 · CONTRACTS WITH OTHER LIBR.	161,193.93	0.00	0.00	0.00	161,193.93	150,000.00	11,193.93	107.46%
2401 · INTEREST	21,305.94	24,302.69	8,762.00	3,838.77	58,209.40	225,000.00	-166,790.60	25.87%
2650 · SALES OF EXCESS MATERIAL	2.50	17.30	0.00	46.40	66.20			
2701 · REFUNDS	0.00	0.00	0.00	0.00	0.00	9,500.00	-9,500.00	0.0%
2705 · GIFTS AND DONATIONS	10.10	5.00	0.00	50.00	65.10			
2760 · SYSTEM & STATE AID	13,966.00	0.00	0.00	0.00	13,966.00	15,000.00	-1,034.00	93.11%
2770 · UNCLASSIFIED REVENUE	9.90	10.49	8.63	9.95	38.97			
2771 · COPIER REVENUE - CONTRACT (R)	909.88	1,275.10	958.30	597.78	3,741.06	8,000.00	-4,258.94	46.76%
2771A · COPIER REVENUE - INHOUSE (N)	120.00	275.00	165.00	170.00	730.00			
2772 · READER-PRINTER REVENUE	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
2772A · ADULT-ADULT PRINTER	160.00	415.00	296.00	360.00	1,231.00			
2800 · PROGRAM RECEIPTS								
2805 · Program Receipts - Adult	621.00	140.00	694.00	1,271.00	2,726.00			
2820 · Venue Resales	6,517.50	-7,664.00	1,404.00	-9,271.50	-9,014.00			
2800 · PROGRAM RECEIPTS - Other	0.00	27.00	0.00	0.00	27.00	5,000.00	-4,973.00	0.54%
<b>Total 2800 · PROGRAM RECEIPTS</b>	<b>7,138.50</b>	<b>-7,497.00</b>	<b>2,098.00</b>	<b>-8,000.50</b>	<b>-6,261.00</b>	<b>5,000.00</b>	<b>-11,261.00</b>	<b>-125.22%</b>
2999 · Lost Books	0.00	0.00	0.00	30.71	30.71			
<b>Total Income</b>	<b>204,936.76</b>	<b>19,078.82</b>	<b>12,731.72</b>	<b>-2,767.98</b>	<b>233,979.32</b>	<b>12,226,500.00</b>	<b>-11,992,520.68</b>	<b>1.91%</b>
<b>Gross Profit</b>	<b>204,936.76</b>	<b>19,078.82</b>	<b>12,731.72</b>	<b>-2,767.98</b>	<b>233,979.32</b>	<b>12,226,500.00</b>	<b>-11,992,520.68</b>	<b>1.91%</b>
<b>Expense</b>								
6000 · SALARIES AND WAGES								
6141 · PROFESSIONAL SALARIES								

	TOTAL							
	Jul 24	Aug 24	Sep 24	Oct 24	Jul - Oct 24	Budget	\$ Over Budget	% of Budget
<b>6141A · PROFESSIONAL (ADULT)</b>	47,070.22	84,825.50	42,054.62	41,345.34	215,295.68	725,832.00	-510,536.32	29.66%
<b>6141C · PROFESSIONAL (C&amp;P)</b>	27,646.88	42,090.41	28,580.58	28,977.29	127,295.16	476,912.00	-349,616.84	26.69%
<b>6141D · PROFESSIONAL (DIGITAL)</b>	20,342.54	32,529.02	22,042.47	20,863.61	95,777.64	373,477.00	-277,699.36	25.65%
<b>6141G · PROFESSIONAL (GEN)</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>6141N · PROFESSIONAL (TEEN)</b>	24,281.19	42,572.61	28,462.68	28,381.74	123,698.22	506,474.00	-382,775.78	24.42%
<b>6141S · COMM SERV LIBR (SVC)</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>6141T · PROFESSIONAL (TECH)</b>	9,372.70	13,485.51	8,990.34	8,990.34	40,838.89	162,909.00	-122,070.11	25.07%
<b>Total 6141 · PROFESSIONAL SALARIES</b>	<b>128,713.53</b>	<b>215,503.05</b>	<b>130,130.69</b>	<b>128,558.32</b>	<b>602,905.59</b>	<b>2,245,604.00</b>	<b>-1,642,698.41</b>	<b>26.85%</b>
<b>6142 · CLERICAL SALARIES</b>								
<b>6142A · CLERICAL (ADULT)</b>	10,714.72	16,501.08	11,126.68	17,191.99	55,534.47	177,307.00	-121,772.53	31.32%
<b>6142C · CLERICAL (C&amp;P)</b>	11,507.23	23,937.00	17,760.95	19,038.07	72,243.25	174,052.00	-101,808.75	41.51%
<b>6142D · CLERICAL (DIGITAL)</b>	6,568.96	9,681.44	7,045.01	7,816.41	31,111.82	60,034.00	-28,922.18	51.82%
<b>6142G · CLERICAL (GEN)</b>	15,370.60	22,328.92	14,819.28	14,619.28	67,138.08	181,718.00	-114,579.92	36.95%
<b>6142L · CLERICAL (LIT)</b>	21,059.38	30,840.35	22,080.60	19,204.80	93,185.13	340,796.00	-247,610.87	27.34%
<b>6142N · CLERICAL (TEEN)</b>	7,030.73	8,160.28	5,527.82	6,318.47	27,037.30	202,841.00	-175,803.70	13.33%
<b>6142R · CLERICAL (CIRC)</b>	18,295.22	25,963.67	19,764.16	22,952.54	86,975.59	459,049.00	-372,073.41	18.95%
<b>6142S · CLERICAL (SVC)</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>6142T · CLERICAL (TECH)</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>6142X · CLERICAL (WIRES)</b>	557.70	589.69	839.50	736.00	2,722.89	17,925.00	-15,202.11	15.19%
<b>Total 6142 · CLERICAL SALARIES</b>	<b>91,104.54</b>	<b>138,002.43</b>	<b>98,964.00</b>	<b>107,877.56</b>	<b>435,948.53</b>	<b>1,613,722.00</b>	<b>-1,177,773.47</b>	<b>27.02%</b>
<b>6143 · PAGE SALARIES</b>								
<b>6143A · PAGE (ADULT)</b>	8,525.39	13,398.85	11,476.31	11,199.47	44,600.02	196,830.00	-152,229.98	22.66%
<b>6143C · PAGE (C&amp;P)</b>	7,994.95	12,661.76	7,966.43	8,034.40	36,657.54	190,475.00	-153,817.46	19.25%
<b>6143G · PAGE (GEN)</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>6143L · PAGE (LIT)</b>	1,462.82	2,207.22	1,183.46	1,377.89	6,231.39	21,145.00	-14,913.61	29.47%
<b>6143N · PAGE (TEEN)</b>	0.00	0.00	0.00	0.00	0.00	62,562.00	-62,562.00	0.0%
<b>6143R · PAGE (CIRC)</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>6143T · PAGE (TECH)</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Total 6143 · PAGE SALARIES</b>	<b>17,983.16</b>	<b>28,267.83</b>	<b>20,626.20</b>	<b>20,611.76</b>	<b>87,488.95</b>	<b>471,012.00</b>	<b>-383,523.05</b>	<b>18.58%</b>
<b>6144 · CUSTODIAL</b>								

	TOTAL							
	Jul 24	Aug 24	Sep 24	Oct 24	Jul - Oct 24	Budget	\$ Over Budget	% of Budget
6144G · CUSTODIAL	20,547.19	32,730.40	22,402.51	23,935.09	99,615.19	595,190.00	-495,574.81	16.74%
<b>Total 6144 · CUSTODIAL</b>	20,547.19	32,730.40	22,402.51	23,935.09	99,615.19	595,190.00	-495,574.81	16.74%
6145 · SECURITY								
6145G · SECURITY	29,764.23	47,394.48	32,280.61	35,963.54	145,402.86	470,232.00	-324,829.14	30.92%
<b>Total 6145 · SECURITY</b>	29,764.23	47,394.48	32,280.61	35,963.54	145,402.86	470,232.00	-324,829.14	30.92%
6146 · TECHNICIAN								
6146W · TECHNICAL (WIRES)	10,642.58	19,107.44	10,003.52	10,351.92	50,105.46	194,729.00	-144,623.54	25.73%
<b>Total 6146 · TECHNICIAN</b>	10,642.58	19,107.44	10,003.52	10,351.92	50,105.46	194,729.00	-144,623.54	25.73%
6147 · ADMINISTRATIVE								
<b>Total 6147 · ADMINISTRATIVE</b>	43,320.46	53,919.57	35,946.38	35,946.38	169,132.79	468,267.00	-299,134.21	36.12%
<b>Total 6000 · SALARIES AND WAGES</b>	342,075.69	534,925.20	350,353.91	363,244.57	1,590,599.37	6,058,756.00	-4,468,156.63	26.25%
6200 · EMPLOYEE BENEFITS								
9010 · RETIREMENT	0.00	0.00	0.00	0.00	0.00	498,198.00	-498,198.00	0.0%
9030 · SOCIAL SECURITY	25,299.58	39,664.00	25,984.84	26,697.19	117,645.61	403,325.00	-285,679.39	29.17%
9040 · WORKERS' COMPENSATION	0.00	0.00	-6,225.00	0.00	-6,225.00	65,000.00	-71,225.00	-9.58%
9050 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
9055 · DISABILTY INSURANCE	1,658.55	1,683.76	1,605.48	1,673.69	6,621.48	18,780.00	-12,158.52	35.26%
9060 · MEDICAL INSURANCE	104,991.25	101,185.39	103,307.75	103,307.75	412,792.14	1,224,208.00	-811,415.86	33.72%
<b>Total 6200 · EMPLOYEE BENEFITS</b>	131,949.38	142,533.15	124,673.07	131,678.63	530,834.23	2,212,011.00	-1,681,176.77	24.0%
6410A · BOOKS (ADULT)	2,842.54	4,546.10	4,834.68	6,401.73	18,625.05	150,000.00	-131,374.95	12.42%
6410C · BOOKS (C&P)	1,823.71	2,309.71	2,415.96	2,195.65	8,745.03	70,000.00	-61,254.97	12.49%
6410L · BOOKS (LIT)	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6410N · BOOKS (TEEN)	458.73	249.27	505.27	2,007.66	3,220.93	22,000.00	-18,779.07	14.64%
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6411A · MICRO/REF CD (ADULT)	7,448.91	677.35	13,671.10	2,015.94	23,813.30	45,000.00	-21,186.70	52.92%
6411C · MICRO/REF CD (C&P)	559.13	541.87	14,877.33	556.75	16,535.08	15,000.00	1,535.08	110.23%
6411L · MICRO/REF CD (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6411N · MICRO/REF CD (TEEN)	139.78	135.47	12,258.33	139.19	12,672.77	15,000.00	-2,327.23	84.49%
6412A · RECORDINGS (ADULT)	701.99	838.76	76.42	0.00	1,617.17	40,000.00	-38,382.83	4.04%
6412C · RECORDINGS (C&P)	488.40	44.40	44.40	0.00	577.20	10,000.00	-9,422.80	5.77%

	TOTAL							
	Jul 24	Aug 24	Sep 24	Oct 24	Jul - Oct 24	Budget	\$ Over Budget	% of Budget
6412L · RECORDINGS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6412N · RECORDINGS (TEEN)	0.00	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
6413A · PERIODICALS (ADULT)	3,461.48	8,511.14	616.08	321.11	12,909.81	33,000.00	-20,090.19	39.12%
6413C · PERIODICALS (C&P)	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6413D · PERIODICALS (ADM)	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6413L · PERIODICALS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6413N · PERIODICALS (TEEN)	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	703.86	966.52	1,493.37	2,746.13	5,909.88	90,000.00	-84,090.12	6.57%
6417C · VIDEOS (C&P)	5.00	126.28	406.79	1,714.18	2,252.25	15,000.00	-12,747.75	15.02%
6417L · VIDEOS (LIT)	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417N · VIDEOS (TEEN)	0.00	0.00	0.00	1,170.69	1,170.69	6,000.00	-4,829.31	19.51%
6419G · SOFTWARE (GEN)	6,232.78	8,581.41	1,060.71	8,686.58	24,561.48	45,000.00	-20,438.52	54.58%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6419T · SOFTWARE (TECH)	9,396.03	0.00	0.00	0.00	9,396.03	1,500.00	7,896.03	626.4%
6419W · SOFTWARE (WIRES)	0.00	12,741.87	0.00	0.00	12,741.87	10,000.00	2,741.87	127.42%
6428D · MISCELLANEOUS	0.00	0.00	480.00	0.00	480.00	1,000.00	-520.00	48.0%
6429C · REALIA (C&P)	0.00	0.00	0.00	0.00	0.00	650.00	-650.00	0.0%
6429L · REALIA (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6430G · OFFICE AND LIBRARY SUPPLIES	6,781.59	4,540.98	7,017.15	8,603.45	26,943.17	85,000.00	-58,056.83	31.7%
6431D · TELECOMMUNICATIONS	42,727.37	827.58	827.37	827.37	45,209.69	78,830.00	-33,620.31	57.35%
6432G · CARTAGE	470.00	470.00	470.00	470.00	1,880.00	7,050.00	-5,170.00	26.67%
6433G · POSTAGE	3,764.47	3,473.72	3,777.09	4,047.43	15,062.71	50,000.00	-34,937.29	30.13%
6434A · PRINTING (ADULT)	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434C · PRINTING (C&P)	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6434G · PRINTING (GEN)	11,628.00	11,628.00	11,628.00	11,628.00	46,512.00	145,000.00	-98,488.00	32.08%
6434L · PRINTING (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6434N · PRINTING (TEEN)	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%

	TOTAL							
	Jul 24	Aug 24	Sep 24	Oct 24	Jul - Oct 24	Budget	\$ Over Budget	% of Budget
6434R · PRINTING (CIRC)	0.00	0.00	0.00	2,053.76	2,053.76	1,500.00	553.76	136.92%
6434S · PRINTING (COMM SRV)	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6435A · CED, CONF & TRAVEL (ADULT)	228.28	0.00	477.00	664.58	1,369.86	3,000.00	-1,630.14	45.66%
6435C · CED, CONF & TRAVEL (C&P)	1,463.26	389.65	352.00	664.50	2,869.41	3,000.00	-130.59	95.65%
6435D · CED, CONF & TRAVEL (ADM)	2,745.65	386.40	1,752.15	1,223.50	6,107.70	15,000.00	-8,892.30	40.72%
6435Dig · CED, CONF & TRAVEL (DIGITAL)	370.30	264.28	0.00	0.00	634.58	3,000.00	-2,365.42	21.15%
6435G · CED, CONF & TRAVEL (GEN)	-74.00	199.25	352.00	1,088.50	1,565.75	1,000.00	565.75	156.58%
6435L · CED, CONF & TRAVEL (LIT)	175.00	316.98	352.00	728.79	1,572.77	3,000.00	-1,427.23	52.43%
6435N · CED, CONF & TRAVEL (TEEN)	175.00	0.00	352.00	728.60	1,255.60	3,000.00	-1,744.40	41.85%
6435R · CED, CONF & TRAVEL (CIRC)	175.00	128.79	352.00	664.50	1,320.29	3,000.00	-1,679.71	44.01%
6435S · CED, CONF & TRAV (COMM SRV)	0.00	0.00	352.00	664.50	1,016.50	0.00	1,016.50	100.0%
6435T · CED, CONF & TRAVEL (TECH)	0.00	0.00	352.00	664.50	1,016.50	0.00	1,016.50	100.0%
6435W · CED, CONF & TRAVEL (WIRES)	175.00	0.00	352.00	664.50	1,191.50	1,000.00	191.50	119.15%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	78,750.00	-78,750.00	0.0%
6437A · PROGRAMS (ADULT)	8,644.89	3,674.48	4,365.73	5,108.34	21,793.44	60,000.00	-38,206.56	36.32%
6437C · PROGRAMS (C&P)	4,321.30	1,744.40	2,426.28	11,039.50	19,531.48	65,000.00	-45,468.52	30.05%
6437D · PROGRAMS (DIGITAL)	897.66	1,265.74	785.06	604.20	3,552.66	25,000.00	-21,447.34	14.21%
6437L · PROGRAMS (LIT)	2,571.75	6,472.75	30.45	0.00	9,074.95	100,000.00	-90,925.05	9.08%
6437N · PROGRAMS (TEEN)	2,889.77	2,622.32	1,437.99	2,542.86	9,492.94	22,000.00	-12,507.06	43.15%
6437P · PROFESSIONAL FEES								
643760 · PLANTINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
643765 · PROMOTION AND PUBLICITY	8,027.00	4,244.33	4,288.51	4,726.16	21,286.00	130,000.00	-108,714.00	16.37%
643770 · CONTINGENCY	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6437P01 · ACCOUNTANT/AUDITOR	1,275.00	0.00	0.00	0.00	1,275.00	26,000.00	-24,725.00	4.9%
6437P02 · AUDITOR	0.00	1,000.00	0.00	0.00	1,000.00	6,000.00	-5,000.00	16.67%
6437P10 · ELECTION	4.50	0.00	0.00	0.00	4.50	7,000.00	-6,995.50	0.06%
6437P11 · FSA ADMINISTRATION	132.50	132.50	132.50	132.50	530.00	1,620.00	-1,090.00	32.72%
6437P12 · PAYROLL SERVICES	223.45	4,078.41	1,742.68	1,987.59	8,032.13	22,000.00	-13,967.87	36.51%
6437P13 · ARMORED CAR SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P14 · PIANO TUNING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

	TOTAL							% of Budget
	Jul 24	Aug 24	Sep 24	Oct 24	Jul - Oct 24	Budget	\$ Over Budget	
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	0.00	115.18	0.00	235.76	350.94	500.00	-149.06	70.19%
6437P16 · STAFF BACKGROUND SCREEN	0.00	460.32	0.00	159.45	619.77	3,300.00	-2,680.23	18.78%
6437P17 · TRANSLATION SERVICES	8.75	17.00	6.50	0.00	32.25	150.00	-117.75	21.5%
6437P3 · APPRAISAL SERVICES	240.00	0.00	0.00	0.00	240.00	500.00	-260.00	48.0%
6437P4 · ATTORNEY	11,041.67	3,214.17	2,041.67	2,460.42	18,757.93	85,000.00	-66,242.07	22.07%
6437P5 · BACKFLOW INSPECTION	0.00	0.00	0.00	0.00	0.00	225.00	-225.00	0.0%
6437P6 · BOARD SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P7 · COLLECTION AGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	0.00	0.00	0.00	0.00	400.00	-400.00	0.0%
6437P9 · EAP	0.00	4,732.00	0.00	0.00	4,732.00	5,000.00	-268.00	94.64%
<b>Total 6437P · PROFESSIONAL FEES</b>	<b>20,952.87</b>	<b>17,993.91</b>	<b>8,211.86</b>	<b>9,701.88</b>	<b>56,860.52</b>	<b>289,195.00</b>	<b>-232,334.48</b>	<b>19.66%</b>
6438 · DUES	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6439A · EQUIPMENT R & M (ADULT)	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	0.00	550.00	-550.00	0.0%
6439G · EQUIPMENT R & M (GEN)	3,313.79	3,872.31	3,314.40	5,634.57	16,135.07	65,000.00	-48,864.93	24.82%
6439N · EQUIPMENT R & M (TEEN)	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
6439R · EQUIPMENT R & M (CIRC)	11,923.49	2,050.00	0.00	11,923.49	25,896.98	45,000.00	-19,103.02	57.55%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	0.00	0.00	0.00	11,115.00	11,115.00	20,000.00	-8,885.00	55.58%
6450E · ELECTRICITY	7,813.52	9,533.77	9,900.77	6,819.91	34,067.97	100,000.00	-65,932.03	34.07%
6450F · FUEL/GAS	1,168.32	443.38	408.13	597.35	2,617.18	12,000.00	-9,382.82	21.81%
6450W · WATER	0.00	0.00	0.00	1,339.87	1,339.87	5,000.00	-3,660.13	26.8%
6451G · CUSTODIAL SUPPLIES	1,588.16	2,009.23	690.58	5,458.77	9,746.74	20,000.00	-10,253.26	48.73%
6452G · BLDG ALTERATION AND MAINT	4,010.47	18,686.14	6,064.27	6,710.13	35,471.01	65,000.00	-29,528.99	54.57%
6454 · INSURANCE	0.00	49,186.04	0.00	5,535.00	54,721.04	90,000.00	-35,278.96	60.8%
6485G · Bank Fees	644.17	611.76	372.10	81.46	1,709.49			
6601 · BOND PRINCIPAL	0.00	0.00	0.00	0.00	0.00	815,000.00	-815,000.00	0.0%
6701 · BOND INTEREST	0.00	0.00	0.00	0.00	0.00	667,168.00	-667,168.00	0.0%
69800 · Uncategorized Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7203 · EQUIPMENT - Capital Purchases								

	TOTAL							
	Jul 24	Aug 24	Sep 24	Oct 24	Jul - Oct 24	Budget	\$ Over Budget	% of Budget
7203A - EQUIPMENT ADULT	0.00	2,332.31	0.00	0.00	2,332.31	60,000.00	-57,667.69	3.89%
7203C - EQUIPMENT C & P	0.00	2,332.31	0.00	0.00	2,332.31	30,000.00	-27,667.69	7.77%
7203D - EQUIPMENT ADMIN	6,406.09	-870.75	11,645.00	0.00	17,180.34	30,000.00	-12,819.66	57.27%
7203G - EQUIPMENT BUS OFF	0.00	0.00	0.00	0.00	0.00	27,500.00	-27,500.00	0.0%
7203L - EQUIPMENT LITERACY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7203N - EQUIPMENT TEEN	0.00	2,332.31	0.00	0.00	2,332.31	30,000.00	-27,667.69	7.77%
7203R - EQUIPMENT CIRC	7,241.50	4,037.30	555.62	13,394.43	25,228.85	100,000.00	-74,771.15	25.23%
7203T - EQUIPMENT TECH	7,241.50	1,705.00	0.00	0.00	8,946.50	0.00	8,946.50	100.0%
7203W - EQUIPMENT WIRE	2,989.44	10,748.14	1,565.92	2,179.74	17,483.24	134,640.00	-117,156.76	12.99%
7203 - EQUIPMENT - Capital Purchases - Other	0.00	0.00	0.00	4,113.39	4,113.39			
<b>Total 7203 - EQUIPMENT - Capital Purchases</b>	<b>23,878.53</b>	<b>22,616.62</b>	<b>13,766.54</b>	<b>19,687.56</b>	<b>79,949.25</b>	<b>412,140.00</b>	<b>-332,190.75</b>	<b>19.4%</b>
<b>Total Expense</b>	<b>673,711.02</b>	<b>883,136.98</b>	<b>608,306.34</b>	<b>662,165.18</b>	<b>2,827,319.52</b>	<b>12,226,500.00</b>	<b>-9,399,180.48</b>	<b>23.13%</b>
<b>Net Ordinary Income</b>	<b>-468,774.26</b>	<b>-864,058.16</b>	<b>-595,574.62</b>	<b>-664,933.16</b>	<b>-2,593,340.20</b>	<b>0.00</b>	<b>-2,593,340.20</b>	<b>100.0%</b>
<b>Other Income/Expense</b>								
<b>Other Expense</b>								
7500 - BUILDING IMPROVEMENTS	741,961.96	946,513.66	679,911.77	629,877.37	2,998,264.76			
7900 - TRANSFER TO/(FROM) CAPITAL FUND	0.00	0.00	0.00	-4,000,000.00	-4,000,000.00			
<b>Total Other Expense</b>	<b>741,961.96</b>	<b>946,513.66</b>	<b>679,911.77</b>	<b>-3,370,122.63</b>	<b>-1,001,735.24</b>			
<b>Net Other Income</b>	<b>-741,961.96</b>	<b>-946,513.66</b>	<b>-679,911.77</b>	<b>3,370,122.63</b>	<b>1,001,735.24</b>	<b>0.00</b>	<b>1,001,735.24</b>	<b>100.0%</b>
<b>Net Income</b>	<b>-1,210,736.22</b>	<b>-1,810,571.82</b>	<b>-1,275,486.39</b>	<b>2,705,189.47</b>	<b>-1,591,604.96</b>	<b>0.00</b>	<b>-1,591,604.96</b>	<b>100.0%</b>

**MASTICS-MORICHES-SHIRLEY COMMUNITY  
LIBRARY**

***CAPITAL FUND FINANCIAL REPORT***

**OCTOBER 2024**

**PREPARED & SUBMITTED BY:**

**CHRISTOPHER NOWAK  
BUSINESS MANAGER**





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**SCHEDULE OF CLAIMS  
PRESENTED NOVEMBER 25, 2024**

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PREPAY PAYABLES WARRANT #1		\$	26,278.86
PAYABLES WARRANT #2		\$	1,765,419.95
PAYROLL WARRANT W.E.	11/5/2024	\$	187,540.77
PAYROLL BENEFITS WARRANT		\$	128,409.11
PAYROLL WARRANT W.E.	11/19/2024	\$	193,174.78
PAYROLL BENEFITS WARRANT		\$	15,617.04
		<b>\$</b>	<b>2,316,440.51</b>

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

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Secretary

**Mastics Moriches Shirley Community Library**  
**NOVEMBER 25, 2024**  
**PREPAY WARRANT**

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	68060	10/29/2024	Home Depot Credit Services	L0225 · FLUSHING BANK - OPERATING	
Bill	102024	10/20/2024		6430G · OFFICE AND LIBRARY SUPPLIES	-19.80
				6451G · CUSTODIAL SUPPLIES	-136.19
TOTAL					<u>-155.99</u>
Bill Pmt -Check	68061	10/29/2024	PSEGLI -- NeighborhoodRdMasticBeach	L0225 · FLUSHING BANK - OPERATING	
Bill	0917--101524 at3511	10/15/2024		6450E · ELECTRICITY	-108.99
Bill	0917--101524 at3541	10/15/2024		6450E · ELECTRICITY	-356.95
Bill	0917--101524 at3561	10/15/2024		6450E · ELECTRICITY	-1,290.72
TOTAL					<u>-1,756.66</u>
Bill Pmt -Check	68062	10/30/2024	Void -- print error	L0225 · FLUSHING BANK - OPERATING	
TOTAL					0.00
Bill Pmt -Check	68063	10/30/2024	Suffolk County Water Authority	L0225 · FLUSHING BANK - OPERATING	
Bill	0727--102824 act1388	10/28/2024		6450W · WATER	-353.81
TOTAL					<u>-353.81</u>
Bill Pmt -Check	68064	10/30/2024	Amazon Business	L0225 · FLUSHING BANK - OPERATING	
Bill	1N7L-6WPH-MH7N	10/15/2024		6410A · BOOKS (ADULT)	-128.81
				6430G · OFFICE AND LIBRARY SUPPLIES	-942.74
				6437A · PROGRAMS (ADULT)	-148.01
				6437C · PROGRAMS (C&P)	-183.57

**Mastics Moriches Shirley Community Library**  
**NOVEMBER 25, 2024**  
**PREPAY WARRANT**

Type	Num	Date	Name	Account	Paid Amount
				6437N · PROGRAMS (TEEN)	-304.71
				6410A · BOOKS (ADULT)	-5.94
				6430G · OFFICE AND LIBRARY SUPPLIES	-6.90
TOTAL					<u>-1,720.68</u>
<b>Bill Pmt -Check</b>	<b>68065</b>	<b>11/04/2024</b>	<b>Paychex of New York LLC</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	2024103100	10/31/2024		6437P12 · PAYROLL SERVICES	-1,757.66
TOTAL					<u>-1,757.66</u>
<b>Bill Pmt -Check</b>	<b>68066</b>	<b>11/04/2024</b>	<b>National Grid</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	0924--102924 ML70019	10/29/2024		6450F · FUEL/GAS	-138.21
TOTAL					<u>-138.21</u>
<b>Bill Pmt -Check</b>	<b>68067</b>	<b>11/05/2024</b>	<b>Wex Bank</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	100705445	10/31/2024		6450F · FUEL/GAS	-228.41
				6450F · FUEL/GAS	-155.66
TOTAL					<u>-384.07</u>
<b>Bill Pmt -Check</b>	<b>68068</b>	<b>11/07/2024</b>	<b>T-Mobile</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	102324	11/15/2024		6437D · PROGRAMS (DIGITAL)	-889.00
TOTAL					<u>-889.00</u>
<b>Bill Pmt -Check</b>	<b>68069</b>	<b>11/13/2024</b>	<b>National Grid</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	101624 Moriches	10/16/2024		6450F · FUEL/GAS	-75.07
TOTAL					<u>-75.07</u>

**Mastics Moriches Shirley Community Library**  
**NOVEMBER 25, 2024**  
**PREPAY WARRANT**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68070</b>	<b>11/13/2024</b>	<b>Paychex</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	Stmnt 29942262	11/06/2024		6437P12 · PAYROLL SERVICES	-237.22
TOTAL					<u>-237.22</u>
<b>Bill Pmt -Check</b>	<b>68071</b>	<b>11/14/2024</b>	<b>Postmaster MasticBeach</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	NL122024	11/14/2024		6433G · POSTAGE	-3,145.25
TOTAL					<u>-3,145.25</u>
<b>Bill Pmt -Check</b>	<b>68072</b>	<b>11/15/2024</b>	<b>Xerox Financial Services</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	6439565	11/11/2024		6439G · EQUIPMENT R & M (GEN)	-2,882.08
TOTAL					<u>-2,882.08</u>
<b>Bill Pmt -Check</b>	<b>68073</b>	<b>11/19/2024</b>	<b>Void -- print error</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
TOTAL					0.00
<b>Bill Pmt -Check</b>	<b>68074</b>	<b>11/19/2024</b>	<b>Quadient Finance USA, Inc. -- pstg refill</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	111424	11/14/2024		6433G · POSTAGE	-200.00
TOTAL					<u>-200.00</u>

**Mastics Moriches Shirley Community Library**  
**NOVEMBER 25, 2024**  
**PREPAY WARRANT**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68075</b>	<b>11/19/2024</b>	<b>Sam's Club</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	110824	11/08/2024		6430G · OFFICE AND LIBRARY SUPPLIES	-389.88
				6437C · PROGRAMS (C&P)	-1,122.64
				6437N · PROGRAMS (TEEN)	-116.09
				6451G · CUSTODIAL SUPPLIES	-139.80
TOTAL					<u>-1,768.41</u>
<b>Bill Pmt -Check</b>	<b>68076</b>	<b>11/19/2024</b>	<b>AVAYA LLC</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	Stmnt 2734883609	11/18/2024		6419G · SOFTWARE (GEN)	-338.00
TOTAL					<u>-338.00</u>
<b>Bill Pmt -Check</b>	<b>68077</b>	<b>11/19/2024</b>	<b>Marlin Leasing Corp -- PEAC Solutions</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	40058635	11/09/2024		6439G · EQUIPMENT R & M (GEN)	-4,941.75
TOTAL					<u>-4,941.75</u>
<b>Bill Pmt -Check</b>	<b>68078</b>	<b>11/21/2024</b>	<b>Utica National Insurance Group</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	CollectionStorage	10/28/2024		6454 · INSURANCE	-5,535.00
TOTAL					<u>-5,535.00</u>

**I hereby certify that at a meeting on November 25, 2024  
the above vouchers were approved and authorized.**

**Signed: \_\_\_\_\_**

**-26,278.86**

**Mastics Moriches Shirley Community Library**  
**NOVEMBER 25, 2024**  
**WARRANT**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68079</b>	<b>11/25/2024</b>	<b>ALA (Membership)</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	20245enew JM 1003796	11/06/2024		6438 · DUES	-155.00
TOTAL					<u>-155.00</u>
<b>Bill Pmt -Check</b>	<b>68161</b>	<b>11/25/2024</b>	<b>Arrow Steel Window Corp</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	App 11 MainLibrary	10/30/2024		7500 · BUILDING IMPROVEMENTS	-32,032.10
TOTAL					<u>-32,032.10</u>
<b>Bill Pmt -Check</b>	<b>68162</b>	<b>11/25/2024</b>	<b>Ashlar Contracting LLC</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	18 Drywall MainLib	10/31/2024		7500 · BUILDING IMPROVEMENTS	-33,377.30
TOTAL					<u>-33,377.30</u>
<b>Bill Pmt -Check</b>	<b>68080</b>	<b>11/25/2024</b>	<b>Baker &amp; Taylor</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	5019151117	10/14/2024		6410A · BOOKS (ADULT)	-850.11
Bill	5019153669	10/22/2024		6410C · BOOKS (C&P)	-653.89
Bill	5019108261	10/23/2024		6410N · BOOKS (TEEN)	-48.44
Bill	5019124507	10/23/2024		6410C · BOOKS (C&P)	-1,541.76
Bill	5019157032	10/23/2024		6410A · BOOKS (ADULT)	-189.33
Bill	5019141382	10/24/2024		6410N · BOOKS (TEEN)	-60.44
Bill	5019131450	10/30/2024		6410A · BOOKS (ADULT)	-354.19
Bill	5019148795	10/30/2024		6410N · BOOKS (TEEN)	-1,628.97
TOTAL					<u>-5,327.13</u>

**Mastics Moriches Shirley Community Library**  
**NOVEMBER 25, 2024**  
**WARRANT**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68081</b>	<b>11/25/2024</b>	<b>Bay Shore–Brightwaters Public Library</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	110524	11/05/2024		6410A · BOOKS (ADULT)	-34.95
TOTAL					<u>-34.95</u>
<b>Bill Pmt -Check</b>	<b>68082</b>	<b>11/25/2024</b>	<b>Beach Oak Designs</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	111224 Morich	11/12/2024		6437A · PROGRAMS (ADULT)	-150.00
TOTAL					<u>-150.00</u>
<b>Bill Pmt -Check</b>	<b>68083</b>	<b>11/25/2024</b>	<b>Bleidner, Gloria</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	111324	11/13/2024		6437A · PROGRAMS (ADULT)	-100.00
TOTAL					<u>-100.00</u>
<b>Bill Pmt -Check</b>	<b>68084</b>	<b>11/25/2024</b>	<b>Blick Art Materials</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	4062576	10/23/2024		6437N · PROGRAMS (TEEN)	-18.42
TOTAL					<u>-18.42</u>
<b>Bill Pmt -Check</b>	<b>68085</b>	<b>11/25/2024</b>	<b>Breakout EDU</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	55007	10/22/2024		6437C · PROGRAMS (C&P)	-358.00
TOTAL					<u>-358.00</u>
<b>Bill Pmt -Check</b>	<b>68086</b>	<b>11/25/2024</b>	<b>Bug Free Exterminating Co., Inc.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	3382374	10/26/2024		6452G · BLDG ALTERATION AND MAINT	-95.00
TOTAL					<u>-95.00</u>



**Mastics Moriches Shirley Community Library**  
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**WARRANT**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68087</b>	<b>11/25/2024</b>	<b>Burns, Melissa A.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	110424	11/04/2024		6437N · PROGRAMS (TEEN)	-249.62
TOTAL					<u>-249.62</u>
<b>Bill Pmt -Check</b>	<b>68088</b>	<b>11/25/2024</b>	<b>CALLAHEAD</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	2019677 MB BusOfc	11/11/2024		6452G · BLDG ALTERATION AND MAINT	-415.00
Bill	2021030 MB Literacy	11/15/2024		6451G · CUSTODIAL SUPPLIES	-20.00
Bill	2021059 MB BusOfc	11/15/2024		6451G · CUSTODIAL SUPPLIES	-20.00
Bill	2022776 MB Lit	11/18/2024		6452G · BLDG ALTERATION AND MAINT	-799.00
TOTAL					<u>-1,254.00</u>
<b>Bill Pmt -Check</b>	<b>68089</b>	<b>11/25/2024</b>	<b>Carco Group, Inc.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	933439	10/31/2024		6437P16 · STAFF BACKGROUND SCREEN	-159.45
TOTAL					<u>-159.45</u>
<b>Bill Pmt -Check</b>	<b>68090</b>	<b>11/25/2024</b>	<b>Cassone Leasing, Inc.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	1256617 MasticB--Lit	11/01/2024		6452G · BLDG ALTERATION AND MAINT	-485.00
Bill	1257104 BusOfc MBch	11/01/2024		6452G · BLDG ALTERATION AND MAINT	-873.00
TOTAL					<u>-1,358.00</u>
<b>Bill Pmt -Check</b>	<b>68091</b>	<b>11/25/2024</b>	<b>CDW Government, Inc.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	AB1588J	10/17/2024		7203W · EQUIPMENT WIRE	-1,925.52
Bill	AB2RU2J	10/22/2024		7203W · EQUIPMENT WIRE	-3,074.93
Bill	AB2XE8U	10/23/2024		6437D · PROGRAMS (DIGITAL)	-604.20
Bill	AB21S6M	10/24/2024		7203W · EQUIPMENT WIRE	-41.80

**Mastics Moriches Shirley Community Library**  
**NOVEMBER 25, 2024**  
**WARRANT**

Type	Num	Date	Name	Account	Paid Amount
Bill	AB2ZP8A	10/24/2024		7203W · EQUIPMENT WIRE	-279.36
Bill	AB4QJ9L	11/06/2024		7203W · EQUIPMENT WIRE	-125.60
Bill	AB4WM8Q	11/07/2024		6419W · SOFTWARE (WIRES)	-359.13
TOTAL					<u>-6,410.54</u>
<b>Bill Pmt -Check</b>	<b>68092</b>	<b>11/25/2024</b>	<b>Center Moriches Free Public Library</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	103124	10/31/2024		6417A · VIDEOS (ADULT)	-30.99
TOTAL					<u>-30.99</u>
<b>Bill Pmt -Check</b>	<b>68093</b>	<b>11/25/2024</b>	<b>Chicago Distribution Center - ALA Store</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	12497673	10/24/2024		6437N · PROGRAMS (TEEN)	-127.46
TOTAL					<u>-127.46</u>
<b>Bill Pmt -Check</b>	<b>68094</b>	<b>11/25/2024</b>	<b>Children's Museum of Manhattan</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	2024-2025 Membership	11/15/2024		6437A · PROGRAMS (ADULT)	-134.00
				6437N · PROGRAMS (TEEN)	-133.00
				6437C · PROGRAMS (C&P)	-133.00
TOTAL					<u>-400.00</u>
<b>Bill Pmt -Check</b>	<b>68095</b>	<b>11/25/2024</b>	<b>Commander Power Systems</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	0000036123 MBch	11/06/2024		6452G · BLDG ALTERATION AND MAINT	-860.60
Bill	0000036127 Mor	11/06/2024		6452G · BLDG ALTERATION AND MAINT	-1,058.01
TOTAL					<u>-1,918.61</u>

Mastics Moriches Shirley Community Library

NOVEMBER 25, 2024

WARRANT

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68096</b>	<b>11/25/2024</b>	<b>Connection</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	75848685	10/31/2024		6430G · OFFICE AND LIBRARY SUPPLIES	-740.34
Bill	75848686	10/31/2024		6430G · OFFICE AND LIBRARY SUPPLIES	-740.34
TOTAL					<u>-1,480.68</u>
<b>Bill Pmt -Check</b>	<b>68097</b>	<b>11/25/2024</b>	<b>Cradle of Aviation Museum</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	renew Jan-Dec2025	11/12/2024		6437A · PROGRAMS (ADULT)	-334.00
				6437C · PROGRAMS (C&P)	-333.00
				6437N · PROGRAMS (TEEN)	-333.00
TOTAL					<u>-1,000.00</u>
<b>Bill Pmt -Check</b>	<b>68098</b>	<b>11/25/2024</b>	<b>Crema Del Sole</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	14019	11/15/2024		7203D · EQUIPMENT ADMIN	-9,600.00
TOTAL					<u>-9,600.00</u>
<b>Bill Pmt -Check</b>	<b>68099</b>	<b>11/25/2024</b>	<b>Currao-McAleavey, Carmella</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	111424 adults	11/14/2024		6437A · PROGRAMS (ADULT)	-125.00
TOTAL					<u>-125.00</u>
<b>Bill Pmt -Check</b>	<b>68100</b>	<b>11/25/2024</b>	<b>Demco</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	7556029	10/22/2024		6430G · OFFICE AND LIBRARY SUPPLIES	-113.88
Bill	7558341	10/28/2024		7203R · EQUIPMENT CIRC	-13,394.43
Bill	7563292	11/05/2024		6430G · OFFICE AND LIBRARY SUPPLIES	-429.90
Bill	7567558	11/14/2024		6430G · OFFICE AND LIBRARY SUPPLIES	-1,955.27
TOTAL					<u>-15,893.48</u>

**Mastics Moriches Shirley Community Library**  
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Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68101</b>	<b>11/25/2024</b>	<b>Displays2Go</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	PSI2408710	10/28/2024		6430G · OFFICE AND LIBRARY SUPPLIES	-813.35
TOTAL					<u>-813.35</u>
<b>Bill Pmt -Check</b>	<b>68102</b>	<b>11/25/2024</b>	<b>Door Automation Corp.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	41302	11/01/2024		6452G · BLDG ALTERATION AND MAINT	-459.86
TOTAL					<u>-459.86</u>
<b>Bill Pmt -Check</b>	<b>68103</b>	<b>11/25/2024</b>	<b>EBSCO A</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	9263601	11/06/2024		6413A · PERIODICALS (ADULT)	-1,901.62
TOTAL					<u>-1,901.62</u>
<b>Bill Pmt -Check</b>	<b>68104</b>	<b>11/25/2024</b>	<b>EnvisionWare Inc.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	INV-US-73818 EcsStan	11/15/2024		7203R · EQUIPMENT CIRC	-192.60
TOTAL					<u>-192.60</u>
<b>Bill Pmt -Check</b>	<b>68105</b>	<b>11/25/2024</b>	<b>Executive Cleaning Services</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	144241	10/29/2024		6452G · BLDG ALTERATION AND MAINT	-888.46
Bill	144604	11/01/2024		6452G · BLDG ALTERATION AND MAINT	-1,925.00
TOTAL					<u>-2,813.46</u>
<b>Bill Pmt -Check</b>	<b>68106</b>	<b>11/25/2024</b>	<b>FedEx</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	2-329-06170	11/13/2024		6433G · POSTAGE	-154.18
TOTAL					<u>-154.18</u>

**Mastics Moriches Shirley Community Library**  
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	Type	Num	Date	Name	Account	Paid Amount
	<b>Bill Pmt -Check</b>	<b>68107</b>	<b>11/25/2024</b>	<b>Franco, Corinne</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
	Bill	110624	11/06/2024		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						<u>-100.00</u>
	<b>Bill Pmt -Check</b>	<b>68108</b>	<b>11/25/2024</b>	<b>Furnari, Joseph</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
	Bill	NYLA2024reimb	11/15/2024		6435D · CED, CONF & TRAVEL (ADM)	-351.62
TOTAL						<u>-351.62</u>
	<b>Bill Pmt -Check</b>	<b>68109</b>	<b>11/25/2024</b>	<b>Goldhaber, Sari M -- staff</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
	Bill	102824	10/28/2024		6437C · PROGRAMS (C&P)	-36.73
TOTAL						<u>-36.73</u>
	<b>Bill Pmt -Check</b>	<b>68110</b>	<b>11/25/2024</b>	<b>Grainger</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
	Bill	9307307075	11/06/2024		6430G · OFFICE AND LIBRARY SUPPLIES	-95.10
	Bill	9313748833	11/12/2024		6451G · CUSTODIAL SUPPLIES	-97.56
TOTAL						<u>-192.66</u>
	<b>Bill Pmt -Check</b>	<b>68111</b>	<b>11/25/2024</b>	<b>Grama, Gabriella</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
	Bill	110624	11/06/2024		6437A · PROGRAMS (ADULT)	-441.00
TOTAL						<u>-441.00</u>
	<b>Bill Pmt -Check</b>	<b>68112</b>	<b>11/25/2024</b>	<b>H2M architects + engineers</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
	Bill	269861	10/22/2024		7500 · BUILDING IMPROVEMENTS	-2,320.00
TOTAL						<u>-2,320.00</u>

**Mastics Moriches Shirley Community Library**  
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Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68113</b>	<b>11/25/2024</b>	<b>Henn, JoAnn</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	101524	10/15/2024		6437A - PROGRAMS (ADULT)	-100.00
Bill	101724	10/17/2024		6437A - PROGRAMS (ADULT)	-100.00
Bill	102224	10/22/2024		6437A - PROGRAMS (ADULT)	-100.00
Bill	102424	10/24/2024		6437A - PROGRAMS (ADULT)	-100.00
Bill	102924	10/29/2024		6437A - PROGRAMS (ADULT)	-100.00
Bill	110524	11/05/2024		6437A - PROGRAMS (ADULT)	-100.00
Bill	110724	11/07/2024		6437A - PROGRAMS (ADULT)	-100.00
TOTAL					<u>-700.00</u>
<b>Bill Pmt -Check</b>	<b>68114</b>	<b>11/25/2024</b>	<b>Intrepid Sea, Air &amp; Space Museum</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	renewJan-Dec2025	11/20/2024		6437A - PROGRAMS (ADULT)	-168.00
				6437C - PROGRAMS (C&P)	-166.00
				6437N - PROGRAMS (TEEN)	-166.00
TOTAL					<u>-500.00</u>
<b>Bill Pmt -Check</b>	<b>68163</b>	<b>11/25/2024</b>	<b>J.P. Daly &amp; Sons, Inc.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	Req 15 MainLib	10/29/2024		7500 - BUILDING IMPROVEMENTS	-129,128.75
TOTAL					<u>-129,128.75</u>
<b>Bill Pmt -Check</b>	<b>68115</b>	<b>11/25/2024</b>	<b>Janowitz, Laurie</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	111424	11/14/2024		6437A - PROGRAMS (ADULT)	-325.00
TOTAL					<u>-325.00</u>

**Mastics Moriches Shirley Community Library**  
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Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68116</b>	<b>11/25/2024</b>	<b>Jodlowski, Stephanie Ann (prevLoviglio)</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	110224	11/02/2024		6437A · PROGRAMS (ADULT)	-250.00
TOTAL					<u>-250.00</u>
<b>Bill Pmt -Check</b>	<b>68117</b>	<b>11/25/2024</b>	<b>Jorgensen, Kerrilynn - staff</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	102124	11/19/2024		6435A · CED, CONF & TRAVEL (ADULT)	-24.25
TOTAL					<u>-24.25</u>
<b>Bill Pmt -Check</b>	<b>68118</b>	<b>11/25/2024</b>	<b>Joyful Day Ceremonies LLC</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	110724	11/07/2024		6437A · PROGRAMS (ADULT)	-250.00
TOTAL					<u>-250.00</u>
<b>Bill Pmt -Check</b>	<b>68119</b>	<b>11/25/2024</b>	<b>Kanopy Inc</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	423051-PPU	10/31/2024		6417A · VIDEOS (ADULT)	-160.00
				6417C · VIDEOS (C&P)	-15.00
TOTAL					<u>-175.00</u>
<b>Bill Pmt -Check</b>	<b>68120</b>	<b>11/25/2024</b>	<b>Karant, Roberta</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	102224	10/22/2024		6437C · PROGRAMS (C&P)	-690.00
TOTAL					<u>-690.00</u>

Mastics Moriches Shirley Community Library

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Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68121</b>	<b>11/25/2024</b>	<b>Keane &amp; Beane, P.C.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	111671	11/17/2024		6437P4 · ATTORNEY	-2,041.67
Bill	111672	11/17/2024		6437P4 · ATTORNEY	-167.50
TOTAL					<u>-2,209.17</u>
<b>Bill Pmt -Check</b>	<b>68122</b>	<b>11/25/2024</b>	<b>Kelly-Edmunds, Anne M.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	101024	10/10/2024		6437A · PROGRAMS (ADULT)	-150.00
Bill	111424	11/14/2024		6437A · PROGRAMS (ADULT)	-150.00
TOTAL					<u>-300.00</u>
<b>Bill Pmt -Check</b>	<b>68123</b>	<b>11/25/2024</b>	<b>King Kullen</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	35242841028	10/10/2024		6437N · PROGRAMS (TEEN)	-24.97
Bill	35242891519	10/15/2024		6437N · PROGRAMS (TEEN)	-142.10
Bill	35242891514	10/15/2024		6437C · PROGRAMS (C&P)	-25.63
Bill	35242911225	10/17/2024		6437N · PROGRAMS (TEEN)	-35.96
Bill	35242981037	10/24/2024		6437N · PROGRAMS (TEEN)	-54.71
Bill	35243021046	10/28/2024		6437N · PROGRAMS (TEEN)	-7.98
TOTAL					<u>-291.35</u>
<b>Bill Pmt -Check</b>	<b>68124</b>	<b>11/25/2024</b>	<b>La Buena Vida</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	11/14/24	11/14/2024		6437A · PROGRAMS (ADULT)	-200.00
TOTAL					<u>-200.00</u>



**Mastics Moriches Shirley Community Library**  
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Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68125</b>	<b>11/25/2024</b>	<b>Lakeshore Learning Materials</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	243996102824	10/28/2024		6437C · PROGRAMS (C&P)	-2,410.91
TOTAL					<u>-2,410.91</u>
<b>Bill Pmt -Check</b>	<b>68164</b>	<b>11/25/2024</b>	<b>Laser Industries Inc</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	App 3 MainLib	10/27/2024		7500 · BUILDING IMPROVEMENTS	-214,652.50
TOTAL					<u>-214,652.50</u>
<b>Bill Pmt -Check</b>	<b>68126</b>	<b>11/25/2024</b>	<b>Long Island Children's Museum</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	rnwl 2025-2026	11/02/2024		6437A · PROGRAMS (ADULT)	-434.00
				6437C · PROGRAMS (C&P)	-433.00
				6437N · PROGRAMS (TEEN)	-433.00
TOTAL					<u>-1,300.00</u>
<b>Bill Pmt -Check</b>	<b>68127</b>	<b>11/25/2024</b>	<b>Long Island Paranormal investigators Inc</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	102224	10/22/2024		6437A · PROGRAMS (ADULT)	-175.00
TOTAL					<u>-175.00</u>
<b>Bill Pmt -Check</b>	<b>68128</b>	<b>11/25/2024</b>	<b>Longwood Public Library</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	103124	10/31/2024		6410A · BOOKS (ADULT)	-10.99
TOTAL					<u>-10.99</u>

**Mastics Moriches Shirley Community Library**  
**NOVEMBER 25, 2024**  
**WARRANT**

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	68129	11/25/2024	Main Street Screen Printing Inc.	L0225 - FLUSHING BANK - OPERATING	
	Bill	2769	11/14/2024		6430G · OFFICE AND LIBRARY SUPPLIES	-1,240.00
TOTAL						-1,240.00
	Bill Pmt -Check	68130	11/25/2024	Mark Grossman Public Relations	L0225 - FLUSHING BANK - OPERATING	
	Bill	1124-MMS	11/21/2024		643765 · PROMOTION AND PUBLICITY	-4,000.00
TOTAL						-4,000.00
	Bill Pmt -Check	68131	11/25/2024	Mattituck-Laurel Library	L0225 - FLUSHING BANK - OPERATING	
	Bill	111024	11/10/2024		6410A · BOOKS (ADULT)	-12.95
TOTAL						-12.95
	Bill Pmt -Check	68132	11/25/2024	Maurer, Sylvia - staff	L0225 - FLUSHING BANK - OPERATING	
	Bill	103124	10/31/2024		6437C · PROGRAMS (C&P)	-33.75
TOTAL						-33.75
	Bill Pmt -Check	68133	11/25/2024	Maximum Security	L0225 - FLUSHING BANK - OPERATING	
	Bill	27576	10/31/2024		7500 · BUILDING IMPROVEMENTS	-5,865.25
TOTAL						-5,865.25

**Mastics Moriches Shirley Community Library**  
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Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68134</b>	<b>11/25/2024</b>	<b>Midwest Tape, LLC</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	506228255	10/23/2024		6417A · VIDEOS (ADULT)	-62.34
Bill	506271348	10/31/2024	hoopla	6411A · MICRO/REF CD (ADULT)	-695.94
				6411C · MICRO/REF CD (C&P)	-556.75
				6411N · MICRO/REF CD (TEEN)	-139.19
TOTAL					<u>-1,454.22</u>
<b>Bill Pmt -Check</b>	<b>68135</b>	<b>11/25/2024</b>	<b>National Learning Corporation</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	10172024-2	10/17/2024		6410A · BOOKS (ADULT)	-1,782.04
TOTAL					<u>-1,782.04</u>
<b>Bill Pmt -Check</b>	<b>68165</b>	<b>11/25/2024</b>	<b>National Library Relocations, Inc.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	0019437	11/07/2024		7500 · BUILDING IMPROVEMENTS	-41,511.00
TOTAL					<u>-41,511.00</u>
<b>Bill Pmt -Check</b>	<b>68136</b>	<b>11/25/2024</b>	<b>New-York Historical Society</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	Membership2024-2025	11/07/2024		6437A · PROGRAMS (ADULT)	-54.00
				6437N · PROGRAMS (TEEN)	-53.00
				6437C · PROGRAMS (C&P)	-53.00
TOTAL					<u>-160.00</u>
<b>Bill Pmt -Check</b>	<b>68137</b>	<b>11/25/2024</b>	<b>NYSID</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	1074785	10/28/2024		6437P15 · DOCUMENT MANAGEMENT/DESTF	-235.76
TOTAL					<u>-235.76</u>

**Mastics Moriches Shirley Community Library**  
**NOVEMBER 25, 2024**  
**WARRANT**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68138</b>	<b>11/25/2024</b>	<b>O'Connell, Linda</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	102424	10/24/2024		6437A · PROGRAMS (ADULT)	-310.00
TOTAL					<u>-310.00</u>
<b>Bill Pmt -Check</b>	<b>68139</b>	<b>11/25/2024</b>	<b>Oriental Trading Company, Inc</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	73372439601	10/21/2024		6437N · PROGRAMS (TEEN)	-116.80
Bill	73386309901	10/24/2024		6437C · PROGRAMS (C&P)	-268.39
TOTAL					<u>-385.19</u>
<b>Bill Pmt -Check</b>	<b>68166</b>	<b>11/25/2024</b>	<b>Preferred Construction, Inc.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	App 6 Flooring MainL	10/31/2024		7500 · BUILDING IMPROVEMENTS	-56,493.69
TOTAL					<u>-56,493.69</u>
<b>Bill Pmt -Check</b>	<b>68140</b>	<b>11/25/2024</b>	<b>Quill</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	41144550	10/18/2024		6430G · OFFICE AND LIBRARY SUPPLIES	-9.85
Bill	41146226	10/18/2024		6437C · PROGRAMS (C&P)	-62.89
Bill	41146301	10/18/2024		6430G · OFFICE AND LIBRARY SUPPLIES	-14.66
Bill	41181031	10/22/2024		6437N · PROGRAMS (TEEN)	-31.44
TOTAL					<u>-118.84</u>
<b>Bill Pmt -Check</b>	<b>68167</b>	<b>11/25/2024</b>	<b>Roebell Painters Co, Inc.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	App 8 PaintMainLib	11/04/2024		7500 · BUILDING IMPROVEMENTS	-950.00
TOTAL					<u>-950.00</u>

**Mastics Moriches Shirley Community Library**  
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**WARRANT**

	Type	Num	Date	Name	Account	Paid Amount
	<b>Bill Pmt -Check</b>	<b>68141</b>	<b>11/25/2024</b>	<b>Roeder, Kathy M.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
	Bill	110424	11/04/2024		6437C · PROGRAMS (C&P)	-120.00
TOTAL						<u>-120.00</u>
	<b>Bill Pmt -Check</b>	<b>68142</b>	<b>11/25/2024</b>	<b>S&amp;S Worldwide Inc.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
	Bill	IN101492075	10/21/2024		6437N · PROGRAMS (TEEN)	-156.87
TOTAL						<u>-156.87</u>
	<b>Bill Pmt -Check</b>	<b>68143</b>	<b>11/25/2024</b>	<b>Sandpebble Preconstruction Inc.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
	Bill	PostRef ProjReq 55	11/11/2024		6452G · BLDG ALTERATION AND MAINT	-1,050.00
TOTAL						<u>-1,050.00</u>
	<b>Bill Pmt -Check</b>	<b>68168</b>	<b>11/25/2024</b>	<b>Sandpebble Preconstruction Inc.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
	Bill	PostRef ProjReq 55	11/19/2024		7500 · BUILDING IMPROVEMENTS	-90,287.42
TOTAL						<u>-90,287.42</u>
	<b>Bill Pmt -Check</b>	<b>68169</b>	<b>11/25/2024</b>	<b>Schindler Elevator Corporation</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
	Bill	App 5 Elevator MainL	11/11/2024		7500 · BUILDING IMPROVEMENTS	-13,850.45
TOTAL						<u>-13,850.45</u>
	<b>Bill Pmt -Check</b>	<b>68144</b>	<b>11/25/2024</b>	<b>Shattes, Krista</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
	Bill	110524	11/05/2024		6437A · PROGRAMS (ADULT)	-100.00
	Bill	111224	11/12/2024		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						<u>-200.00</u>

**Mastics Moriches Shirley Community Library**  
**NOVEMBER 25, 2024**  
**WARRANT**

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	68145	11/25/2024	Sievers, Sandra D.	L0225 - FLUSHING BANK - OPERATING	
Bill	111324	11/13/2024		6437A - PROGRAMS (ADULT)	-100.00
TOTAL					-100.00
Bill Pmt -Check	68146	11/25/2024	Staples	L0225 - FLUSHING BANK - OPERATING	
Bill	7002545286	10/11/2024		6430G - OFFICE AND LIBRARY SUPPLIES	-49.20
				6430G - OFFICE AND LIBRARY SUPPLIES	-5.65
				6430G - OFFICE AND LIBRARY SUPPLIES	-733.42
Bill	7002621877	10/18/2024		6430G - OFFICE AND LIBRARY SUPPLIES	-7.44
				6430G - OFFICE AND LIBRARY SUPPLIES	-21.47
				6430G - OFFICE AND LIBRARY SUPPLIES	-252.75
				6451G - CUSTODIAL SUPPLIES	-11.05
				6430G - OFFICE AND LIBRARY SUPPLIES	-12.52
Bill	7002706977	10/25/2024		6430G - OFFICE AND LIBRARY SUPPLIES	-7.25
				6430G - OFFICE AND LIBRARY SUPPLIES	-114.37
				6430G - OFFICE AND LIBRARY SUPPLIES	-5.39
				6451G - CUSTODIAL SUPPLIES	-378.56
				6437C - PROGRAMS (C&P)	-13.44
				6430G - OFFICE AND LIBRARY SUPPLIES	-125.05
				6437N - PROGRAMS (TEEN)	-74.62
				6437A - PROGRAMS (ADULT)	-4.77
				6430G - OFFICE AND LIBRARY SUPPLIES	-63.96
				6451G - CUSTODIAL SUPPLIES	-79.60
				6437N - PROGRAMS (TEEN)	-69.04
TOTAL					-2,029.55

**Mastics Moriches Shirley Community Library**

**NOVEMBER 25, 2024**

**WARRANT**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68147</b>	<b>11/25/2024</b>	<b>Suburban Turf &amp; Scapes Inc</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	4914 Moriches	11/06/2024		6452G · BLDG ALTERATION AND MAINT	-1,200.00
Bill	4937 MBch	11/06/2024		6452G · BLDG ALTERATION AND MAINT	-450.00
Bill	5116	11/13/2024		6452G · BLDG ALTERATION AND MAINT	-300.00
				6452G · BLDG ALTERATION AND MAINT	-90.00
				6452G · BLDG ALTERATION AND MAINT	-90.00
Bill	5003	11/21/2024		6452G · BLDG ALTERATION AND MAINT	-270.00
TOTAL					<u>-2,400.00</u>
<b>Bill Pmt -Check</b>	<b>68148</b>	<b>11/25/2024</b>	<b>Suffolk Cooperative Library System</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	93241 KnowBe4	10/29/2024		6435A · CED, CONF & TRAVEL (ADULT)	-664.58
				6435C · CED, CONF & TRAVEL (C&P)	-664.50
				6435N · CED, CONF & TRAVEL (TEEN)	-664.50
				6435T · CED, CONF & TRAVEL (TECH)	-664.50
				6435R · CED, CONF & TRAVEL (CIRC)	-664.50
				6435L · CED, CONF & TRAVEL (LIT)	-664.50
				6435W · CED, CONF & TRAVEL (WIRES)	-664.50
				6435G · CED, CONF & TRAVEL (GEN)	-664.50
				6435D · CED, CONF & TRAVEL (ADM)	-664.50
				6435S · CED, CONF & TRAV (COMM SRV)	-664.50
TOTAL					<u>-6,645.08</u>
<b>Bill Pmt -Check</b>	<b>68149</b>	<b>11/25/2024</b>	<b>Suffolk Cooperative Library System</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	93247 AllData Repair	10/31/2024		6411A · MICRO/REF CD (ADULT)	-1,320.00
TOTAL					<u>-1,320.00</u>

**Mastics Moriches Shirley Community Library**  
**NOVEMBER 25, 2024**  
**WARRANT**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68150</b>	<b>11/25/2024</b>	<b>Suffolk Cooperative Library System</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	93322 NatlGeoKids	11/11/2024		6411C · MICRO/REF CD (C&P)	-515.00
TOTAL					<u>-515.00</u>
<b>Bill Pmt -Check</b>	<b>68151</b>	<b>11/25/2024</b>	<b>TG Elliott Group Inc</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	App 3 MainLib	10/23/2024		7500 · BUILDING IMPROVEMENTS	-8,697.50
TOTAL					<u>-8,697.50</u>
<b>Bill Pmt -Check</b>	<b>68152</b>	<b>11/25/2024</b>	<b>TG Elliott Group Inc</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	ReturnSecurity MainL	10/23/2024		7500 · BUILDING IMPROVEMENTS	-12,645.00
TOTAL					<u>-12,645.00</u>
<b>Bill Pmt -Check</b>	<b>68153</b>	<b>11/25/2024</b>	<b>The Griffin Group Global</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	50-2024	11/14/2024		6435A · CED, CONF & TRAVEL (ADULT)	-175.00
				6435C · CED, CONF & TRAVEL (C&P)	-175.00
				6435D · CED, CONF & TRAVEL (ADM)	-175.00
				6435Dig · CED, CONF & TRAVEL (DIGITAL)	-175.00
				6435G · CED, CONF & TRAVEL (GEN)	-175.00
				6435L · CED, CONF & TRAVEL (LIT)	-175.00
				6435N · CED, CONF & TRAVEL (TEEN)	-175.00
				6435R · CED, CONF & TRAVEL (CIRC)	-175.00
				6435W · CED, CONF & TRAVEL (WIRES)	-175.00
TOTAL					<u>-1,575.00</u>



**Mastics Moriches Shirley Community Library**  
**NOVEMBER 25, 2024**  
**WARRANT**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68154</b>	<b>11/25/2024</b>	<b>Thomas Klise / Crimson Multimedia</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	016258	09/09/2024		6417A · VIDEOS (ADULT)	-270.12
Bill	016259	09/09/2024		6417A · VIDEOS (ADULT)	-207.16
Bill	016496	09/19/2024		6417A · VIDEOS (ADULT)	-595.12
Bill	016815	10/03/2024		6417A · VIDEOS (ADULT)	-83.53
Bill	016816	10/03/2024		6417A · VIDEOS (ADULT)	-86.83
Bill	016817	10/03/2024		6417A · VIDEOS (ADULT)	-82.50
Bill	016818	10/03/2024		6417A · VIDEOS (ADULT)	-217.79
Bill	017439	10/28/2024		6417N · VIDEOS (TEEN)	-419.83
Bill	017440	10/28/2024		6417A · VIDEOS (ADULT)	-611.64
Bill	017441	10/28/2024		6417A · VIDEOS (ADULT)	-194.00
TOTAL					<u>-2,768.52</u>
<b>Bill Pmt -Check</b>	<b>68170</b>	<b>11/25/2024</b>	<b>Torino Industrial Fabrication</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	App 8 Main Lib	09/30/2024		7500 · BUILDING IMPROVEMENTS	-23,283.27
Bill	ReturnSecurity MainL	10/11/2024		7500 · BUILDING IMPROVEMENTS	-34,303.50
TOTAL					<u>-57,586.77</u>
<b>Bill Pmt -Check</b>	<b>68155</b>	<b>11/25/2024</b>	<b>Trashcans Unlimited, LLC</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	014792	10/22/2024		7203 · EQUIPMENT - Capital Purchases	-3,617.40
				7203 · EQUIPMENT - Capital Purchases	-495.99
TOTAL					<u>-4,113.39</u>
<b>Bill Pmt -Check</b>	<b>68156</b>	<b>11/25/2024</b>	<b>Vail, Amy</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	103024	10/30/2024		6437C · PROGRAMS (C&P)	-225.00
TOTAL					<u>-225.00</u>

**Mastics Moriches Shirley Community Library**  
**NOVEMBER 25, 2024**  
**WARRANT**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68157</b>	<b>11/25/2024</b>	<b>W. B. Mason Co., Inc.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	249939798	10/21/2024		6437A · PROGRAMS (ADULT)	-18.48
Bill	249983320	10/22/2024		6451G · CUSTODIAL SUPPLIES	-359.98
				6430G · OFFICE AND LIBRARY SUPPLIES	-44.98
Bill	250006604	10/23/2024		6437A · PROGRAMS (ADULT)	-22.47
Bill	250013710	10/23/2024		6451G · CUSTODIAL SUPPLIES	-85.97
Bill	250296144	11/06/2024		6437A · PROGRAMS (ADULT)	-1,728.65
Bill	250475685	11/14/2024		6437A · PROGRAMS (ADULT)	-16.29
Bill	250512111	11/15/2024		6430G · OFFICE AND LIBRARY SUPPLIES	-110.28
				6437N · PROGRAMS (TEEN)	-74.79
TOTAL					<u>-2,461.89</u>
<b>Bill Pmt -Check</b>	<b>68171</b>	<b>11/25/2024</b>	<b>W. B. Mason Co., Inc.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	App 3	09/30/2024		7500 · BUILDING IMPROVEMENTS	-23,265.87
TOTAL					<u>-23,265.87</u>
<b>Bill Pmt -Check</b>	<b>68172</b>	<b>11/25/2024</b>	<b>W. B. Mason Co., Inc.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	ProForma SF00331928	11/11/2024		7500 · BUILDING IMPROVEMENTS	-360,970.66
TOTAL					<u>-360,970.66</u>
<b>Bill Pmt -Check</b>	<b>68173</b>	<b>11/25/2024</b>	<b>W. B. Mason Co., Inc.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	ProForma SF00334355	11/11/2024		7500 · BUILDING IMPROVEMENTS	-247,243.18
TOTAL					<u>-247,243.18</u>

**Mastics Moriches Shirley Community Library**  
**NOVEMBER 25, 2024**  
**WARRANT**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68158</b>	<b>11/25/2024</b>	<b>William Floyd Union Free School District</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	Bond Int 2021 & 2023	11/05/2024		6701 · BOND INTEREST	-102,259.38
				6701 · BOND INTEREST	-231,325.00
TOTAL					<u>-333,584.38</u>
<b>Bill Pmt -Check</b>	<b>68159</b>	<b>11/25/2024</b>	<b>Wilson, Alexander B.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	101624 teens	10/16/2024		6437N · PROGRAMS (TEEN)	-62.50
Bill	101624 teens LetTalk	10/16/2024		6437N · PROGRAMS (TEEN)	-62.50
Bill	102324 teens	10/23/2024		6437N · PROGRAMS (TEEN)	-62.50
Bill	102324 teens LetTalk	10/23/2024		6437N · PROGRAMS (TEEN)	-62.50
Bill	102424 adults	10/24/2024		6437A · PROGRAMS (ADULT)	-125.00
Bill	110624 adults	11/06/2024		6437A · PROGRAMS (ADULT)	-125.00
Bill	110624 teens	11/06/2024		6437N · PROGRAMS (TEEN)	-62.50
Bill	110624 teens LetTalk	11/06/2024		6437N · PROGRAMS (TEEN)	-62.50
Bill	110724 adults	11/07/2024		6437A · PROGRAMS (ADULT)	-125.00
TOTAL					<u>-750.00</u>
<b>Bill Pmt -Check</b>	<b>68160</b>	<b>11/25/2024</b>	<b>Winters Bros. Hauling of LI, LLC</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	004246685 MBch	10/31/2024		6432G · CARTAGE	-235.00
Bill	004247556 Moriches	10/31/2024		6432G · CARTAGE	-235.00
TOTAL					<u>-470.00</u>

**Mastics Moriches Shirley Community Library**

**NOVEMBER 25, 2024**

**WARRANT**

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	68174	11/25/2024	Winters Bros. Hauling of LI, LLC	L0225 - FLUSHING BANK - OPERATING	
Bill	4172445 MainLib	10/12/2024		7500 - BUILDING IMPROVEMENTS	-405.00
Bill	4183002 MainLib	10/26/2024		7500 - BUILDING IMPROVEMENTS	-405.00
TOTAL					<u>-810.00</u>

**I hereby certify that at a meeting on November 25, 2024  
the above vouchers were approved and authorized.**

**Signed: \_\_\_\_\_ -1,765,419.95**

**Mastics Moriches Shirley Community Library**  
**November 5, 2024**  
**Payroll Benefits Warrant**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>EFT</b>	<b>11/08/2024</b>	<b>1094 The NYS Deferred Compensation Plan</b>	<b>L0226 · FLUSHING BANK - PAYROLL</b>	
Bill	11082024	11/08/2024		L0173 · 457B NYS DEFERRED COMP	\$ (3,807.26)
TOTAL					<u>\$ (3,807.26)</u>
<b>Bill Pmt -Check</b>	<b>7962</b>	<b>11/08/2024</b>	<b>1095 Met Life</b>	<b>L0226 · FLUSHING BANK - PAYROLL</b>	
Bill	11082024	11/08/2024		L0171 · 403B MET LIFE	\$ (1,115.00)
TOTAL					<u>\$ (1,115.00)</u>
<b>Bill Pmt -Check</b>	<b>7963</b>	<b>11/08/2024</b>	<b>1098 State Of NY Department of Civil Serv</b>	<b>L0226 · FLUSHING BANK - PAYROLL</b>	
Bill	612	11/08/2024		9060 · MEDICAL INSURANCE	\$ (114,972.84)
TOTAL					<u>\$ (114,972.84)</u>
<b>Bill Pmt -Check</b>	<b>7964-7981</b>	<b>11/08/2024</b>	<b>Medicare Reimbursements</b>	<b>L0226 · FLUSHING BANK - PAYROLL</b>	
Bill	11082024	11/08/2024		9060 · MEDICAL INSURANCE	\$ (5,051.00)
TOTAL					<u>\$ (5,051.00)</u>
<b>Bill Pmt -Check</b>	<b>7982</b>	<b>11/08/2024</b>	<b>1114 Hartford Insurance Company</b>	<b>L0226 · FLUSHING BANK - PAYROLL</b>	
Bill	414289468726	11/08/2024		L0196 · LONG TER	\$ (172.00)
				9055 · DISABILTY INSURANCE	\$ (1,748.48)
TOTAL					<u>\$ (1,920.48)</u>
<b>Bill Pmt -Check</b>	<b>7983</b>	<b>11/08/2024</b>	<b>CSEA, Inc.</b>	<b>L0226 · FLUSHING BANK - PAYROLL</b>	
Bill	11082024	11/08/2024		L0500 · CSEA UNION DUES	\$ (1,542.53)
TOTAL					<u>\$ (1,542.53)</u>
				<b>TOTAL</b>	<b>\$ (128,409.11)</b>

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

Mastics Moriches Shirley Community Library  
November 19, 2024  
Payroll Benefits Warrant

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	EFT	11/22/2024	1099 NYS Employees' Retirement System	L0226 · FLUSHING BANK - PAYROLL	
Bill	11222024	11/22/2024		L0163 · RC ERS CONTRIBUTIONS	\$ (5,223.29)
				L0161 · RL - ERS LOAN	\$ (1,846.00)
				L0160 · RA - ERS ARREARS (VOLUNTARY	\$ (220.00)
TOTAL					<u>\$ (7,289.29)</u>
Bill Pmt -Check	EFT	11/22/2024	1094 The NYS Deferred Compensation Plan	L0226 · FLUSHING BANK - PAYROLL	
Bill	11222024	11/22/2024		L0173 · 457B NYS DEFERRED COMP	\$ (3,766.11)
TOTAL					<u>\$ (3,766.11)</u>
Bill Pmt -Check	7985	11/22/2024	1095 Met Life	L0226 · FLUSHING BANK - PAYROLL	
Bill	11222024	11/22/2024		L0171 · 403B MET LIFE	\$ (1,115.00)
TOTAL					<u>\$ (1,115.00)</u>
Bill Pmt -Check	7986	11/22/2024	1115 AFLAC	L0226 · FLUSHING BANK - PAYROLL	
Bill	525602	11/22/2024		L0625 · AFLAC PRE-TAX	\$ (1,107.07)
				L0626 · AFLAC POST-TAX	\$ (80.64)
TOTAL					<u>\$ (1,187.71)</u>
Bill Pmt -Check	7987	11/22/2024	1116 AFLAC	L0226 · FLUSHING BANK - PAYROLL	
Bill	20241108001318	11/22/2024		L0625 · AFLAC PRE-TAX	\$ (668.88)
TOTAL					<u>\$ (668.88)</u>
Bill Pmt -Check	7988	11/22/2024	CSEA Employee Benefit Fund	L0226 · FLUSHING BANK - PAYROLL	
Bill	11222024	11/22/2024		L0510 · CSEA POST TAX DENTAL	\$ (50.66)
TOTAL					<u>\$ (50.66)</u>
Bill Pmt -Check	7989	11/22/2024	CSEA, Inc.	L0226 · FLUSHING BANK - PAYROLL	
Bill	11222024	11/22/2024		L0500 · CSEA UNION DUES	\$ (1,539.39)
TOTAL					<u>\$ (1,539.39)</u>
				<b>TOTAL</b>	<b>\$ (15,617.04)</b>

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

November 2024

Compiled by: Stephen Burg

Over the past month, The Digital Services Department conducted four computer classes: Cricut Window Clings, Sublimation Notebooks, Ghost Hunting Tech, and Cricut Design Space 101. Thirty-three people attended the four classes. We conducted thirty-two one-on-one tech appointments covering various topics. The department continues to curate the library's social media platforms.



Digital Equipment Circulation FY 24-25	October Checkouts	October Renewals
HOTSPOT icode1 168	29	3
IPADS icode1 182	1	0
Video2Digital and GOPRO icode1 703	0	1

Herkimer Stats	October
<b>Questions</b>	
Reference Questions	54
Other Questions	118
<b>Computer usage</b>	
number of sessions	580

# Digital Services October Stats

Column1	October
<b>Facebook</b>	
page views	52,626
post reach	13,588
<b>Instagram</b>	
reach	1,366
Impressions	841
Followers	1,482
<b>YouTube</b>	
views	905
subscriber	700
<b>Chat/Text Ref</b>	
text/email	67
<b>overdrive</b>	
ebooks	3417
audio books	2520
total	5937
<b>flipster</b>	
online views	96
<b>Freegal</b>	
downloads	224
streamed	813
both:	1037
<b>Hoopla</b>	
new patrons	11
check outs	686
<b>Kanopy</b>	
downloads	174
<b>HOOPLA + KANOPY:</b>	860



**JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
A	Ragona, Isabella		Librarian Trainee	\$46,780.00		11/6/2024	
A	Valenti, Kailey		Librarian Trainee	\$46,780.00		11/20/2024	
APT	Rodriguez, Connor		Page	\$16.00/HR	Up to 17.5 Hours	11/14/24	
APT	Vasquez Quijada, Maria		Page	\$16.00/HR	Up to 17.5 Hours	11/13/24	

DID YOU:  1. Submit a Duties Statement for all new positions or when refiling those for which DS is over five years old?  
 2. Request and canvas an eligible list for all competitive positions?  
 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in Jurisdiction and appointment date at bottom of application  
 4. Submit a personnel change on the previous incumbent shown above?

**APPROVED**  
 **DISAPPROVED**  
 **APPROVED AS NOTED**

The above changes are hereby certified as being in accordance with Civil Service requirements.  
 Signature of Appointing Authority

JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
APT	Poulos, Hameedah		Library Clerk	\$23.00/HR	Up to 17.5 Hours	11/06/24	
APT	Camarda, Alexis		Librarian I	\$34.72/HR	Up to 17.5 Hours	11/04/24	
APT	Cinque, Regina		Library Clerk	\$23.00/HR	Up to 17.5 Hours	11/08/24	

DID YOU:  1. Submit a Duties Statement for all new positions or when refiling those for which DS is over five years old?

2. Request and canvas an eligible list for all competitive positions?

3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application

4. Submit a personnel change on the previous incumbent shown above?

**APPROVED**

**DISAPPROVED**

**APPROVED AS NOTED**

The above changes are hereby certified as being in accordance with Civil Service requirements.

Signature of Appointing Authority

**JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY** **PAGE 3 of 4**

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
RE	Romero, Michelle		Page	\$16.38/HR	Up to 17.5 Hours	11/05/24	
APT	Romero, Michelle		Library Clerk	\$23.00/HR	Up to 17.5 Hours	11/6/2024	
TM	Cruz, Eida		Library Clerk Spanish Speak	\$41,860.00		11/19/24	
TM	Alejandro Galindo, David		Page	\$16.00/HR	Up to 17.5 Hours	10/31/24	

**DID YOU:**

- Submit a Duties Statement for all new positions or when refiling those for which DS is over five years old?
- Request and canvas an eligible list for all competitive positions?
- Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application
- Submit a personnel change on the previous incumbent shown above?

**APPROVED**       **DISAPPROVED**

**APPROVED AS NOTED**

Signature of Appointing Authority

**JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
TRS	Bland, Glenn		Guard	\$21.50/HR	Up to 17.5 Hours	11/20/24	
TRS	Donahue, Michael		Page	\$16.00/HR	Up to 17.5 Hours	11/6/2024	
TRS	Kumar, Jayanti		Library Clerk	\$23.00/HR	Up to 17.5 Hours	11/12/24	
TRT	Gallucci, Deborah		Librarian II	105,551.68		10/30/2024	

DID YOU:  1. Submit a Duties Statement for all new positions or when refiling those for which DS is over five years old?  
 2. Request and canvas an eligible list for all competitive positions?  
 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application  
 4. Submit a personnel change on the previous incumbent shown above?  
**APPROVED AS NOTED** **DISAPPROVED**

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 Signature of Appointing Authority